

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

APRIL 22, 2003

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:50 p.m. by Al Oertwig, Chair

II. ROLL CALL

PRESENT: Mr. Brodrick; Ms. Carroll; Ms. Carter; Mr. Conlon; Mr. Oertwig; Ms. Street-Stewart; Mr. Thao; Dr. Harvey, Superintendent of Schools; Mr. Lalla, General Counsel; Mrs. Higgins, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE AGENDA

1. Order of the Consent Agenda

- By Mr. Oertwig:
- 1 Pull No. 25 on Page 63
 2. Replacement Page 54 at places.

MOTION: It was moved by Mr. Conlon. seconded by Ms. Carroll, that the Order of the Consent Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

2. Order of the Main Agenda

- By Mr. Oertwig:
1. Add to Agenda: Committee of the Board Minutes of April 21, 2003

MOTION: It was moved by Ms. Carter, seconded by Ms. Street-Stewart, that the order of the Main Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes

Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

IV. APPROVAL OF THE MINUTES

1. Minutes of the Regular Meeting of the Board of Education of March 18, 2003
2. Minutes of the Special Meeting of the Board of Education of March 31, 2003

MOTION: It was moved by Mr. Thao, seconded by Ms. Carroll, that the minutes of the Regular Meeting of the Board of Education of March 18, 2003 and the minutes of the Special Meeting of the Board of Education of March 31, 2003 be approved.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

V. RECOGNITIONS

B.F. 25513 Recognition of Schools, Teams, Individuals and Coaches in Our Saint Paul Public Schools that have won Athletic Awards and Championships

Mr. Lou Kanavati, Area Superintendent B, spoke of the St. Paul Public Schools athletic program, highlighting the history of middle school athletics and how the program has grown over the past years, with the support of the Board of Education. Mr. Kanavati introduced Jerry Keenan, Athletic Director, Harding High School, who presented the winter sports teams that have won championships, along with coaches and principals. The following school teams were presented medals and received the congratulations of the Board and Superintendent.

Highland Park	Girl's basketball
Murray	Boy's basketball
Ramsey	Boy's basketball
Central	Boy's nordic ski team
	Girl's basketball
Como Park	Boy's basketball
Harding	Boy's basketball
Highland Park	Girl's gymnastics
Johnson	Wrestling team

MOTION: It was moved by Ms. Carroll, seconded by Mr. Thao, that the Board of Education recognize and congratulate the coaches, teams and individuals for their accomplishments.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
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Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

VI. PROGRAM UPDATES

Dr. Harvey presented the district mini grants update. She reviewed the district focus since 1999: Raising Expectations, Student Work, All Kids. This year the focus is on Challenging Every Child – providing academic rigor. In this endeavor, the district recognized that the resources were not available in St. Paul, in-house, to provide enrichment opportunities for all students. She stated that the district decided to benchmark off a mini grant program that has been highly successful in St. Paul for many years. She noted Ecolab Foundation and the opportunities this foundation has offered to teachers to apply for mini grants to cover many extra programs for kids. Another program she highlighted was the fund for teachers to grow. This funding came from the St. Paul Foundation and allowed seven teachers to travel to many places in the world, bringing back enriched background for their instruction in the classroom. The 3M Corporation has provided challenging opportunities for St. Paul kids in science, math and economics. Dr. Harvey also mentioned an anonymous donation to the district of \$100,000 which provided awards to 42 schools and programs, along with comments on several other programs that have offered excellent, enriching opportunities for our students. Updates will be forthcoming as to upcoming grant awards.

Mr. Oertwig extended the thanks of the Board to all the organizations that have contributed to make this district as effective as it can be. He noted their support is a huge contribution to the work of the district.

**VII. INFORMATION REQUESTS AND RESPONSES
ITEMS FOR FUTURE AGENDAS**

None

The Board recessed for 15 minutes.

VIII. COMMITTEE REPORTS

Meeting of March 31, 2003

Ms. Carter reported on this meeting. The agenda was: Annual Audit, Budget Follow-Up and Work Session.

Annual Audit

Ms. Carter reported that Lois Rockney, Executive Director of Business & Financial Affairs, presented background information on the independent auditor's report for the 2001-2002 school year. Chris Omdahl, partner of KPMG, the district's external audit firm, presented the Auditors Report and Financial Statement. The district's finances were found in good order with no unusual circumstances to report. Mr. Omdahl noted that there had been a delay in the audit process due to the adoption of new accounting standards, but it was expected that the district would be back on track in a timely reporting process. Mr. Omdahl reviewed highlights that included new supplementary information required by the adoption of the new account standards.

Motion Recommended by Committee: That the Board of Education accept the 2001-2002 Audit Report as presented by the administration and KPMG, Inc., the external auditor.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

2. Budget Discussion

Ms. Carter reported that this discussion was a continuation of a previous meeting with the Citizens' Budget and Finance Advisory Committee (CBFAC). The committee had accepted CBFAC's recommendation including questions that staff prepared answers to, in-between the CBFAC meeting and this meeting. That report has been received by committee members. Questions were raised about the finalizing of the budget. Ms. Rockney noted that CBFAC's budget proposal is not final because they are waiting to hear from the legislature.

No Work Session was held.

Meeting of April 21, 2003

Ms. Carter reported that at this meeting the discussion was the pending process of sending out bid specifications for the district bus transportation services for the year 2003-04 and contracting with companies for those services. The committee reviewed a draft Resolution which would require companies seeking transportation contracts to come to an agreement for a card check election process with the union attempting to organize and that both parties would agree to no disruption to school transportation services during any labor organizing campaign. The committee heard comments from representatives from all current bus transportation contractors and from representatives from SEIU. Ms. Carter reported that the following motion was made and approved with a five to one vote:

MOTION: That the Board of Education approve adoption of the Resolution Providing for the Protection of the Proprietary Interest of the School District in Pupil Transportation contracts for the 2003-2004 school year.

Mr. Conlon stated he will again be voting no on the motion because of his concern that it is unnecessary intervention in the free market into bidding and this is an issue between labor and the companies. Inasmuch as the district does not have any union contractors that are working in the bus transportation services that we contract with, he feels this is an issue between labor and those companies themselves, and we should take a neutral position. He reviewed the rationale for this decision.

Ms. Carter stated that the committee heard information at the Committee Meeting on April 21st and additional information at this meeting. She proposed the following motion:

MOTION: It was moved by Ms. Carter, seconded by Mr. Thao, to delay the decision until the first week in May.

Ms. Carter stated that this will be an opportunity for the Board to review the information that has been presented and to assess the decision and the manner in which the Board is protecting the proprietary interest of the district.

Board members discussed the type of information that may be forthcoming for the committee to review. Ms. Carter and Ms. Carroll agreed that additional time was needed to review information received and to receive any additional information they may request. Mr. Thao stated he is not ready to vote and needs more time to review the material.

Mr. Oertwig spoke in opposition to the motion to delay. He felt the Board has had a fair amount of time to look at the issues and should now look at why the district is doing this. He noted that over 33,000 students are being transported every day at an annual cost of \$15.6 million. 350 buses run every day, 24,600 miles. If a disruption in service occurs, the district would have a difficult time. He reviewed the scenarios of trying to acquire transportation for students in this event, and the proprietary cost to the district. Mr. Oertwig reviewed the structure of the resolution, noting that it is a tailored document, relating only to one contract with a one year timeline for only the bus drivers who transport St. Paul Public Schools students. He asked the parties to sit down and work together so that the situation does not become an adversarial problem.

Ms. Carter stated that in view of the time available to make this decision, the Board should work together with all parties to understand the manner in which we are avoiding any such disruption and to insure that the actions that we take accomplish the ends that we seek. She asked support of the amendment in taking the time to insure that the Board is acting wisely and considerately of all the information presented to us in the meeting last evening and this evening, and any additional insight that we can gain.

Ms. Street-Stewart and Ms. Carter agreed that the essential element within this effort is to protect against disruption, to insure that we are creating a potential for peace and decreasing the potential for disruption in our bus transportation services and preserve the district's economic interests.

Mr. Brodrick voiced his opposition to delay the decision and was in agreement with Mr. Oertwig's remarks.

Ms. Street-Stewart voiced concern about not using additional information to change the narrow focus of the resolution or broaden it in any way.

After further discussion, the following vote was taken:

Continuation of the motion to delay:

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	No
Mr. Thao	-	Yes
Mr. Brodrick	-	No
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	No

This meeting will be set during the Future Meeting Schedule portion of this meeting.

IX. CONSENT AGENDA

MOTION: It was moved by Mr. Thao, seconded by Mr. Conlon, that items 1 through 25, be approved.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

The Approved Consent Agenda Items Follow:

B.F. 25514 Permission to Accept a Gift from 3M Company

That the Board of Education authorize the Superintendent (designee) to accept the donation of bandages valued at \$6,115.20 from 3M Companies.

B.F. 25515 Gift Acceptance from Bridge View PTA

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Bridge View School to accept this gift from the Bridge View PTA. The total of this gift of \$5,000.00 will be deposited into the intraschool fund, 19-430-291-000-5099-0000.

B.F. 25516 Gift Acceptance from the Olga B. Hart Education Foundation

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow the Grants Office to accept this gift from the Olga B. Hart Education Foundation. The total of the gift of \$15,000 will be deposited into the Fully Financed Project Budget – Olga B. Hart Education Scholarship Fund. The scholarship will be \$15,000 each year for at least two years.

B.F. 25517 Request for Permission to Accept a Grant Award from The National Youth Leadership Council (NYLC) Supporting The Minnesota Youth Foundation (MYF) Chapter at Central High School (CHS)

That the Board of Education authorize the Superintendent (designee) to accept the grant from the National Youth Leadership Council supporting the Minnesota Youth Foundation Chapter at Central High School; and to implement the project as specified in the subcontract agreement. That a letter of appreciation be sent to the National Youth Leadership Council and the Minnesota Youth Foundation.

B.F. 25518 Request for Permission to enter into contracts with the St. Paul/Ramsey County Children's Initiative to provide Family Collaborative supported activities in the areas of Student Wellness, Special Education, and Family Education

That the Board of Education authorize the Superintendent (designee) to enter into contracts with the Saint Paul Ramsey County Children's Initiative in an amount not to exceed \$400,000; and to implement the projects as specified in the award documents.

B.F. 25519 Application for ESEA, No Child Left Behind Titles I, II, III and V Funds

That the Board of Education authorize the Superintendent (designee) to submit to the Minnesota Department of Education applications for federal funds (Title I,II,III,V, and McKinney

–Vento under the No Child Left Behind Act for the 2003-2004 school year, and if awarded to accept such funds.

B.F. 25520 School Improvement Plans for ESEA No Child Left Behind (NCLB)

That the Board of Education authorize the Superintendent (designee) to submit School Continuous Improvement Plans and applications for funding to the Minnesota Department of Education to fulfill Title I, School Improvement requirements under the ESEA No Child Left Behind (NCLB) Act for American Indian Magnet, Benjamin E. Mays, Bruce Vento, Como Park, Dayton's Bluff, Eastern Heights, Highwood Hills, Jackson, Longfellow, Maxfield, Mississippi, North End, Phalen Lake, Saturn/Riverfront and Webster Elementary Schools for the 2002-2004 school years, and if awarded to accept such funds.

B.F. 25521 Instructional Materials Adoption

That the Board of Education formally adopt the instructional materials recommended by the Instructional Materials Selection Study Committee in mathematics for grade 9-12.

B.F. 25522 Authorization for Change Order No. 1 to Contract for Pool Dehumidification Improvements at Various Schools

That the Board of Education authorize Change Order No. 1 for an add amount of \$5,710.00 to the district's contract with Climate Makers for construction of swimming pool dehumidification improvements at various schools.

B.F. 25523 Authorization for Change Order No. 7 to Contract for Construction of Science Lab Remodeling at Humboldt Junior and Senior High Schools

That the Board of Education authorize Change Order No. 7 for an add amount of \$28,731.89 to the district's contract with Schreiber Mullaney Construction Company, Inc. for construction of science lab remodeling at Humboldt Junior and Senior High Schools.

B.F. 25524 Bid No. A8784-C Pupil Transportation – Summer 2003

That the Board of Education accept the bid rates as shown in the attached tabulation.

B.F. 25525 Bid No. A8796-C Selective Demolition and Asbestos Abatement at Washington Middle School

That the Board of Education authorize award of Bid No. A88796-C for the asbestos abatement at Washington Middle School to the lowest responsible bidder, Champion Environmental Services, for the lump sum base bid of \$156,311.00.

B.F. 25526 Bid No. A8798-C Roof System Replacement at Bruce F. Vento Elementary School

That the Board of Education authorize award of Bid No. A8798-C for the roof system replacement at Bruce F. Vento Elementary School to the lowest responsible bidder, John A. Daisin & Son, Inc. for the lump sum base bid of \$1,431,000.00 and unit price W.

B.F. 25527 Bid No. A8799-C Artificial Turf Athletic Field at Central Senior High School

That the Board of Education authorize award of Bid No. A8799-C for the artificial turf athletic field at Central Senior High School to the lowest responsible bidder, Specialty Surfaces International, Inc. d/b/a Sprinturf, for \$670,000.00, the lump sum base bid plus alternates no. 1 thru 5, 7, and 9 thru 11.

B.F. 25528 Bid No. A8801-M Window Replacement at Humboldt Junior High School

That the Board of Education authorize award of Bid No. A8801-M for window replacement at Humboldt Junior High School to the lowest responsible bidder, Val-Pro, Inc. for \$359,331.00 the lump sum base bid plus alternates no. 1, 2, and 3.

B.F. 25529 Bid No. A8802-C Roof Replacement at Roosevelt Elementary School

That the Board of Education authorize award of Bid No. A8802-C for the roof replacement at Roosevelt Elementary School to the lowest responsible bidder, McPhillips Bros. Roofing Co., for \$262,600.00, the lump sum base bid plus alternate no. 1 and unit price #1.

B.F. 25530 Bid No. A8804-C Warewashing Machine at District Service Facility for Food Service

That the Board of Education authorize award of Bid No. A8804-C for providing a warewashing machine for Food Service at the District Service Facility to the lowest conforming bidder, Niensens Equipment & Design for \$72,031.00, the base bid plus alternate no. 2.

B.F. 25531 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period March 1 – March 31, 2003.

(a) General Account	#287004-289815	\$39,892,144.05
	#3005040-3005135	
(b) Debt Service	-0-	484,420.61
(c) Construction	-0-	<u>1,462,510.42</u>
		<u>\$41,839,075.08</u>

Included in the above disbursements are payrolls in the amount of \$30,588,242.47 and overtime of \$61,556.98.

(d) Collateral Changes - None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending June 17, 2003.

B.F. 25532 Establishment of the Classified Position of Food Service Reporting Clerk for Independent School District No. 625 and Relevant Terms and Conditions of Employment

That the Board of Education of Independent School District No. 625 approve the establishment of the Food Service Reporting Clerk job classification effective April 22, 2003, that the Board of Education declare this position as Civil Service classified, and that the pay rate be Grade 26 of the American Federation of State, County, and Municipal Employees, District Council No. 14, standard ranges.

B.F. 25533 Establishment of the Classified Position of Food Service Assistant 2 for Independent School District No. 625 and Relevant Terms and Conditions of Employment.

That the Board of Education of Independent School District No. 625 approve the establishment of the food Service Assistant 2 job classification effective April 22, 2003, that the Board of Education declare this position as Civil Service classified, and that the pay rate be as stated above in the Minnesota Teamsters Public and Law Enforcement Employees Union, Local #320 agreement.

B.F. 25534 Change of Pay Grade for the Classified Position of Nutrition Program Clerk for Independent School District No. 625

That the Board of Education of Independent School District No. 625 approve the pay grade change for the Nutrition Program Clerk job classification effective April 22, 2003 to Grade 26 of the American Federation of State, County, and Municipal Employees, District Council No. 14, standard ranges.

each and why the Resolution is pre-empted by the National Labor Relations Act.

4. Brendan Cummins
Legal Counsel representing
SEIU Local 284

Spoke in favor of the labor peace agreement, reviewed the issues brought up by Mr. Trachsel and stated disagreeing arguments.

Shelly Hagglund – SEIU
Local 284

Distributed information describing what typically has happened during a union campaign, describing contentious situations. Stated that this shows that what the district is doing is important.

XI. OLD BUSINESS

None

XII. NEW BUSINESS

None

XIII. SUPERINTENDENT'S REPORTS

1. Human Resources
a. Professional Staff
b. Teaching Assistants
c. Educational Assistants
d. School and Community Service Professionals
e. Classified/Unclassified Service Personnel

MOTION: It was moved by Mr. Thao, seconded by Ms. Street-Stewart, that items a through e be approved.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

XIV. BOARD OF EDUCATION REPORTS

None

XV. COMMUNICATIONS

None

XVI. FUTURE MEETING SCHEDULE

Monday, April 28, 2003

6:30 p.m. Committee of the Board Meeting

- * Charter School Contracts
- * Work Session
- * Policy Governance Subcommittees

Tuesday, May 6, 2003 Aud. A&B

3:00 p.m. Committee of the Board Meeting

- Transportation Resolution Discussion
- Recess – Special Board Meeting Following
Continuation of the Committee of the Board Meeting
- * Policy Governance Update
 - * Charter School Contracts
 - * Work Session
 - * Policy Governance Subcommittees

Monday, May 12, 2003

7:00 p.m. Committee of the Board Meeting

- * Joint Meeting with CBFAC - Non General Funds
- * Work Session
- * Policy Governance Subcommittees

May 13, 2003

5:45 p.m. Regular Board Meeting

Monday, May 19, 2003

7:00 p.m. Committee of the Board Meeting

- * Joint Meeting with CBFAC-General Funds
- * Work Session
- * Policy Governance Subcommittees

Tuesday, June 10, 2003

4:30 p.m. Committee of the Board Mtg.

- * Board Budget Discussion
- * Action Plan Progress Report
- * Work Session
- * Policy Governance Subcommittees

Monday, June 16, 2003

4:30 p.m. Committee of the Board Mtg.

- * School Choice Discussion Summary
- * Work Session

Tuesday, June 17, 2003

7:00 p.m. Committee of the Board
Joint Meeting with CBFAC

Monday, June 23, 2003

6:30 p.m. Committee of the Board

- * Board Budget Discussion
- * Work Session
- * Policy Governance Subcommittee

Tuesday, June 24, 2003

5:45 p.m. Regular Board Meeting

XVII. ADJOURNMENT

MOTION: It was moved by Mr. Thao, seconded by Ms. Carroll, that the meeting be adjourned.

The motion carried and the meeting was adjourned at 8:30 p.m. with the roll call vote as follows:

Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Gerrie Higgins, Assistant Clerk
Board of Education