

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Administration Building**  
**360 Colborne Street**

**SEPTEMBER 28, 2004**

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 5:45 p.m. by Ms. Carter, Chair

**II. ROLL CALL**

**PRESENT:** Mr. Brodrick, Ms. Carroll, Ms. Carter, Mr. Conlon, Ms. Kong-Thao, Mr. Oertwig, Ms. Street-Stewart, Patricia Harvey, Superintendent of Schools; Ms. Nancy Cameron, Assistant General Counsel; Ms. Sanders, Acting Assistant Clerk

**III. APPROVAL OF THE ORDER OF THE AGENDA**

1. Order of the Consent Agenda

- By Ms. Carter:
- |    |  |
|----|--|
| 1. | Add: Page 42-A – Approval of Employment Agreement Between Independent School District No. 625 And International Union of Operating Engineers, Local No. 70 |
| 2. | Add: Page 54-A, Item No.32 – Contract for Services with Power of Relationships Replacement Page No. 30   |
| 3. | Replacement Page No. 30  |

**MOTION:** It was moved by Ms. Carroll, seconded by Mr. Conlon, that the Order of the Consent Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

2. Order of the Main Agenda

- By Ms. Carter:
- |    |   |
|----|---|
| 1. | Add MSBA Resolutions under New Business                           |
| 2. | Replacement Pages No. 55 – Human Resources Personnel Transactions |

**MOTION:** It was moved by Ms. Street-Stewart, seconded by Ms. Kong-Thao, that the order of the Main agenda be approved as amended.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

**IV. APPROVAL OF THE MINUTES**

1. Minutes of the Regular Meeting of the Board of Education of August 17, 2004

**MOTION:** It was moved by Ms. Carroll, seconded by Ms. Kong-Thao, that the minutes of the Regular Meeting of the Board of Education of August 17, 2004 be approved.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

**V. RECOGNITIONS**

None

**VI. PROGRAM UPDATES**

Dr. Harvey commented on the smooth opening of school stating it is a testimony to staff in the field, in the schools, and central office.

Welcoming New Immigrants: Transitional Language Centers

Dr. Harvey introduced Mr. Raymond Yu, Director of Student Services, and Ms. Valeria Silva, Director of English Language Programs, who talked about the preparations put in place for the groups of students from the Thailand refugee camp who are expected to enroll in Saint Paul Public Schools this year. An estimated 385 students have enrolled to date.

Mr. Yu indicated the transition is going smoothly with the help of Jill Cacy, Assistant Director, Student Placement Center, and her staff. Staff from the TLC sites discussed other support services, such as health and wellness, being offered to these families.

Dr. Harvey concluded the Hmong community has been very supportive in making sure the kids had their books and supplies. She remarked community organizations have also provided assistance to the families. Dr. Harvey provided an update on the possibility of resources coming from the Federal government of approximately \$13 -15 million to assist in this endeavor. She said letters are going to both Minnesota senators asking for their assistance in getting the Bill through and making sure education is a part of it.

**VII. INFORMATION REQUESTS AND RESPONSES  
ITEMS FOR FUTURE AGENDAS**

None

## VIII. COMMITTEE REPORTS

### Meeting of September 13, 2004

Ms. Street-Stewart reported that there were two items on the agenda: 1) Health Care Plan Options, and; 2) Board Governance

#### 1. Health Care Plan Options

Ms. Street-Stewart stated this topic provided a look at the health care options as well as consideration of the impact of these on the entire school district. It also provided an opportunity to review the chronology of the school district's employee health insurance. The new Executive Director of Human Resources, Tom Coffey, as well as Susan Guthbrod, Assistant Director of Labor Relations, and Terri Bopp, Director of Employee Benefits took part in the presentation. A review was provided of the history of decisions made regarding negotiated items and the impact those decisions had on benefits. Ms. Street-Stewart noted the establishment of the Benefits Labor Management Committee which collaborated in analyzing proposals and arriving at an agreement on which plans and plan options would best fit employee's needs resulting in the changes made in this year's health care plan options. At the conclusion of this discussion, terms of this year's health care plan options and changes were outlined. On completion of discussion, the following motion was made:

**Motion Recommended by Committee:** It was moved by Ms. Kong-Thao and seconded by Mr. Conlon that the Committee of the Board recommend the Board of Education approve Administration's Resolution as follows: 1). Deloitte assisted with the process and agrees with the Labor Management Committee's (LMC) recommendation, 2). District will continue to work with the Benefits LMC in developing communication to staff on Health Savings Account (HAS) Plans, and; 3). Committee recommends endorsing the LMC decision to offering the Distinctions Plan and the Deductible Plan for 2005.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

#### 2. Board Governance

Ms. Street-Stewart noted the work on board governance that remains to be done. There was discussion of establishing meeting dates to continue work on topics such as executive limitations, the vision of the Board, in order to meet the upcoming deadlines.

Ms. Street-Stewart commented that related to this work was the report heard this evening on the settling in of the new students, and the report by Superintendent Harvey on the importance of the district's International Academy LEAP. Ms. Street-Stewart remarked in view of this information the school district appears to be doing quite well in being receptive to the new students. She stated the Board's wish to acknowledge this and expressed appreciation to everyone involved.

### Meeting of September 21, 2004

Ms. Kong-Thao reported there were three topics on the agenda: 1) Police Services, 2) Property Tax Levy, and 3) Work Session.

#### 1. Police Services

Ms. Kong-Thao stated that Dr. Harvey and staff shared the purpose of the meeting which was to revisit and review the background services in terms of the School Resources Officers

(SRO) Program and the drug prevention proponent of it. Staff provided background on the state's school levy program, statutory funding language changes which have occurred, and the purposes for which the levy can be used.

Mr. Patrick Quinn, Director of Operations, explained the contracts and break-down of costs shared with the City of Saint Paul for the current calendar year. He stated that in the past the district had a 50/50 split with the City, and that due to the district's state school levy going up considerably over time, the district had been able to pick up a larger portion of the cost. Now due to budget cuts, district staff and SRO's have been reduced resulting in revisions to the program.

Mr. Raymond Yu, Director of Student Services, talked about the D.A.R.E. curriculum and the district's replacement curriculum, **Steps to Respect** currently being presented in 18 schools. This is a skilled-based program aimed at developing skills to resist drugs and alcohol as well as teaching violence prevention and decision making. There are plans to implement this program in 30 more schools within the next two years.

John Harrington, Chief of Police, St. Paul Police Department, was in attendance, and along with Board members reviewed various models to see what models did or did not work in other school districts, and how the district could build better relationships with the city of Saint Paul, especially the police department. After further discussion, the following motion was made:

**Motion Recommended by Committee:** It was moved by Mr. Conlon and seconded by Ms. Carroll that the Committee of the Board recommends the Board of Education approve, as part of the monitoring under Respectful Environment Ends, that specific attention be given to an educational component and Saint Paul Public School/Saint Paul Police Partnerships for discussion.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

2. Property Tax Levy

Ms. Kong-Thao stated that Ms. Lois Rockney, Executive Director of Business and Financial Affairs, presented the proposed property tax levy of the school district. She indicated the district is currently looking at the levy that is set in 2004, payable in 2005, that funds the 2005-06 school year. She stated the law requires the school district establish a proposed levy by September 30 of any given year for the following reasons: 1) the joint property tax process, and 2) the Truth in Taxation hearing which occurs.

The Board looked at adopting a proposed levy at this time that would set the maximum levy allowable. The Board can then, in December, when the final levy is adopted, reduce the levy but would, since there are only a couple ways that it can be increased (by a referendum election or by the State of Minnesota making an adjustment to some of the numbers) be unable to increase it.

Ms. Rockney had recently received the levy calculations from the State and is verifying the data elements for accuracy. She also distributed a memo regarding Payable 2005 Property Taxes that outlined details, by fund, of the payable 2005 levy along with a comparison to last year's levy. After further discussion the following motion was made:

**Motion Recommended by Committee:** It was moved by Ms. Carroll and seconded by Ms. Carter that the Committee of the Board recommends the Board of Education approve the proposed maximum 2004 payable 2005 levy, which results in a 1.2% decrease from last year.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

3. Work Session  
There were no items discussed.

## **IX. CONSENT AGENDA**

B.F. 26144      Acceptance of a Gift of a 2001 Toyota Echo and a 2002 Honda CRV from Dunwoody College of Technology

That the Board of Education authorize the Superintendent (designee) to accept this gift from Dunwoody College of Technology.

B.F. 26145      Gift Acceptance of \$5000 from 3M Foundation

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Cleveland Quality Middle School to accept this gift from the 3M Foundation. The total of the gift of \$5,000 will be deposited into the Intraschool fund 19-315-000-000-5096-0000.

B.F. 26146      Request for Permission to Submit a Grant Application to the Curtis L. Carlson Family Foundation for L'Etoile du Nord French Immersion School

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Curtis L. Carlson Family Foundation for the translation of science and social studies materials into French in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26147      Agreement with Accelerated Literacy Learning

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Accelerated Literacy Learning in an amount not to exceed \$128,000 for the period of July 1, 2004, through June 30, 2005, to be charged to Title I (budget number 29-005-216-401-6305-2305); Title II (budget number 29-005-204-414-6305-4434); and Excel (budget number 31-005-203-000-6305-9020).

B.F. 26148      Agreement with the Science Museum of Minnesota for the Museum Magnet School

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with the Science Museum of Minnesota for services to the Museum Magnet School at a cost of \$60,206 for the 2004-2005 school year.

B.F. 26149      Request for Permission to Enter into an Agreement to Continue Membership with the Institute for Learning at the University of Pittsburg

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with the institute for Learning at the University of Pittsburgh to consult on a series of instructional leadership seminars for the purpose of providing professional development for schools as part of Saint Paul's Project for Academic Excellence. The

total cost of services and the licensing fee, \$344,000, for the period July 1, 2004 through June 30, 2005, will be paid from Title II budget number 29-005-204-414-6305-4430.

B.F. 26150      Request for Permission to Participate in a Dietetic Intern Agreement with Fairview-University Medical Center

That the Board of Education authorize the Superintendent (designee) to execute an agreement to participate in a Dietetic Intern Program with Fairview-University Medical Center, for the period of September 29, 2004 through June 30, 2006.

B.F. 26151      School Forest for Students of Creative Arts High School

That the Board of Education approve the use of Linwood Community Park and School Forest as an official School Forest for the students of St. Paul Creative Arts High School.

B.F. 26152      Addendum to Lease Agreement for Space at Griggs Midway Building for Special Education Program

That the Board of Education authorize the Chair and Clerk to execute an Addendum to a Lease Agreement with Griggs Midway Building Corporation to provide space on a month-to-month basis beginning in September, 2004, to house a Special Education program at the Griggs Midway Building, and subject to all terms and conditions of said agreement.

B.F. 26153      Lease Agreement for Special Education Program

That the Board of Education consider and authorize the Chair and Clerk to execute a Lease Agreement for lease of space at the Griggs Midway building to house a Special Education program for the term commencing approximately November 1, 2004 and ending June 30, 2009 and subject to all other terms and conditions of said agreement.

B.F. 26154      Contract for Services with Children's Home Society & Family Services

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Children's Home Society and Family Services to provide flexible childcare services for Area Learning Center students for the 2004-05 school year.

B.F. 26155      Authorization for Change Order No. 1 to Contract for Stage Light Improvements at Harding Senior High School

That the Board of Education authorize Change Order No. 1 for an add amount of \$4,637.17 to the district's contract with Metro Electric Construction Co., Inc. for construction of stage light improvements at Harding Senior High School.

B.F. 26156      Authorization for Change Order No. 4 to Contract for Construction of Building Addition and Alterations at Jackson Elementary School

That the Board of Education authorize Change Order No. 4 for an add amount of \$10,264.00 to the district's contract with James Steele Construction Company for construction of a building addition and alterations at Jackson Elementary School.

B.F. 26157      Bid No. A8852-M Lease of School Buses

That the Board of Education authorize lease of additional buses per Bid No. A8852-M to the lowest responsible bidder, Hogle Bus. Co., for \$120,070.80 for lease of two school buses over a seventy-two month period.

B.F. 26158      Bid No. A8955-W Frozen Bakery Goods

That the Board of Education authorize award of Bid No. A8955-W for furnishing and delivery of frozen bakery goods to various Nutrition Services Department locations for the period September 1, 2004 through August 31, 2005 to the sole bidder, Great Northern Baking Company for \$82,470.00.

B.F. 26159      Request for Permission to Submit Grant Applications to six Saint Paul area foundations for funding of the Transitional Language Centers

That the Board of Education authorize the Superintendent (designee) to submit grant applications to the six foundations (The Saint Paul Foundation, Mardag Foundation, F.R. Bigelow Foundation, McNeely Foundation, Duke Foundation and Edwards Memorial Trust) for Transitional Language Centers that improve the learner supports of the new Hmong population; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26160      Request for Permission to Submit a Grant Application to the U.S. Department of Health and Human Services, Office of Minority Health, for Community Programs in Minority Health

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the U.S. Department of Health and Human Services, Office of Minority Health, for Community Programs in Minority Health that improve the health of ethnic minority populations through the development of health programs and activities; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26161      Amendment to Contract for Services with East Metro Integration District 6067 (EMID)

That the Board of Education authorize the Superintendent (designee) to amend the contract with EMID for the Partnership Coach/Facilitator position for the 2003-04 school year.

B.F. 26162      Permission to Enter into a Contract with Communication Services (CSD) for the Deaf of Minnesota

That the Board of Education authorize the Superintendent (designee) to enter into a contract with the Communication Services for the Deaf (CSD) of Minnesota to provide bilingual/bicultural ABE skill instruction t the adult deaf and hard of hearing learners and staff development for teachers. The total cost of these services is \$84,190 for the period July 1, 2004 through June 30, 2005 and will be paid from budget number 04-005-520-322-6305-8520.

B.F. 26163      Approval of Employment Agreement Between Independent School District No. 625 and International Union of Operating Engineers, Local No. 70, Exclusive Representative for Custodians

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for International Union of Operating Engineers, Local No. 70; duration of said Agreement is for the period of July 1, 2004, through June 30, 2006; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26164      Employee Optional Insurance Annual Renewal

That the Board of Education approve the contracts for employee optional insurance benefits with Assurant and Minnesota Life Insurance Company, effective January 1, 2005, at the proposed premium renewal rates.

B.F. 26165      Employee Dental Insurance Annual Renewal

That the Board of Education approve the contract for employee dental insurance coverage with Delta Dental Plan of Minnesota effective January 1, 2005, at the proposed premium renewal rates.

B.F. 26166      Post Age-65 Retiree Health Insurance Annual Renewal

That the Board of Education approve the contracts for retiree health insurance coverage with HealthPartners and Blue Cross, effective January 1, 2005, at the proposed premium renewal rates.

B.F. 26167      Request for Proposal No. A8951-C Active Employee and Early Retiree Health Insurance

That the Board of Education approve a contract for active employee and early retiree health insurance coverage with HealthPartners, effective January 1, 2005, at the proposed premium renewal rates.

B.F. 26168      Agreement for Travel Arrangement Services with Ed-Venture, Inc. (Ratification)

That the Board of Education ratify the Administration's action of authorizing an agreement with Ed-Venture, Inc. for \$116,166.00 for travel arrangement services for the October, 2004 Community Education European tour.

B.F. 26169      Request for Permission to Accept Funds from Gates Foundation and the Center for School Change at the University of Minnesota

That the Board of Education authorize the Superintendent (designee) to accept funds from the Gates Foundation and the Center for School Change at the University of Minnesota to support the creation of small learning communities within Harding, Highland, Humboldt and Johnson High Schools.

B.F. 26170      Request for Permission to Participate in the Submission of a "STEPS to a Healthier US" Initiative Grant to the U.S. Department of Health and Human Services

That the Board of Education authorize the Superintendent (designee) to participate in submitting a grant application to the U.S. Department of Health and Human Services with the Ramsey County Department of Public Health to expand student wellness support services in asthma, diabetes, and obesity through professional development and coordination of student wellness activities in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26171      Request for Permission to Partner with the Minnesota Department of Education in an Application for a State Action for Education Leadership (SAELP) Grant to the Wallace Foundation

That the Board of Education authorize the Superintendent (designee) to partner in submitting an application with the Minnesota Department of Education to the Wallace Foundation for a State Action and Education Leadership (SAELP) grant to improve educational leadership skills at the district and classroom level; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26172      Agreement with Goodwill Industries, Inc./Easter Seal Society of Minnesota

That the Board of Education enter into the 2004-05 agreement with Goodwill Industries, Inc./Easter Seal Society of Minnesota to provide work adjustment training/placement of selected special education students using Goodwill facilities for the period September 1, 2004 through August 31, 2005.

B.F. 26173      Approval to Purchase Additional Scholastic READ180 for Harding High School Excel Program, ELL Programs at Battle Creek and Cleveland Middle Schools, Humboldt Junior High, and Special Education programs at Ten Sites

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Scholastic Inc., to provide additional *Read180* materials to Humboldt Junior High, Battle Creek and Cleveland Middle School ELL programs, Special Education Programs at 10 sites and Harding High School Excel Program. The cost to the school district is \$65,406.57. The funds will be provided from ELL budget 01-005-219-317-6430-000, Special Education budget 29-005-420-419-6430-1330, Humboldt Junior High budget 21-335-211-317-6430-0000, and Harding High School budget 31-005-203-000-6430-9020.

B.F. 26174      Contract for Services with Power of Relationships, P.A. (Ratification)

That the Board of Education ratify the Administration's action of authorizing a contract with Power of Relationships, P.A., to provide therapeutic services for students with disabilities in day treatment classrooms for the period September 1, 2004 through June 30, 2005 at the cost not to exceed \$199,985. All revenue generated by this medical assistance billing will be forwarded to the District and incorporated into the District's budget for this contract.

**MOTION:**      It was moved by Ms. Carroll and seconded by Mr. Brodrick that the Consent Agenda be approved.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

**X.      PUBLIC COMMENT**

1.    Mary Reis

"You Are The One" (Staff Diversification)

Ms. Reis asked that school board set a performance standard that the Saint Paul School District teaching staff as a group, support staff as a different group, and building staff will be at a minimum 35% ethnic minority and reflective of the school's community.

2.    John Grzybek

Administrative Failure in Communications with Parents.

Mr. Grzybek talked about his concern with regard to lack of administrative communication capabilities with parents. His concern pertained to a computer system failure the past summer which prevented the district from communicating with secondary parents listed on the "secondary list." These parents were therefore treated differently in the sense that they were not included. Mr. Grzybek stated he had not received any documentation or communication from the school nor had other parents and the problem was not resolved during the summer nor was there a back-up plan for parents on the secondary list. It is his understanding that the system is now working but he has not received a letter of apology from anyone regarding this oversight.

Dr. Harvey commented on Mr. Grzybek's concern stating she appreciates the partnership of all parents and will do her best to communicate with every parent. She received an update on this situation and is aware the system was down and will make sure this does not happen in the future.

**XI.      OLD BUSINESS**

None

**XII      NEW BUSINESS**

1. Payable 2005 Property Taxes

See VIII. Committee Reports – Meeting of September 21, 2004 – 2. Property Tax Levy, for Board Action.

2. Saint Paul Public School Resolutions to be forwarded to the Minnesota School Board Association (MSBA)

Ms. Carter stated the MSBA will conduct its annual meeting October 1, 2004. In anticipation, the Board, along with the Board's Legislative Consultant, Mary Gilbert, prepared five resolutions which will be forwarded to MSBA's annual meeting. Board members previously received a copy of the MSBA Resolutions. The five resolutions are:

- a. The Legislature amends the teacher tenure acts to allow for a probationary period when a person is promoted from assistant principal to principal.
- b. That School Boards be allowed to continue to authorize a levy for transition revenue permanently.
- c. That the Legislature defines, in statute, what constitutes a work year for a probationary teacher for the purposes of determining teacher tenure.
- d. Amend the teacher tenure laws to allow for a new one year probationary period for teachers who have been previously tenured in that district, but have separated from the district for over five years.
- e. Restoration of the levies reduced during the 2003 Legislative Session, including: re-employment, lease, and judgment.

Mr. Conlon commented, in his capacity as the MSBA representative, they will meet October 1, 2004 and go through the resolutions collected and forward them to the delegate assembly which will review and vote on the resolutions. If the resolutions are passed by a majority vote they will become a part of the actual legislative platform or agenda in the upcoming Legislative Session. Mr. Conlon stated he will do what he can to ensure these resolutions are taken under consideration.

Ms. Carter stated the pre-delegate assembly meeting is scheduled for November 10-11 & 13, 2004, and the final delegate assembly is December 6, 2004 where final action will take place. Mr. Conlon noted that six members of the Board will be sitting on the final delegate assembly as representatives.

Mr. Oertwig supported the framing of the second resolution but he wanted the Board to understand its impact regarding state aid. The Board is requesting, in the second resolution, that they be allowed to continue to authorize the levy rather than having to put it up as a tax increase for vote by the public.

Ms. Carter stated the same holds true in the fifth resolution where the Board requested restoration of other levies that were reduced during the 2003 Legislative Session.

The following motion was made:

**MOTION:** It was moved by Mr. Conlon, seconded by Ms. Carroll, that the five Minnesota School Board Association (MSBA) Resolutions recommended by Mary Gilbert, Legislative Consultant to the Board, be approved.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes

Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

**XIII. SUPERINTENDENT'S REPORTS**

1. Human Resources

- a. Professional Staff
- b. Teaching Assistants
- c. Educational Assistants
- d. Classified/Unclassified Service Personnel

**MOTION:** It was moved by Ms. Carroll, seconded by Mr. Conlon, that the Superintendent's Report "a" through "d" be approved.

The motion carried with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

**XIV. BOARD OF EDUCATION REPORTS**

None

**XV. COMMUNICATIONS**

None

**XVI. FUTURE MEETING SCHEDULE**

Ms. Carter reported the dates for the up-coming regular Board meetings as follows:

**Regular Board Meetings – 5:45 p.m.**

October 19, 2004  
 November 16, 2004  
 December 7, 2004

Ms. Street-Stewart stated the up-coming Committee of the Board Meetings would be held on the following dates:

**Committee of the Board Meetings – 4:30 p.m.**

October 5, 2004  
 October 12, 2004  
 October 26, 2004

Mr. Conlon and Mr. Oertwig stated they had conflicting meeting dates and times with the October 19, 2004 Board meeting. Ms. Carter will review this matter with board members and administrative staff, and inform Board members if any changes can be made to the current meeting schedule.

**XVII. ADJOURNMENT**

**MOTION:** It was moved by Ms. Carroll, seconded by Ms. Kong-Thao, that the meeting be adjourned.

The motion carried and the meeting was adjourned at 7:21 p.m. with the roll call vote as follows:

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by  
Diana J. Sanders, Acting Assistant Clerk  
Board of Education