

**INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street**

December 7, 2004

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:50 p.m. by Ms. Carter, Chair.

II. ROLL CALL

PRESENT: Ms. Street-Stewart, Ms. Carroll, Ms. Carter, Mr. Conlon, Ms. Kong-Thao, Mr. Oertwig, Mr. Brodrick, Patricia Harvey, Superintendent of Schools, Mr. Lalla, General Counsel, Ms. Polfuss, Assistant Clerk.

III. APPROVAL OF THE ORDER OF THE AGENDA

1. Order of the Consent Agenda

- By Ms. Carter
- 1) Pull page 33, From Consideration: Bid No. A8959-M Local Phone Service
 - 2) Replace page 36 (Breakthrough Collaborative) with corrected page 36
 - 3) Add page 40A, Depository Services Resolution for Governmental Entities

2. Order of the Main Agenda

- By Ms. Carter
- 1) Replace page 15 with 15A-D, Minutes of the 11/30/04 COB Meeting
 - 2) Under Old Business add: Capital Expenditures Advisory Committee Appointment and receive a brief update regarding the second reading for Student Behavior Handbook
 - 3) Under New Business add: Update on Budget Forecast

MOTION: It was moved by Ms. Carroll, seconded by Ms. Kong-Thao, that the order of the Consent Agenda and the Main Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

IV. APPROVAL OF THE MINUTES

1. Minutes of the Regular Meeting of the Board of Education -- November 16, 2004

MOTION: It was moved by Ms. Carroll, seconded by Mr. Conlon that the Minutes of the Regular Meeting of the Board of the Education of November 16, 2004 be approved as published.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

V. RECOGNITIONS

B.F. 26230 Recognition of Ann Hoxie for 2004-2005 Minnesota State School Nurse Administrator Of the Year Award

The Board of Education offered recognition and congratulations to Ann Hoxie, St. Paul Public Schools Student Wellness Administrator on her accomplishment of being named 2004-2005 Minnesota School Nurse Administrator of the Year.

B.F. 26231 Recognition of School Nurses with Asthma Educator Certification

The Board of Education recognized and congratulated Denise Hermann, Asthma Management Grant Lead Nurse and Tara Kaup, Asthma Management Grant Resource Nurse for achieving the Certified Asthma Educator credential.

MOTION: Mr. Conlon moved, Ms. Carroll seconded that the Board express its recognition of and gratitude for the knowledge, the work accomplished and the difference made in the lives of students and families through the efforts of the individuals recognized above.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

VI. PROGRAM UPDATES -- None

VII. INFORMATION REQUESTS AND RESPONSES ITEMS FOR FUTURE AGENDAS

1. Information on No Child Left Behind Act's Impact for the National Indian Education
2. Association

Ms. Street-Stewart reported on the 2004 Executive Order with information on the interagency working group and the details of Federal responsibilities for the education of Indian students with further stress on the particular status Indians have that no one else in the U.S. has.

MOTION: Ms. Carroll moved, seconded by Mr. Brodrick, that the Board receive the Executive Order on American Indian and Alaska Native Education and the Testimony that was submitted by the Chair of the Indian Education Parent Committee and that it be referred to the Committee of the Board for further discussion and possible action.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

VIII. COMMITTEE REPORTS

Meeting of November 30, 2004

Ms. Street-Stewart reported the following subjects were addressed at this Committee of the Board meeting: Budget Development, Capital Bonds and a brief work session.

1. **Budget Development**

Ms. Street-Stewart indicated that a projected budget deficit of \$24.3 million was reported to the Board at this meeting offering an extraordinary challenge to the district and board to develop a budget that will accommodate the deficit and which will continue to advocate for what students in Saint Paul Schools need. She stated further that this deficit represents a 5.75% deficit when compared to the 2004-05 adopted budget and that the existing and new four-year old kindergarten program is not included in the projection.

2. **Capital Bonds**

Ms. Street-Stewart reported this portion of the meeting looked at the capital bonds, the capital bond process and the capital projects being looked at for the future. New members of the Capital Expenditure Advisory Committee (CEAC) were present for the meeting. The framework, criterion and selection process for the projects incorporated the ends that the Board has approved. A summary of all capital bond proposals for 2004 along with the administrative recommendations were reviewed. 15 schools made presentations in order to share additional information with the Board and to highlight certain aspects of their project proposals.

MOTION: It was moved by Mr. Conlon and seconded by Ms. Kong-Thao that the Committee of the Board recommends the Board of Education receive the schools' presentations and the administrative recommendations.

Ms. Street-Stewart indicated the motion was the first step in the process and that CEAC will hold further meetings to work on these proposals, and will bring their recommendations to the Board for final action in early 2005.

Continuation of the motion:

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

3. A brief work session occurred to review calendars.

Meeting of December 7, 2004

Ms. Street-Stewart reported the Committee of the Board had just concluded a meeting to hear the presentation by the auditors on the school district's audit. It was a very positive report and the official action for acceptance of the audit will occur through the Consent Agenda during this meeting.

IX. CONSENT AGENDA

MOTION: Ms. Carroll moved approval of all Consent Agenda Items, seconded by Mr. Conlon.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

Approved Consent Agenda Items are as follows:

B.F. 26232 Gift Acceptance of Items Valued at \$47,475 from 3M Community Affairs
That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Cleveland Quality Middle School to accept these gifts from 3M Community Affairs.

B.F. 26233 Acceptance of a Donation from the Shakopee Mdewakanton Sioux (Dakota) Community
That the Board of Education authorize the Superintendent (designee) to accept the donation of \$15,000 from the Shakopee Mdewakanton Sioux (Dakota) Community, and use the donation to purchase winter coats for needy American Indian students attending Saint Paul Public Schools. That a letter of appreciation be sent to the Shakopee Mdewakanton Sioux (Dakota) Community and that these funds be placed in the Indian Education Program budget for Indian Education Student Celebration and Incentives, budget # 29-005-790-000-6899-2050.

B.F. 26234 Acceptance of a Donation from the Shakopee Mdewakanton Sioux (Dakota) Community
That the Board of Education authorize the Superintendent (designee) to accept the donation of \$18,000 from the Shakopee Mdewakanton Sioux (Dakota) Community and use the donation to purchase school supplies for needy American Indian students attending Saint Paul Public Schools. That a letter of appreciation be sent to the Shakopee Mdewakanton Sioux (Dakota) Community, and that these funds be placed in the Indian Education Program budget for Indian Education Student Celebration and Incentives, budget # 29-005-790-000-6899-2050.

B.F. 26235 Request for Permission to Submit a Grant Application to the Deluxe Corporation Foundation for a Reading is for Life Grant
That the Board of Education authorize the Superintendent (designee) to submit a grant application to Deluxe Corporation Foundation for Reading Recovery in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26236 Request for Permission to submit a grant application to the Frey Foundation for funding of the Transitional Language Centers
That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Frey Foundation for Transitional Language Centers that improve the learner supports of the new Hmong population; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26237 Request for Permission to Submit Minnesota Arts and Schools as Partners (ASAP) Grant Applications to the Perpich Center for the Arts

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Perpich Center for the Arts for Arts Courses for Educators (ACE~) Dance, for professional development at Adams Spanish Immersion Magnet and Dayton's Bluff Achievement Plus Elementary; to accept funds, if awarded; and to implement the projects as specified in the award documents.

B.F. 26238 Agreement between Saint Paul Independent School District #625 and Saint Paul Ramsey County Department of Public Health

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Saint Paul Ramsey County Department of Public Health to accept Maternal Child Health funds in the amount of \$10,000 from January 1, 2005 through December 31, 2005.

B.F. 26239 Contract for Services with Saint Paul College

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Saint Paul College to provide educational services to Area Learning Center, Saint Paul Connections' learners at a cost not to exceed \$95,000 from January 1, 2005 through December 31, 2005. St. Paul Connections' budget # 01-710-211-303-6305-0000 will assume all cost for services.

B.F. 26240 Request for Permission to enter into contracts with the St. Paul Children's Collaborative to provide services in the areas of Family Education, School Readiness, Special Education and Student Wellness

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with St. Paul Children's Collaborative to provide services to support children and families in the amount of \$300,000 from July 1, 2004 through December 31, 2004.

B.F. 26241 Memorandum of Understanding between National Aeronautics and Space Administration and Farnsworth Aerospace Elementary Magnet School for the NASA Explorer School Program

That the Board of Education authorize the Superintendent (designee) to enter into a contract with the National Aeronautics and Space Administration for the purpose of providing the NASA Explorer School Program. NASA will reimburse the district for expenses up to \$17,500 for the three year period described.

B.F. 26242 Authorization to Obtain Professional Consultant Architectural Services from Paul Meyer Architects, Inc.

That the Board of Education authorize the Superintendent (designee) to obtain professional architectural consultant services from Paul Meyer Architects, Inc. on the basis of an hourly rate fee schedule not to exceed a maximum of \$125.00 per hour.

B.F. 26243 Authorization for Change Order No. 1 to Contract for Sprinkler and Fire Alarm System at Mississippi Elementary School

That the Board of Education authorize Change Order No. 1 for an add amount of \$11,347.93 to the district's contract with Schreiber Mullaney Construction Company, Inc. for installation of fire alarm and sprinkler system at Mississippi Elementary School.

B.F. 26244 Authorization for Change Order No. 1 to Contract for Relighting/Ventilation Work at Washington Middle School

That the Board of Education authorize Change Order No. 1 for an add amount of \$37,355.00 to the district's contract with Parkos Construction Company for relighting/ventilation and related work at Washington Middle School.

B.F. 26245 Authorization of Change Order No. 8 to Contract for Construction of Gymnasium and Library Remodeling at Wilson Middle School

That the Board of Education authorize Change Order No. 8 for an add amount of \$19,790.00 to the district's contract with Gen Con Construction for construction of a gymnasium addition and library remodeling at Wilson Middle School.

B.F. 26246 Authorization of Change Order No. 9 to Contract for Construction of Gymnasium and Library Remodeling at Wilson Middle School

That the Board of Education authorize Change Order No. 9 for an add amount of \$50,400.00 to the district's contract with Gen Con Construction for construction of a gymnasium addition and library remodeling at Wilson Middle School.

B.F. 26247 Bid No. A8964-C Replacement of Boilers at Murray Junior High School

That the Board of Education authorize award of Bid No. A8964-C for the replacement of two steam boilers at Murray Junior High School to the lowest responsible bidder, Albers Mechanical Contractors, Inc. for \$289,500.00, the lump sum base bid.

B.F. 26248 Submission of Annual IEIC Plan and Transfer of Part H and Part D Funds to Mounds View Public Schools

That the Board of Education authorize the Superintendent (designee) to submit the 2004-2005 Interagency Early Intervention Part H and Part D annual plan and enter into a Memorandum of Understanding approving the transfer of \$274,826 Part H funds and all of the \$17,875 Part D funds to the Mounds View Public Schools.

B.F. 26249 Request for Approval of an Agreement of a Partnership with Mounds Park Academy and Breakthrough Collaborative, called Breakthrough Saint Paul

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Mounds Park Academy and Breakthrough Collaborative. This partnership will be known as Breakthrough Saint Paul. The dates of this contract are from December 7, 2004 through June 30, 2005. The first year cost of salary for the director will be paid from the Instructional Services budget # 01-005-218-000-6305-0000. The costs for student breakfasts and lunches for the summer program will be paid from the ALC budget # 01-710-211-303-6360-9240.

B.F. 26250 Contract Services with TGSmits Consulting, Inc.

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Mr. Todd Smits of TGSmits Consulting, Inc. from September 13, 2004 through March 31, 2005 to provide project management services for the completion of the upgrade to version 8.8 of the PeopleSoft Human Resource/Payroll application at a cost of \$100 per hour to a maximum of \$60,000, charged to budget code 01-005-105-000-6305-0000.

B.F. 26251 Acceptance of the 2003-04 Annual Financial Audit

That the Board of Education accept the District Financial Statements for 2003-04, including the auditor's report thereon, as presented at the December 7, 2004 Committee of the Board meeting.

B.F. 26252 Monthly Operating Authority

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending February 15, 2005.

B.F. 26253 Contract for Services with Ramsey County

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Ramsey County to provide election services for the district in conjunction with other city and county elections from January 1, 2005 through December 31, 2008. The school district share of the costs will be 27% of the total joint city/school district elections. For calendar year 2005, the cost of election services for Saint Paul Public Schools is 27% of 750,000.00 (one half of the two year cost of \$1,500,000) or \$202,500, to be paid out of the School Board budget code 01-005-010-000-6305-0000.

B.F. 26254 Depository Services Resolution for Governmental Entities

That the Board of Education approve the Depository Services Resolution for Governmental Entities.

X. PUBLIC COMMENTS (7:00 p.m.)

1. Highland Park/St. Paul Academy Girl's Swimming and Diving Cooperative, represented by Tom Houlton, spoke to the District's role in shepherding the next generation's cadre of responsible citizens and what is best for swimming in the St. Paul Conference. They requested the decision to disband the Sparks be overturned and the development of new guidelines regarding the formation and dissolution of cooperatives.
2. Central Girl's Swimming and Diving Booster Club, represented by Larry McDonough, spoke to the benefit of competition in swimming in the St. Paul Conference and support of the continuation of the Highland Park/St. Paul Academy Girl's Swimming and Diving Cooperative.
3. Breakthrough Saint Paul – Mr. Jeffrey Ochs spoke to the benefits of the program.

The Chair requested a written update through the Superintendent on the development of coops since the time period when the decision on the Sparks was originally made.

XI. OLD BUSINESS

1. CBFAC Committee Appointments

Ms. Carter indicated two appointments remain open and paper work from the appointees is still outstanding. As previously decided, the appointees will be requested to attend the Citizens' Budget and Finance Advisory Committee meeting on December 14 at 7:00 p.m. Appointments will be made formally at the next board meeting. Ms. Carter indicated her appointment will be Mr. Metric Giles.

2. Second Reading – Student Behavior Handbook

Ms. Carter indicated it had been suggested the second reading be postponed so that the Handbook may be considered concurrently with the Offensive Behavior, Harassment and Violence Policy.

MOTION: Ms. Carroll moved the second reading of the Student Behavior Handbook be delayed so that it might be brought forward concurrently with the Offensive Behavior, Harassment and Violence Policy, seconded by Ms. Kong-Thao.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

3. CEAC Appointment

MOTION: Ms. Carter moved the appointment of Mr. Gerald Christopher to the Capital Expenditure Advisory Committee, seconded by Ms. Carroll.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

XII. NEW BUSINESS

1. Budget report

Ms. Carter requested Dr. Harvey comment on the impact of the projected budget deficit to Saint Paul Public Schools. Dr. Harvey indicated that the projected budget deficit for the 05-06 school year is \$24.3 million. Over the past five years the District has cut the budget over \$50 million, adding the projected current deficit, it brings this total to a potential projected \$74 million. Dr. Harvey discussed how dangerous this is to the work achieved thus far in support of student academic achievement and sound basic education. She stated she is extremely concerned about the potential of losing this momentum and growth. She indicated staff would take the time to the next Board meeting to look closely at this issue and do thoughtful planning to find a way to continue with the growth momentum so the children of St. Paul continue to be provided an excellent education. She stated this was not just a St. Paul issue but a state-wide issue which is impacting children in every part of the State and stressed the importance of being sure everyone understand the clear and present danger facing education.

Dr. Harvey requested Lois Rockney further define the issue facing the District. Ms. Rockney reiterated this is a Minnesota problem. The State has projected a large deficit for the 05-06 school year and for their next biennium and they have also talked about no new taxes. The assumption therefore had to be made that revenues would be the same as what is currently in law which means the District's revenue will static. This is the major cause of the current position since costs continue to rise while the revenue on a per pupil basis has remained flat for a period of four years exacerbated by some enrollment declines, and changes in legislation. Ms. Rockney indicated the Business and Finance area will continue to monitor what is going on in other school districts as well as in the legislature and work very diligently with other school districts in lobbying to try to have an impact on revenue; at the same time they will bring together a plan on how the deficit will be addressed.

Ms. Carter added that the Board is totally committed to maintaining the momentum of the past years, she thanked staff for the planning and implementation of that plan. The Board has the challenge of creating a budget that does reflect the issues being faced. She indicated they must speak loudly and work with the community to be sure this issue is understood at all levels.

XIII. SUPERINTENDENT'S REPORTS

MOTION: Ms. Carroll moved approval of the Superintendent's Reports, seconded by Ms. Kong-Thao.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

Approved Human Resource Transactions include: New appointments, promotions, temporary appointments, reinstatements after layoff, reinstatements after resignation, reinstatements from leave of absence, reduction in title, leaves of absence, voluntary terminations of employment, suspensions without pay, termination during probationary period, discharge and layoffs.

XIV. BOARD OF EDUCATION REPORTS

1. Mr. Conlon reported the Minnesota State School Board Association Delegate Assembly had been held and Saint Paul had three resolutions that will go forward as part of the package submitted by MSBA.
2. Mr. Oertwig reported on the East Metro Integration District (EMID) discussion regarding having sixth grade classes in both of their two schools. He indicated the task force is recommending that the sixth grade at Harambee Magnet be eliminated. This issue will be addressed at the December 15 EMID meeting.

XV. COMMUNICATIONS - None

XVI. FUTURE MEETINGS SCHEDULE

Board of Education Meetings – 5:45 p.m.

December 13, 2004 – Special Board of Education Meeting (CLOSED)

- (Superintendent's Review) – 7:00 p.m.

December 14, 2004 – Special Board Meeting (Truth In Taxation Public Hearing) – 6:00 p.m.

- Arlington Senior High School – Joint meeting with the city and county

December 15, 2004 – Special Board Meeting (Tax Levy Approval) – 3:30 p.m.

Committee of the Board Meetings – 4:30 p.m.

Ms. Street-Stewart indicated that there will be no additional COB meeting in 2004 and requested everyone review the 2005 schedule and make note of upcoming meeting dates.

MOTION: Ms. Carroll moved approval of the 2005 Board and Committee of the Board meeting schedule as listed at places, seconded by Mr. Conlon.

In discussion it was requested that the February 1, 2005 date be removed from the schedule. Ms. Carroll agreed to amend her motion.

AMENDED

MOTION: Ms. Carroll moved to approve all dates as listed with the exception of the February 1 date. Motion seconded by Mr. Conlon.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

MOTION: Ms. Carroll moved the Board move into Closed Session immediately following the adjournment of the current meeting to address the topic of negotiations; seconded by Mr. Brodrick.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes

Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

MOTION: Ms. Street-Stewart moved to schedule a Closed Board Meeting on December 15, 2004 at 4:00 p.m. to address three expulsions, seconded by Mr. Brodrick.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

Ms. Carroll offered the clarification that this meeting was not to discuss the subject of expulsions but to actually conduct expulsions.

XVII. ADJOURNMENT

MOTION: Ms. Carroll moved the meeting adjourn, Ms. Kong-Thao seconded.

The motion carried with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

The meeting adjourned at 7:43 p.m.

Prepared and submitted by
Marilyn Polsfuss, Assistant Clerk
Board of Education