

Adopted: 1974
Revised: --

Saint Paul Public Schools Procedure

606.01

606.01 TEXTBOOK SELECTION AND ADOPTION

The Teachers' Advisory Board shall have authority to advise the Superintendent in the appointment of special teacher committees to consider changes in textbooks. The following applies:

1. A schedule shall be established for the annual selection of texts in specific subjects. After an adoption, a new text in that field normally shall not be considered again for five years.
2. A poll of the votes of teachers in each field or grade shall be taken during the fourth year to determine whether textbook changes should be considered. If any group votes for a consideration of a change of textbooks, a committee for the study of textbooks in that field shall be set up.
3. Members of textbook committees shall be appointed by the Superintendent. In making his/her selections, the Superintendent shall give consideration to the advice and recommendations of the Teachers' Advisory Board and subject area personnel.
4. Appointees shall be teachers qualified in their special fields. A member of the Teachers' Advisory Board shall serve on each committee in an *ex-officio* capacity and shall chair the committee until it elects its own chairperson.

CROSS REFERENCE: Financial Management/Purchasing; Instructional Materials

LEGAL REFERENCES: