

Adopted: 1974
Revised: --

Saint Paul Public Schools Procedure

410.01

410.01 STAFF/LEAVES OF ABSENCE

Teacher Visitations

Principals may authorize and arrange for teachers to visit classes of other teachers, other schools, and other school systems.

The administration permits and cooperates in arranging visits and demonstrations. Principals or supervisors will help teachers arrange for the use of facilities for these functions.

Arrangements will be made for someone to cover classes when teachers are out of the building on visits. A teacher desiring sabbatical leave shall make applications upon a form furnished by the Director of Personnel and Staff Relations which shall include a statement of educational qualifications, experience, and a detailed outline of the project for which leave is required.

CROSS REFERENCES:

LEGAL REFERENCES: