

expenditures in the areas of Fees for Services and Dues and Memberships was provided for additional clarity.

Discussion was held regarding the 2006-07 budget and the end result along with explanations of modifications that were made to it due to extraordinary items in Dues and Memberships and Fees for Services. Clarification was made on the election costs, lobbyist costs and consultant fees.

The Chief Business Officer indicated the Financial Guideline Report and/or the Activity Report could be provided to the Board Treasurer on a monthly basis if desired.

Mr. Goldstein, Treasurer, then clarified why he had requested this subject be addressed by the COB. He had originally raised the question as a way to become more involved in the budget process in his position as Treasurer. He felt it would be valuable for the Board to understand better what is included within their budget and to take more ownership of it. He noted the travel budget should be addressed relative to professional development for board members and the equitable distribution of travel opportunities for board members.

The Vice Chair noted the board was attempting to build their agendas around an annual cycle. She suggested this subject might be addressed in two phases: the review by the Treasurer and in relation to the District budget with the board budget falling within that.

It was suggested a quarterly update would be beneficial for board members. The question was raised on how the Board would hold itself accountable and perceptions/implications of reviewing the budget so frequently. It was felt that perhaps the budget relative to travel would be the most relevant item as many of the other charges to the budget are recurring charges for specific items such as elections, truth-in-taxation, etc. It was suggested a discussion should be held at least once a year to set parameters within the budget process and that guidelines should be set up for Board budget review/establishment with the process running parallel with the District budget process and subsequently incorporated into it. Logically it should be done within the budget cycle (March/April) and be ready for implementation with the new year in July.

The request was made that updates be provided to the Board in the Board Update Packet on a quarterly basis in the January 22 format. The Board was reminded that Board members report to each other on their professional development plans and expenses and there is preplanning on consultants for retreats so processes are currently in place for some of the budget process.

The Vice Chair commended staff on the District presentation "Coloring Referendum Dollars for Accountability" which was given by district staff at the recent MSBA conference. She also announced her election as Region 8 representative to MSBA Board for a two year term.

2. Board Representation on Outside Committees

The Vice Chair indicated that discussion on this subject would encompass a noting of preferences for committee representation as well as a review of the purpose, meeting times and how participation in the organizations should be reported back to the Board. She indicated preferences would be noted but action would be delayed until the return of the Chair at the next COB meeting.

It was stated there is a need for a more regular reporting out on participation on the various committees to the Board and the public. It was suggested meetings be put on the Board Event Calendar for reference and on the Board Planning Calendar for reporting purposes under monitoring. It was recognized that reporting would be assisted if a report format(s) were available to assist directors in organizing their report. Additionally, some thought needs to be given to how individuals cycle through these committees so people can serve on

committees that interest them. Consideration needs to be given to what other organizations should be added to the current list as well.

The Board then moved on to discuss each organization. They were reminded that attendance at any of these events (specifically, out of town conferences) is usually discussed among Board members before it is decided who will actually attend unless attendance is mandated by the holding of an office within that organization necessitating attendance.

- **Association of Metropolitan School Districts (AMSD)**
 - Ms. Kong-Thao serves on the Executive Committee (term 2006-09).
 - District has a membership
 - Meetings are on Thursdays at 7:30 a.m. and are open to all board members and are very rich and informative (no cost to board members to participate)
 - Other attendees include Superintendent and other staff
 - Its mission is to advocate for state education policy that enables metropolitan school districts to improve student learning.
 - Reporting -- Board representative has been by providing materials from the meeting to all board members (this should continue).
 - Reporting -- it was requested that at least once annually a detailed report be provided and that the best time for this might be when their joint legislative agenda is reported out to member organizations.
 - Organized with elected Executive Committee along with other ad hoc committees: communications, legislative.
- **St. Paul Children's Collaborative (SPCC)**
 - Ms. Street-Stewart currently serving as Chair for 2008
 - Superintendent serves on Board along with mayor, city council and Ramsey County representatives (a family service collaborative between city, county and district)
 - Meeting are once a month on the second Wednesday from 8:00 – 10:00 a.m. at the MLK Center and are open to the public
 - Primary focus is to fund projects that work to collaborate and change systems, to develop, operate and expand community-based and prevention-focused programs and activities that meet the overall goals, funding priorities and target service populations identified by the SPCC Board. Focus for 2008 is on African American male students so it fits with SPPS transition initiative
 - Reporting -- routinely provide a paragraph report in the weekly Board Update following meetings. Notify Board members of any special topic updates
- **Council of Great City Schools (CGCS)**
 - Ms. Carroll current representative and desires to continue; Ms. Kong-Thao currently alternate
 - Superintendent serves on the Executive Board; staff often presenters at sessions
 - Two annual events – March Annual Legislative Conference (Washington DC) and fall Annual Conference (location varies) Excellent sessions, valuable information
 - Mission – works to promote urban education through legislation, research, media relations, instruction, management, technology and other special projects designed to improve the quality of urban education.
 - Reporting – ASAP upon return from conferences
- **Council of Urban Boards of Education (CUBE)**
 - Ms. Street-Stewart is current representative to CUBE and is on Nominating Committee
 - Mission is creating opportunities for urban school board leaders to gain the knowledge and skills necessary to be effective policy makers and advocates for excellence and equity in education. CUBE is the urban component of NSBA's Affiliate Program. Currently made up of 108 districts.
 - Spring legislative meeting and fall conference in conjunction with NSBA Annual Conference
 - Reporting – Upon return from conferences

- **East Metro Inter-District Joint Powers Board (EMID)**
 - Mr. Brodrick current representative
 - Representative required from each member district
 - School board meetings on third (or fourth) Wednesday in the evening. Steering Committee first Monday at 7:00 a.m.
 - Mission is to provide for the creation of a Joint Powers School District (10 districts) which will govern and manage the construction and/or operation of joint use educational facilities (Haramabee and Crosswinds Schools) and services to benefit learners of the member districts and foster voluntary, inter-district integration among East Metro urban and suburban school districts.
 - Reporting – Annually (representative to designate time) about what it is, what it does and current issues
- **Joint Property Tax Advisory Committee (JPTAC)**
 - Mr. Brodrick, Mr. Goldstein, Ms. Kong-Thao current representatives; Ms. Carroll alternate
 - Meetings 4th Monday 8:30 – 10:00 a.m. (Chair rotates among three member organizations on an annual basis). Meetings open to the public.
 - Membership consists of mayor and up to three members of City Council; the county manager and up to three members of the Ramsey County Board of Commissioners; the Superintendent and up to three members of the Board of Education of ISD 625. Ex Officio member chair of Ramsey County League of Local Governments. (Ramsey is the only county required in law to have this organization)
 - Purpose is to make appropriate recommendations for the efficient and effective use of property tax dollars plus responsibilities associated with setting levies
 - Reporting: Annually at Truth In Taxation Hearing (December)
- **Three County Project JPTAC**
 - Mr. Brodrick current representative
 - Two elected officials from each local government participating in the project are designated as “representative” to the Project. Primary responsibility is to attend approximately four meetings a year and to review materials prepared by the consultant and to plan legislative and public strategy re: taxes
 - Participating governments: Hennepin, Ramsey & St. Louis Counties, cities of Duluth, Minneapolis and St. Paul and Minneapolis and St. .Paul Public Schools.
 - Reporting: Annually
- **Metro Educational Cooperative Service Unit (MetroECSU)**
 - Current representative: Mr. Conlon who is serving as Chair (term ends 6/08) also representative from Metro ECSU to state-wide organization
 - Meet every two months third Wednesday 3:30 – 5:30 p.m. on third Wednesday
 - Mission is to collaborate with schools, local governments and nonprofit organizations to develop and offer a range of services which support and enhance their efforts.
 - SPPS staff benefits from discounted rates for development opportunities and other services
 - Reporting: Annually
- **Metropolitan Learning Alliance (MLA)**
 - Current representative: Mr. Goldstein
 - Meeting every other month on third Thursday at Mall of America
 - Joint powers arrangement for a liberal arts high school – students attending must be enrolled in a school within the Bloomington, Minneapolis, Richfield, St. Louis Park and St. Paul Public Schools.
- **Minnesota Minority Education Partnership (MMEP)**
 - Current Representative: Ms. Street-Stewart (serving as Chair); alternate: Ms. Kong-Thao
 - Mission is to increase the success of Minnesota students of color in Minnesota schools, colleges and universities
 - Membership fee
 - Meetings every other month mid-day, open to public

- Fostering a new organization: Minnesota College Access Network
- Reporting: Annually
- Request made that the alternate actually participate in the meetings
- **Minnesota School Boards Association**
 - Current Representative: Ms. Street-Stewart (Elected as District 8 Director for 2 year term 08-09)
 - Membership fee
 - State association supporting, promoting and enhancing work of public school boards
 - Opportunities for board members to participate in conferences and training sessions
 - Reporting: Annually
- **Ramsey County League of Local Governments (RCLLG)**
 - Representative: Mr. Brodrick; alternate Ms. Carroll
 - Board membership required
 - Mission to foster cooperation among Ramsey County units of government thereby increasing the effectiveness and efficiency of public service delivery
 - Provides educational opportunities for members
 - Reporting: Annually
- **State High School League**
 - Current Representative: Mr. Conlon
 - Only purpose to vote for member schools at all district, region and section meetings and to sign forms
- **St. Paul Teachers' Retirement Association Board of Trustees**
 - Representative (specifically requested by SPTRA): Mr. Brodrick
 - Serve on the Board of Trustees which governs the organization
 - Report: Annually
- **Other Organizations**

Other possible organizations which should be considered for the list include:

 - NSBA
 - District Councils – it was noted there would be value to the Board in contacting the various councils and letting them know they have a board contact assigned to them and for that contact to attend the occasional meeting. Staff was instructed to provide a list of the District Councils to the Board.
 - St. Paul Chamber of Commerce – District is a member
 - Midway Chamber
 - The Transitions Initiative – the Superintendent indicated the Board should consider, once a procedure has been established, providing a representative and alternate.

Incumbents on committees indicated they desired to continue in their current positions for another year with the exception of the MLA. Staff was instructed to research whether participation there is mandated or necessary. Mr. Hardy expressed interest in being a representative or alternate to AMSD, SPCC, MLA, MMEP and RCLLG.

3. Policy Review

The following actions were taken on policies brought to the Board for review:

- **213.00 Board Professional Development Guidelines** **Approved as renamed & revised**

Changes made within Board Policy Review Group and by Director Goldstein were reviewed. It was noted the District has standard business practices and the Board must operate within them as noted in Policy 409.00 Travel Expense Reimbursement.

Discussion moved into professional development issues for Board members, the process for seeking approval for participation in professional development opportunities, budgeting for participation and the fact there is a need to clarify who goes to events and how they seek approval. Budget implications must be kept in mind when planning attendance at events, hence the necessity to discuss participation with other board members. Several items were put into the Board "travel guideline" piece in order to avoid

- 519.00 (Old) Interrogations and Investigations Repealed
- 530.01 (Old) Students in Homeless Situations Repealed
- 532.00 (Old) Student Vehicle Use Repealed
- 601.01 Achievement Referred to Office of Academics
--Valeria to bring to one on one with Meria to work on
- 606.01 (Old) Textbooks & Instructional Materials Repealed
- **607.00** Textbooks and Instructional Materials **Approved**
- **609.00** Religion **Approved**
- 609.01 (Old) Scheduling Events on Religious Holidays Repealed
- **610.00** Field Trips **Approved**
- **611.00** Parent/Guardian Conferences: Communication **Approved**
- 615.00 (612) Family Involvement Referred to Joe Munnich
--Review and provide input
- 614.00 (Old) Free Materials Distribution (both) Repealed
- **618.00** Research **Approved**
- 619.00 (Old) Parent/Guardiana Conferences-Communication Repealed
- 620.00 (Old) Released Time for Religious Instruction Repealed
- 621.00 (Old) Research Repealed
- 707.05(714) Transportation: Type III School Buses Referred back to Operations
-- Clarification page 2, ¶5 last sentence – what does this mean?
- 710.00 Transportation: Field, Athletic, Community
Education Trips Referred back to Operations
- 713.00 (Old) Purchasing: Sales Calls and Demonstrations Repealed
- **713.00** Equal Opportunity Procurement **Approved**
- 713.00 (Old) Sweatshop Free Purchasing Repealed
- **713.01** Sweatshop Free Purchasing **Approved**
- **716.00** Advertising in the Schools **Approved**
- **718.00** Branding: Supplies/Stationery **Approved**
- 722.00 (Old) Supplies and Stationery Repealed
- 719.02 Charged Meals (New) Do Not Use
- **802.00** Building and Grounds Management **Approved**
- 806.00 (Old) Building and Grounds Management Repealed
- 812.02 (812) Dismissal Precautions Referred back to Operations
--Clarification of title
- 814.00 Visitors to Schools Referred back to Legal
--Check citations
- 902.00 Community Use of Building and Grounds Referred back to Operations
--Only Board can set rates

MOTION: Mr. Brodrick moved, seconded by Mr. Hardy, that the Committee of the Board recommend that the Board of Education approve the recommendations made for the policies reviewed at the January 22, 2008 COB meeting.

Motion Passed with a vote of the 3 members remaining in attendance.

It was brought to the Vice Chair's attention that the meeting had lost its quorum. Legal was asked to check on whether action could be taken since the review was in process when the quorum broke. Legal responded the Board of Education could act on the recommendation made by the COB at its next Board meeting.

III. ADJOURNMENT

MOTION: **Mr. Hardy moved the meeting adjourn. Motion seconded by Mr. Brodrick.**

Motion passed.

The meeting adjourned at 10:20 p.m.

Respectfully submitted,
Marilyn Polsfuss
Assistant Clerk