

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

MARCH 18, 2003

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:50 p.m. by Al Oertwig, Chair

II. ROLL CALL

PRESENT: Mr. Brodrick; Ms. Carroll; Ms. Carter; Mr. Conlon; Mr. Oertwig; Ms. Street-Stewart; Mr. Thao; Dr. Harvey, Superintendent of Schools; Mr. Lalla, General Counsel; Mrs. Higgins, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE AGENDA

1. Order of the Consent Agenda

By Mr. Oertwig:

1. Add No. 27 to the Consent Agenda: Resolution Recognizing the Minneapolis Foundation.

MOTION: It was moved by Ms. Carroll, seconded by Mr. Conlon, that the Order of the Consent Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

2. Order of the Main Agenda

By Mr. Oertwig:

1. Move Old Business and New Business to follow Program Updates
2. Under Superintendent's Reports, replacement pages 106 – 113 are at places

By Mr. Conlon:

1. Add report under Board of Education Reports on the Metropolitan Learning Alliance meeting

MOTION: It was moved by Ms. Carroll, seconded by Mr. Thao, that the order of the Main Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

IV. APPROVAL OF THE MINUTES

1. Minutes of the Regular Meeting of the Board of Education of February 18, 2003

MOTION: It was moved by Mr. Thao, seconded by Ms. Street-Stewart, that the minutes of the Regular Meeting of the Board of Education of February 18, 2003 be approved.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

V. RECOGNITIONS

B.F. 25478 Recognition of Linwood A+ Elementary School for the "Creative Ticket National School of Distinction Award"

Dr. Harvey noted that Linwood A+ was selected as one of five schools that had the opportunity to perform on the Kennedy Center Stage in Washington, D. C. The award was given to schools that have done an outstanding job of making the arts an essential part of the education of their students. Joann Knuth, Area Superintendent C, accompanied the students, chaperones and parents to Washington and experienced many moments of pride for the 21 students who made the trip. She introduced Jason Fugere, principal of Linwood, who praised the arts curriculum at the school. He brought forward three of the students who went on the trip. Each spoke of their experience in Washington; the airplane trip, the performance, the tour of the city and how excited everyone was. Mr. Fugere showed a video of the trip which was followed by the memories of a parent. Ms. Knuth added a special moment of pride when the kids sang a song they wrote, America, in front of the White House. In response to a Board member's request, information was noted that the video will be run on cable station 16 at 10:00 a.m. and 5:00 p.m. on March 28, 2003.

MOTION: It was moved by Mr. Conlon, seconded by Mr. Thao, That the Board of Education recognize and congratulate Linwood A+ on their selection for the Creative Ticket National School of Distinction Award presented by the Kennedy Center Alliance for Arts Education.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

B.F. 25479 2003 Minnesota High School Principal of the Year

Dr. Harvey commended Bill Dunn for his many outstanding years in education and introduced Gene Janicke, Area Superintendent D, who continued the tribute. Mr. Janicke noted that Mr. Dunn had received the Minnesota Association of Secondary School Principals, 2003 High School Principal of the Year award. He recently received the regional recognition, and will be in competition for the National Principal of the Year award. Mr. Janicke reviewed the many facets of leadership Mr. Dunn has shown during his 35 years and presented him with a Certificate of Recognition. Mr. Dunn thanked his team at Arlington High School for their loyalty and support. He received the congratulations of the Board members and Superintendent.

MOTION: It was moved by Mr. Thao, seconded by Ms. Carter, That the Board of Education recognize and congratulate William Dunn on his Selection as the 2003 Minnesota High School Principal of the Year.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

VI. PROGRAM UPDATES

1. Principal for a Day

Dr. Harvey commented that this is the second year the district has sponsored Principal for a Day. This is a day when city leaders are invited to come into the schools and serve as principal for the day. Last year was very successful and during the afternoon Town Hall meeting for participants, comments and advice were received. Dr. Harvey asked Tanya Martin Pikel, Executive Assistant to the Superintendent, to review the plans for this year. She stated that many people had volunteered for this day and the final list will be on the district website. Administration is eager to hear of their day, their observations and feedback when they meet for a Town Hall meeting in the afternoon. A video was presented of last year's Principal for a Day. Ms. Pikel announced the Principal for a Day event will be held on March 27, 2003 with the Town Hall Meeting at the Chamber of Commerce following the day at school.

VII. INFORMATION REQUESTS AND RESPONSES
ITEMS FOR FUTURE AGENDAS

A board member noted that in December the Board took action on the issue of the pledge of allegiance in the schools. Regarding this, the board member inquired if a letter had been sent to staff, as was directed, and if so, would a copy be available to the Board. Ms. Pikel stated

that two pieces of communication had been forwarded to employees of the district and a copy of that material will be sent to all Board members.

VIII. COMMITTEE REPORTS

Meeting of February 24, 2003

Ms. Carter, Chair, reported there were two items on the agenda: Board Priorities and Work Session.

This meeting was held to discuss board budget priorities. The board discussed the budget following an update by administration, Dr. Harvey and Lois Rockney, Executive Director of Business and Financial Affairs. Ms. Rockney discussed the financial implications to the district related to the Governor's budget proposal, specifically two sections, 1) the projected impact on the district's per pupil funding, and 2) the impact on property taxes for the school district. She stated that the proposed property tax changes are critical because it is a long term impact on property taxes. The increase in the levy for Saint Paul schools that would result because of the Governor's proposal is \$6.3 million. She noted that schools have been asked to prepare contingency plans for reductions of 3%, 5% and 10%. Dr. Harvey reported that schools have received their allocations, based on what is now known. Ms. Rockney provided an update on CBFAC's budget meetings that include a timeline incorporated into the guidelines. The CBFAC guidelines address their proposed reductions and recommendations to the budget.

A discussion was held on board budget priorities – to set the board priorities which will be delivered to administration and to schools. Policy Governance subcommittee work was reviewed and discussed on budget priorities, which could lead to the setting of policy governance 'ends' statements in the district under the Policy Governance Framework that is currently in development. Ms. Carter commented that the committee started with 11 categories that had been suggested by the Policy Development Subcommittee, and after discussion at the Committee of the Board meeting, they ended up with 6 sub-categories which can be considered categories of priorities which may lead to 'ends' under Policy Governance. Ms. Carter listed the 6 sub-categories. From these categories a discussion was held of the priorities that the Board of Education wanted to deliver to staff for the budget setting period. In summary, the following priorities for budget setting were identified. 1) The budget must show a connection to increasing achievement, 2) Budget must reflect consideration for reducing cost, increasing efficiency, 3) Develop contingency plans at school and central sites, including options for central budget, 4) Show use of referendum dollars, 5) Show how decisions were informed by our owners in the district, 6) Restore Fund Balance, 7) Budget is final upon Board adoption, and 8) Continue balancing support to schools.

MOTION: It was moved by Ms. Carter, seconded by Ms. Street-Stewart, that the Board of Education adopt the eight Board Budget Priorities.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

2. Work Session – Items discussed were: Conference schedules and the update on Board budget.

Meeting of March 3, 2003

Ms. Carter reported two items on the agenda for this meeting: Citizens' Budget and Finance Advisory Committee Presentation of Budget Guidelines and Board Budget Priorities.

Ms. Carter stated that the Co-Chairs of the Citizens' Budget and Finance Advisory Committee, Georgia Dietz and Brian Joyce, presented CBFAC's 2003-2004 budget guidelines. This list was basically the same as last year inasmuch as CBFAC did not know what the Legislature was going to do regarding funding. Ms. Carter listed the eight guidelines. She added that the vote was 8 to 7 to omit test scores from this year's budget book. The one year omission was due to the fact that St. Paul Public Schools is now transitioning to a new accountability with a multiple measures structure that was recommended and adopted by the district for next year.

The following motions were made:

MOTION: It was moved that the Board of Education receive the Citizens' Budget and Finance Advisory Committee (CBFAC) budget guidelines for 2003-04 with tremendous appreciation for the work done by CBFAC.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

MOTION: It was moved that the Board of Education accept CBFAC's General Guidelines and Appendices A-E, with the exception of Appendix F, and item thirteen with the understanding that new language on capital expenditures will be provided by staff in consultation with CBFAC at the earliest possible time.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

MOTION: It was moved that the Board of Education approve material of revised wording for item thirteen be sent to the Board in the Board packet prior to the next scheduled Board meeting.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes

Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

MOTION: It was moved that the Board of Education approve, in addition to CBFAC's General Guidelines, the following items: 1) the 2000 and 2002 referendums, 2) restoring the fund balance, 3) adding a reference to Saint Paul Public Schools web site for testing data.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

MOTION: It was moved that the Board of Education accept page two of the CBFAC Budget Guidelines with the exception of item numbers five and six that are: postpone capital projects for new construction, and reduce purchased services from consultants and attorneys with the understanding that the Board will in writing communicate its concerns regarding these two items to CBFAC.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

MOTION: It was moved that the Board of Education direct Administration prior to the adoption of the budget calendar that the Committee members receive an update from staff on the current calendar with additions of scheduled public input sessions and any changes that have occurred with the understanding that the calendar is a working document.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

Meeting of March 17, 2003

Ms. Carter reported that this meeting was held to discuss the use of facilities and the use of capital funding during a constrained budget cycle. Dr. Harvey and Patrick Quinn, Executive Director, School Services, presented information on the LEAP school program whose lease will

expire on June 30, 2003, not to be renewed. She reviewed the circumstances this group needs in order to learn. A number of options available were: 1) find space in an existing building, 2) find another lease, or, 3) purchase and build instructional space. Mr. Quinn added that there are three programs that will be in need of space, including the LEAP program, the ALC Unidale Project, and the EBDN Program. Mr. Quinn stated that space had not been identified as yet, as staff would like to discuss further the implications of each option, using capital funding. Following a discussion of the above needs, committee members agreed and asked that staff continue to move forward in their study of options and return to the committee with a recommendation.

A Work Session followed where discussion included: Committee of the Board calendar and new job classifications.

Ms. Carter reported that several meetings have been held by the Committee of the Board's Policy Development Subcommittee and Policy Consolidation and Monitoring Subcommittee. All are proceeding in the development of a framework for Policy Governance. Mr. Conlon reviewed the work that is in progress in the Policy Consolidation and Monitoring Subcommittee, and Ms. Carroll reviewed the work in progress in the Policy Development Subcommittee.

IX. CONSENT AGENDA

MOTION: It was moved by Mr. Thao, seconded by Mr. Brodrick, that items 1 through 27, be approved and that the rules be waived to accept Consent Agenda item No. 27.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

The Approved Consent Agenda Items Follow:

B.F. 25480 Gift Acceptance from Patterson Dental Supply, Inc.

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Crossroads Elementary School to accept this gift from Patterson Dental Supply, Inc. The total of the gift of \$36,125 in computer equipment will be placed in the classroom.

B.F. 25481 Gift Acceptance from Applebee's Neighborhood Grill & Bar

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Crossroads Elementary School to accept this gift from Applebee's Neighborhood Grill & Bar. The total of the gift of \$7,000 will be used to purchase seasonal gifts for students.

B.F. 25482 Gift Acceptance from Crossroads Elementary School PTA

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Crossroads Elementary School to accept this gift from the Crossroads Elementary School PTA. The total of the gift of \$12,000.00 will be deposited into the intraschool fund, 19-465-291-000-5096-0000.

B.F. 25483 Gift Acceptance from Jack and Gretchen Norqual

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Como Park Senior High School to accept this gift from Jack and Gretchen Norqual. The total of the gift of \$10,000.00 will be deposited into the Intraschool fund, 19-212-291-000-5096-0000.

B.F. 25484 Gift Acceptance from Jack Norqual

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Como Park Senior High School to accept this gift from Jack Norqual. The total of the gift of \$5,000.00 will be deposited into the Intraschool fund, 19-212-291-000-5096-0000.

B.F. 25485 Gift Acceptance from Sharon L. Lund for the Charles Lund Memorial Scholarship Fund

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow the Grants Office to accept this gift from Sharon L. Lund. The total of the gift of \$11,241 will be deposited into the Fully Financed Project Budget: Chuck Lund Scholarship Fund 29-005-160-000-XXX-5300.

B.F. 25486 Acceptance of a Donation from an Anonymous Donor through the Headwaters Foundation

That the Saint Paul Public Schools Board of Education accept the donation of Curtis books from the Headwaters Foundation, and distribute the books to all American Indian pre-kindergarten and elementary Saint Paul Public Schools students. That a letter of appreciation be sent to the anonymous donor through the Headwaters Foundation office.

B.F. 25487 Request for Permission to Submit a Grant Application to the Native American Council of the 3M Corporation

That the Saint Paul Public Schools Board of Education, authorize the Superintendent (designee) to submit a grant application to the Native American Council of 3M for development of a math focus within the Indian Education tutorial services; to accept funds, if awarded; and to implement the project as specified in the proposal.

B.F. 25488 Addendum of Agreement for Contractual Services with the National Center on Education and the Economy America's Choice

That the Board of Education authorize the Superintendent (designee) to accept an addendum to a contract with the National Center on Education and the Economy America's Choice with Maxfield Magnet School of Academic Excellence for the 2002-2003 school year to support the school in the amount of \$5,000 to be paid from budget #29-005-216-401-6305-2305.

B.F. 25489 Authorization for Lease Agreement with Goodwill Industries, Inc./Easter Seal Society of Minnesota

That the Board of Education authorize execution by the Chair and Clerk of a lease agreement with Goodwill Industries, Inc./Easter Seal Society of Minnesota for space at 553 Fairview Avenue, St. Paul, Minnesota, for a term commencing March 1, 2003 and terminating August 31, 2006 at an annual base rent of \$2,850.00 and subject to all other terms and conditions of said agreement.

B.F. 25490 Professional Architectural Services: Krech, O'Brien, Mueller & Wass, Inc.

That the Board of Education authorize the administration to obtain professional architectural and engineering consultant services Krech, O'Brien, Mueller & Wass, Inc., as needed based upon an hourly rate fee not to exceed \$115.00 per hour, and, further authorize the Executive Director of School Services to execute any documents that may be necessary to acknowledge assignment of The Associated Architects projects to Krech, O'Brien, Mueller & Wass, Inc.

B.F. 25491 Bid No. A8785-W Fitness Equipment for Various High Schools

That the Board of Education authorize award of Bid No. A8785-W to deliver and install fitness equipment at Arlington, Como Park, Harding, Highland Park and Johnson Senior High Schools to the lowest conforming bidder, 2nd Wind Exercise Equipment, for the lump sum bid of \$171,688.00.

B.F. 25492 Bid No. A8789-C (Ratification) Steam Trap Study/Repair/Replacement Project

That the Board of Education ratify the administration's action awarding Bid No. A8789-C for the steam trap study/repair/replacement project at various schools to the lowest responsible bidder, Burner Services, Inc., for the lump sum base bid of \$169,670.00 and unit prices A1 thru A6, B1 thru B6 and Phase II pricing schedule.

B.F. 25493 Bid No. A8790-C Lighting Retrofit at Highwood Hills Elementary School

That the Board of Education authorize award of Bid No. A8790-C for the lighting retrofit at Highwood Hills Elementary School to the lowest responsible bidder, Northwest Electrical Systems, Inc., for the lump sum base bid of \$105,000.00.

B.F. 25494 Bid No. A8791-M Window Replacement at Battle Creek Middle School

That the Board of Education authorize award of Bid No. A8791-M for window replacement at Battle Creek Middle School to the lowest conforming bidder, W. L. Hall Co., for the lump sum base bid of \$133,192.00.

B.F. 25495 Bid No. A8792-C Technology Upgrade at Nokomis Montessori Magnet School

That the Board of Education authorize award of Bid No. A8792-C for the technology upgrade – division 16 electrical and division 17 communications/technology at Nokomis Montessori Magnet School to the lowest conforming bidder, Peoples Electrical Contractors, for the lump sum base bid of \$265,527.00.

B.F. 25496 Bid No. A8793-M Communications Radios

That the Board of Education authorize award of Bid No. A8793-M for the purchase of communications radios for the Safety and Security Office to the lowest conforming bidder, Hilltop Communications, for the lump sum bid of \$72,628.00.

B.F. 25497 Bid No. A8795-C Boiler Replacement at Washington Middle School

That the Board of Education authorize award of Bid No. A8795-C for the boiler replacement at Washington Middle School to the lowest responsible bidder, NS/I Mechanical Contracting Co., for \$255,400.00, the lump sum base bid plus alternates No. 1 and 2.

B.F. 25498 Fiscal Disparities Resolution

That the Board of Education approve the attached Fiscal Disparities Resolution.

B.F. 25499 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period February 1 – February 28, 2003.

(a) General Account	#284187-287003	\$43,821,533.17
	#3004950-3005039	
(b) Debt Service	-0-	270,688.76
(c) Construction	-0-	<u>1,517,114.42</u>
		<u>\$45,609,336.35</u>

Included in the above disbursements are payrolls in the amount of \$35,923,026.81 and overtime of \$64,431.62.

(d) Collateral Changes - None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending May 20, 2003.

B.F. 25500 Establishment of the Classified Position of Accounts Payable Technician for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Accounts Payable Technician job classification effective March 18, 2003, that the Board of Education declare this position as Civil Service classified; and that the pay rate be Grade 27 of the American Federation of State, County, and Municipal Employees, District Council No. 14, standard ranges.

B.F. 25501 Establishment of the Unclassified Position of Academic Excellence Project Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Academic Excellence Project Coordinator job classification effective March 18, 2003, that the Board of Education declare the position of Academic Excellence Project Coordinator unclassified and exempt from Civil Service; and that the pay rate be per Salary Schedule 3 of the salary schedules in the 2001-2003 School and Community Service Professionals agreement.

B.F. 25502 Establishment of the Unclassified Position of Reading Excellence Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Reading Excellence Coordinator job classification effective March 18, 2003, that the Board of Education declare the position of Reading Excellence Coordinator unclassified and exempt from Civil Service; and that the pay rate be per Salary Schedule 1 of the salary schedules in the 2001-2003 School and Community Service Professionals agreement.

B.F. 25503 Approval to Enter into a Contract with Project SUCCESS, a Not for Profit 501c3 Organization for their Services in Connection with a Project Entitled "Achieve and Connect through Theater".

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Project SUCCESS, a Not for Profit 501c3 Organization from October 10, 2002 until September 20, 2003, to assist in the project entitled "Achieve and Connect through Theater". This agreement will not exceed \$76,150.00 and will be paid from budget #29-005-212-000-6XXX-4930, a fully financed grant received from the U.S. Department of Education.

B.F. 25504 2003-2004 School Calendar

That the Board of Education approve the revisions to the 2003-2004 school calendar to reflect the changes.

B.F. 25505 UAW – Ford Skills Enhancement Center Continuation

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with the UAW-Ford National Education Development and Training Center to continue the Skills Enhancement Center for the period beginning July 1, 2003 through June 30,

2004 and to accept funding in the amount of \$203,779 to be deposited in the currently fully finance budget #30-005-520-000-XXXX-5202.

B.F. 25506 Resolution to Recognize the Minneapolis Foundation

That the School Board moves to gratefully acknowledge the Minneapolis Foundation for its important contributions in Benchmarking Development, Report, Instructional Leadership and Educational Reform.

X. PUBLIC COMMENT (7:00 p.m.)

None

XI. OLD BUSINESS

1. Tax Anticipation Certificates for 2003 (B.F. 25507)

Larry Shomion, Business Office, reviewed the three resolutions that were being recommended by administration and presented by Springsted. He introduced Kathy Aho, from Springsted, who discussed the Old Business item of Tax Anticipation Certificates for 2003. Ms. Aho stated that the rate obtained for this sale was very attractive and the winning bid was U.S. Bancorp Piper Jaffray with a rate of 1.08%. The proceeds from this sale will be used to provide for the cash flow needs of the district during the ensuing thirteen months.

MOTION: It was moved by Ms. Carroll, seconded by Ms. Carter, that the Board of Education approve the resolution for the sale of tax anticipation certificates in the amount of \$20,000,000 as presented by Springsted.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

XII. NEW BUSINESS

1. Bond Issues for 2003 (B.F. 25508) (B.F. 25509)

Ms. Aho reviewed two bond issues; one for \$11,000,000 and one for \$15,000,000 in General Obligation School Building Bonds. Materials covering these issues were delivered to Board members. She recommended that the bids for these two bond issues be taken on March 31, 2003 and that both be rated. Ms. Aho recommended the passage of both of these resolutions which would set the terms and the date for the two sales.

2. Authority to Issue Bonds (B.F. 25510)

The Resolution Approving Minnesota Laws, 2001, Chapter 6, Article 4, Sections 23 and 24 gives the district the authority to issue capital bonds but does not commit to the sale in any given year.

MOTION: It was moved by Mr. Thao, seconded by Ms. Street-Stewart, that the Board of Education approve the Resolution providing for the competitive negotiated sale of \$11,000,000 and \$15,000,000 in bonds, and that the Board of Education approve the Resolution to issue capital bonds in each year from 2003 through 2008.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

XIII. SUPERINTENDENT'S REPORTS

1. Human Resources
 - a. Professional Staff
 - b. Teaching Assistants
 - c. Educational Assistants
 - d. School and Community Service Professionals
 - e. Classified/Unclassified Service Personnel

MOTION: It was moved by Mr. Thao, seconded by Mr. Conlon, that items a through e be approved. Replacement pages 106 through 113 were at places.

The motion carried with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

XIV. BOARD OF EDUCATION REPORTS

Mr. Conlon reported a meeting of the Minnesota Learning Alliance, which is a program that operates out of the Mall of America and is composed of a number of school districts working together. He noted that the cost of insurance at the Mall is high, which is a result of current events taking place in the world. This impacts the school districts that are using space at the Mall. The program is now in the process of relocating to a different floor, for space reasons, and this move will incur no additional cost.

XV. COMMUNICATIONS

Mr. Oertwig clarified an article that was printed in the newspaper regarding a 'freeze' which was not accurately reported. He stated that he did not intend this to mean to apply to staff that are working in the buildings.

XVI. FUTURE MEETING SCHEDULE

Monday, March 31, 2003

- 4:30 p.m. Special Meeting of the Board of Education
 - * Bond Sale
 - * Purchase Agreement

Following the Special Meeting:

- Committee of the Board Meeting*
 - * Annual Audit
 - * Budget Discussion – Follow Up
 - * Work Session
 - * Policy Governance Subcommittees**

Monday, April 21, 2003

- 4:30 p.m. Committee of the Board Meeting*
 - * Topics to be determined
 - * Work Session
 - * Policy Governance Subcommittees**

Tuesday, April 22, 2003

- 5:45 p.m. Regular Board Meeting

Monday, April 28, 2003

- 6:30 p.m. Committee of the Board Meeting*
 - * Charter School Contracts
 - * Work Session
 - * Policy Governance Subcommittees**

Tuesday, May 6, 2003

- 4:30 p.m. Committee of the Board Meeting*
 - * Topics to be determined
 - * Work Session
 - * Policy Governance Subcommittees**

Monday, May 12, 2003

- 7:00 p.m. Committee of the Board Meeting*
 - * Joint Meeting with CBFAC – Non General Funds
 - * Work Session
 - * Policy Governance Subcommittees**

May 13, 2003

- 5:45 p.m. Regular Board Meeting

Monday, May 19, 2003

- 7:00 p.m. Committee of the Board Mtg.*
 - * Jt. Meeting with CBFAC: General Funds
 - * Work Session
 - * Policy Governance Subcommittees**

Tuesday, June 10, 2003

- 4:30 p.m. Committee of the Board*
 - * Board Budget Discussion
 - * Work Session
 - * Policy Governance Subcommittees**

Monday, June 16, 2003

- 4:30 p.m. Committee of the Board*
 - * Topics to be Determined
 - * Work Session
 - * Policy Governance Subcommittees**

Tuesday, June 17, 2003

- 7:00 p.m. Committee of the Board*
Joint Meeting with CBFAC

Monday, June 23, 2003

- 6:30 p.m. Committee of the Board*
 - * Board Budget Discussion
 - * Work Session
 - * Policy Governance Subcommittees**

Tuesday, June 24, 2003

- 5:45 p.m. Regular Board Meeting

XVII. ADJOURNMENT

MOTION: It was moved by Mr. Thao, seconded by Ms. Carroll, that the meeting be adjourned.

The motion carried and the meeting was adjourned at 7:30 p.m. with the roll call vote as follows:

Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

Ms. Carter

-

Yes

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Gerrie Higgins, Assistant Clerk
Board of Education