

Adopted: 1974
Revised: --

Saint Paul Public Schools Procedure

410.01

410.01 STAFF/LEAVES OF ABSENCE

Return From Unpaid Leave

A professional staff member on a leave of absence without pay will notify the Director of Personnel and staff relations before April 1 of the following calendar year or, where applicable, before another deadline established in a labor agreement, of intention to resume duties at the beginning of the next school year. When expiration of leave of absence does not coincide with the school year, written notification of intent to return to duty shall be made 90 days prior to the expiration of leave. Failure to indicate such intention by the time specified or to report to an assigned position at the expiration of leave of absence shall be considered a resignation. Notice to the individual shall be sent by the Personnel Department 30 days before April 1, or 120 days before the expiration of leave, whichever is applicable.

CROSS REFERENCES:

Substitute Teachers

LEGAL REFERENCES: