

Adopted: 11/15/1994
Revised: --

Saint Paul Public Schools Procedure

714.00

714.0 TRANSPORTATION/TYPE III SCHOOL BUSES

Each Type III vehicle shall be inspected by the Minnesota State Patrol and shall display on the lower left windshield a valid State of Minnesota School Bus Inspection sticker as required by Minnesota Statute 169.451.

The condition of each Type III vehicle, and the safety/emergency equipment in the vehicle, shall be subject to additional inspection by district Transportation Department staff. Inspections shall be made utilizing the inspection criteria contained within the Minnesota State School Bus Inspection Handbook.

All Type III school buses transporting district students must meet the school bus inspection requirements of Minnesota Statute 169.451 and the equipment requirements of Minnesota Statute 169.454.

Each person operating a Type III school bus transporting district students must be registered and approved by the district Transportation Department. Each driver who does not possess a valid commercial driver's license with current school bus endorsement must have passed a Minnesota school bus driver background check pursuant to the requirements of Minnesota Statute 171.3215, and must supply the Transportation Department with the letter of approval from the driver license section of the Department of Public Safety.

The Transportation Department shall conduct a check of the driver's license record of each person seeking to transport students in a Type III vehicle in conjunction with the regular driver's license checks run on district and contract school bus drivers. Permission to transport students will be denied based upon the disqualifying driving offenses for school bus drivers contained in Minnesota Statute 171.3215.

All drivers transporting students in Type III vehicles must have in their possession a valid Minnesota driver's license, or equivalent out of state driver's license, while transporting students.

All students transported on field and athletic trips by the school district, or under arrangements made by the school district, must be transported from the school site to the field trip or game site by licensed carrier chosen by the Transportation Department. At no time are students to be transported to or from any field trip or athletic activity by parents or staff in private vehicles. However, this section shall not prohibit transportation by a parent of his/her own children to or from a district sponsored event.

TRANSPORTATION/TYPE III SCHOOL BUSES (continued)

In the event of an accident, either vehicular or personal injury, while transporting a student in a Type III vehicle owned by a staff person or volunteer, the driver shall immediately notify the building principal. The principal shall immediately notify the Transportation Department and the director pre-K-12 instruction

The driver of the Type III vehicle shall file a written report with the Transportation Department within two (2) working days of the accident. The accident report shall include all information required by the Transportation Department.

The Transportation Department shall file a written school bus accident report with the Department of Public Safety as required under Minnesota Statute 169.452.

CROSS REFERENCE:

LEGAL REFERENCES:

- Minnesota Statute 169.451
- Minnesota Statute 169.452
- Minnesota Statute 169.454
- Minnesota Statute 171.3215