

**COMMITTEE OF THE BOARD
MEETING MINUTES
JANUARY 11, 2005**

PRESENT: **BOARD OF EDUCATION:** Ms. Street Stewart, Chair; Mr. Brodrick, Ms. Carroll, Ms. Carter, Mr. Oertwig, Ms. Kong-Thao

Unable to attend: Mr. Conlon

STAFF: Dr. Patricia Harvey, Kent Pekel, Lois Rockney, Tom Coffey, Tom Watkins

OTHERS: Jeff Koon

I. CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Ms. Carroll, Acting Committee Chair.

II. AGENDA

Ms. Carroll introduced the items on the agenda for this meeting, which were:

- **MONITORING INDICATORS - *Action***
- **BOARD EXTERNAL APPOINTMENTS - *Action***
- **WORK SESSION – Board professional development**

1. Monitoring Indicators - action

Dr. Harvey provided background information on the development of the Board's Policy Governance Monitoring framework. Kent Pekel, Executive Director, Office of Research and Development, presented an update on the accomplishments of the Board's monitoring subcommittee with a summary of proposed Saint Paul Public Schools improvement indicators. At the end of the presentation, Mr. Pekel asked for committee member's comments and feedback.

Committee members and staff engaged in an extensive discussion on context, how this relates to Board Ends, and how the information would be shared across the district.

Committee members expressed their appreciation for the information received with the understanding there is still work to be done in developing monitoring indicators that tie back to the three Board Ends (academic achievement, respectful environment, and meaningful connections). Being able to utilize the information gathered for this system over periods of time will impact the Board's meetings and the Board's decision-making process.

Ms. Carroll requested the formation of a task force to consider, with staff, how some of the data link together and development of a time line for future meetings. She asked Jeff Koon, a parent attending the meeting to contribute his ideas. Mr. Koon talked about developing a set of measures and how they fit different ends, training to help principals and others understand data, monitoring information the site councils are receiving and its relevance to their needs. He mentioned, in particular, the survey work done on student evaluation and teaching at Central that could be valuable information for individual teachers in building their professional development plan. Mr. Koon offered other types of information that could be useful to the task force.

Ms. Carroll stated the responsibilities of the task force would be to start working with designated staff to review the information presented at this meeting, address the issues discussed for clarity, and look at how the results of that discussion fit the board schedule. The timeline would be the end of March.

After further discussion, volunteers for this task force are:

- Ms. Kong-Thao
- Ms. Carroll
- Ms. Street-Stewart.

Mr. Oertwig, Ms. Carter, Mr. Brodrick, and Mr. Conlon will provide input. Mr. Koon will be notified of the meeting schedule.

The following motion was made:

MOTION: It was moved by Ms. Street-Stewart and seconded by Ms. Kong-Thao that the Committee of the Board receive, with appreciation, the information presented at this meeting. (Summary of Proposed SPPS Improvement Indicators, Development of the Board's Policy Governance Monitoring Framework, Draft of the SPPS Board Monitoring Issue Brief, and a chart showing SPPS Infrastructure for Data Driven Decision-Making).

Motion Passed.

Ms. Street-Stewart will meet with Mr. Pekel to further discuss development of this task force.

2. Board External Appointments

Ms. Carter stated there were no anticipated changes to Board appointments. (copies of this document were previously distributed to committee members). Ms. Carter stated that as the Committee begins the discussion of board development and assignment of responsibilities, the conclusion would be to affirm board assignments continuing into the new year.

Ms. Carter invited Lois Rockney, Executive Director, Business and Financial Affairs, to talk about the board's opportunity this year to set and maintain the board budget. Ms. Carter stated board members have the opportunity to manage their budget to the end of this year and to take on an active budget setting process that would connect to board responsibilities. She asked the Committee to review the document prepared by the board secretary that relates to attending upcoming conferences, and what the impact would be to the board budget. Ms. Carroll commented the Committee would have to have a proper discussion about professional development and how the Committee may have to curtail some trips, what it means to do that, and identify financial consequences.

Ms. Rockney provided a brief history of the board budget for the past five (5) years. (copies of this document were distributed to committee members). Ms. Rockney drew specific attention to the travel/convention/conference budget line item that will be well over budget before the end of the year. She would like to start meeting with committee members on a regular basis to discuss the board budget and ensure expenditures are within budget.

After further discussion, it was the consensus of the Committee members that the discussed schedule will be the approved travel schedule/budget between now and June 2005. A meeting will be scheduled before the end of March for an extensive discussion regarding this issue.

At this time, Ms. Carroll called for approval of the Board's external committee appointments. The following motion was made:

MOTION: It was moved by Ms. Street-Stewart and seconded by Ms. Kong-Thao that the Committee of the Board recommends the Board of Education approve the external appointments for the Board as designated for the 2005-06 year. (List attached)

Motion Passed.

3. Work Session

The topic was Board professional development.

III. Adjournment

The meeting was adjourned at 8:45 p.m. by Ms. Street-Stewart, Committee Chair.

Respectfully submitted by
Diana J. Sanders
Recorder
Saint Paul Board of Education

**Board of Education
External Committee Appointments
2005-06**

Association of Metropolitan School Districts (AMSD)
1667 Snelling Ave. N., Ste. B301, St. Paul 55108

Representatives:

Mr. Oertwig & Ms. Carroll

Children's Collaborative
450 N. Syndicate, St. Paul 55104

Representative:

Ms. Street-Stewart - Superintendent's Designee

Council of Great City Schools
1301 Pennsylvania Ave. NW, Ste. 702, Washington D.C. 02004

Representative:

Ms. Carroll

Alternate:

Ms. Kong-Thao

Council of Urban Boards of Education (CUBE)
1680 Duke St., Alexandria, VA 22314

Representative:

Ms. Carter

Alternate:

Tom Conlon

Inter-District Joint Powers Board (EMID)
Crosswinds Middle School
600 Weir Dr., Woodbury, MN 55125

Representative:

Mr. Oertwig

Joint Property Tax Advisory Committee (JPTAC)
15 W. Kellogg Blvd., Ste. 390, City Hall, St. Paul 55102

Representatives:

Mr. Oertwig, Mr. Brodrick, Ms. Carter

Alternate:

Ms. Kong-Thao

Joint Property Tax Advisory Committee (3 County Project)
Jeff Van Wyken

140 Melborne Ave. S.E., Mpls. 55414

Representatives:

Mr. Oertwig, Mr. Brodrick

Metro Educational Cooperative Service Unit
4001 Stinson Blvd., St. Anthony, MN 55421

Representative:

Mr. Conlon

Metropolitan Learning Alliance
Mall of America
337 E. Broadway, Bloomington, MN 55425

Representative:

Ms. Kong-Thao

Alternate:

Mr. Conlon

Minnesota Minority Education Partnership (MMEP)
1821 W. University Ave., St. Paul 55104

Representative:

Ms. Street-Stewart

Alternate:

Ms. Kong-Thao

Minnesota School Boards Association (MSBA)
Box 119, S. Peter, MN 56082

Representative:

Mr. Conlon

Ramsey County League of Local Governments
480 Cedar St., St. Paul 55101

Representative:

Mr. Brodrick

State High School League
2100 Freeway Blvd., Brooklyn Ctr., MN 55430

Representative:

Mr. Conlon

St. Paul Teachers Retirement Assn. Board of Trustees
1619 Dayton Ave., Rm 309, St. Paul 55104-6206

Representative:

Mr. Oertwig

West St. Paul Community Health Services
153 Concord St., St. Paul 55107

Representative:

No Board representative, now a Superintendent's Designee

FOR BOARD USE ONLY

APPROVED BOARD TRAVEL SCHEDULE JANUARY – JUNE, 2005

NSBA/CUBE Issues Forum (January 29 – February 2, 2005)

- Mr. Oertwig

NSBA/CUBE Issues Forum (April 14-19, 2005)

- Ms. Street-Stewart
- Mr. Brodrick
- Mr. Conlon – (payment authorized for either the January 29 – February 2- NSBA/CUBE Issues Forum
- OR, the NSBA/CUBE Issues Forum - April 14-19, but not both).
- Ms. Carter – (no alternate if she does not attend).
- Mr. Oertwig

Council of Great City Schools – March 11 – 15th

- Ms. Carroll

Council of Urban Boards of Education (CUBE) – end of June 2005

(Note: probably payable in FY2006)

- Ms. Carter
- Mr. Oertwig

Ms. Kong-Thao would not be attending any of these conferences during this time period.