

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

AUGUST 17, 2004

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:45 p.m. by Ms. Carter, Chair

II. ROLL CALL

PRESENT: Mr. Brodrick; Ms. Carroll; Ms. Carter; Mr. Conlon; Ms. Kong-Thao, Mr. Oertwig; Ms. Street-Stewart, Patricia Harvey, Superintendent of Schools; Ms. Nancy Cameron, Assistant General Counsel; Mrs. Higgins, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE AGENDA

1. Order of the Consent Agenda

- By Ms. Carter:
1. Replacement Page No. 49
 2. Add: Report of General Obligation Debt Overlapping on the Saint Paul Tax Base for the Period 2003 through 2008
 3. Add: Board Committee Appointment to the Joint Property Tax Advisory Committee
 4. Add Attachment to No. 18 on Page 36
 5. Pull Item No. 41 on Page 60 for Separate Consideration
 6. Pull Item No. 12 on Page 28 from the Agenda

MOTION: It was moved by Ms. Carroll, seconded by Ms. Kong-Thao , that the Order of the Consent Agenda be approved as amended.

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

2. Order of the Main Agenda

- By Ms. Carter:
1. Add Minutes of the Committee of the Board Meeting of August 16, 2004
 2. Add CEAC appointment under Old Business

MOTION: It was moved by Mr. Brodrick, seconded by Ms. Carroll, that the order of the Main agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

IV. **APPROVAL OF THE MINUTES**

1. Minutes of the Regular Meeting of the Board of Education of July 20, 2004

MOTION: It was moved by Ms. Carroll, seconded by Mr. Conlon, that the minutes of the Regular Meeting of the Board of Education of July 20, 2004 be approved.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

V. **RECOGNITIONS**

Special Recognition – Executive Secretary to the Superintendent and Secretary to the Board of Education upon their retirement from the Saint Paul Public Schools

Dr. Harvey began the special recognition presentation by summarizing the service of two staff individuals who will be leaving the district at the end of August, 2004. RoseMary Enslin, Executive Secretary to the Superintendent, and Gerrie Higgins, Board Secretary. Both will be retiring from the district – RoseMary after 40 years and 6 Superintendents, and Gerrie after 8-1/2 years. Chair, Carter announced that plaques and gift certificates will be given to both from the Superintendent and the members of the Board of Education. Ms. Carter read the two Resolutions and both Ms. Enslin and Ms. Higgins gave brief remarks, thanking the district for the opportunity of working with the Board, Superintendent, administration and staff of the Saint Paul School District. Board members offered their individual comments, thanks and congratulations to both. Ms. Carter introduced the new Executive Secretary to the Superintendent, Judy Neece, and the new Secretary to the Board of Education, Marilyn Polsfuss.

MOTION: It was moved by Mr. Conlon, seconded by Ms. Kong-Thao, that the Board of Education approve the Resolutions for RoseMary Enslin and Gerrie Higgins.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

VI. PROGRAM UPDATES

Dr. Harvey announced the appointment of nine new principals in the Saint Paul Public Schools. She thanked the organization that has made it possible, with a grant, to create the program for giving the participants a good start, and for the process in which the site councils interview and select the person that is right for their school. Dr. Harvey announced that this year there will be 34 new principals, 36 assistant principals, 7 interns, and additional staff with a total of 112 participants. She noted the introductions will be made by the Area Superintendents. They will introduce members of the site councils and/or school staff who will briefly discuss the process that was used to select their principal. Each principal will then have the opportunity to make comments.

Luz Maria Serrano, Area Superintendent A

Galtier Magnet
Paul & Sheila Wellstone Elementary
Humboldt Senior High

Lou Kanavati, Area Superintendent B

Battle Creek Elementary

Joann Knuth, Area Superintendent C

Groveland Park
J. J. Hill Montessori
Linwood A+
Highland Park Senior High

Gene Janicke, Area Superintendent D

International Academy

Principal

John Garcia
Christine Osorio
John Bianchi

Yolanda Murphy

Cleva Jobe
Yeu Margaret Vang
Steve Unowsky
Omeyefe Agbamu

Rose Santos

VII. INFORMATION REQUESTS AND RESPONSES
ITEMS FOR FUTURE AGENDAS

None

VIII. COMMITTEE REPORTS

Meeting of June 28, 2004

Ms. Street-Stewart reported that there were two items on the agenda: 1) Sweatshop Policy, and 2) Charter School Contracts

Sweatshop Policy

Ms. Street-Stewart noted that this topic came before the committee last November, addressing a policy of sweatshop issues, which is the purchase of materials in the school district that could have been manufactured under conditions where the production was one that was possibly not fair nor just, for workers, and especially knowing that they may have been employing children as part of the workforce. The work that was done at this meeting was the result of requests that had been made in the earlier discussion, as well as for staff to bring forward to the committee implications of a policy change in the district. She noted that from the district's perspective, there is a lot of support for a goal to

eliminate sweatshop procedures and conditions and added that a community organization, the Resource Center for the Americas, was working with staff to look at policy recommendations.

Several recommendations were looked at regarding policy changes and the pros and cons of each were considered. Lois Rockney, Executive Director of Business & Financial Affairs, and Carolyn Bolen, Purchasing Manager, reviewed several draft policies and the possible consequences of a policy change. Discussion followed regarding a code of conduct and the difficulty of investigating factories who may be in violation. It was

decided this topic will need more work, and after further discussion, the following motion was made:

Motion Recommended by Committee: Mr. Conlon moved, and Ms. Carter seconded, that the Committee of the Board recommend the Board of Education approve that Administration develop a draft Code of Conduct for bidding by the end of August that addresses the concerns, and that the Board support in spirit the intentions of this, and to come back with information on what the financial impact on enforcement would be for discussion and consideration of a possible model policy. The district will continue to work with the Resource Center for the Americas and other organizations to modify and refine the procedures to make them more enforceable.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

2. Charter School Contracts

Ms. Street-Stewart noted that this topic was the continuation of the district's relationship with charter schools and the quality review process. Representatives from the three schools were in attendance to talk about their reports, and the following motion was made:

Motion Recommended by Committee: Mr. Conlon moved and Mr. Oertwig seconded that the Committee of the Board recommend the Board of Education approve the renewal of the three charter school contracts (Community of Peace Academy, High School for Recording Arts, and New Spirit Schools), consistent with Administration's recommendations.

Ms. Street-Stewart noted that it was the consensus of the charter school representatives that district staff should be commended for the excellent work they have done with supporting charter schools since the hiring of Mo Chang who works with the charter schools to ensure their success.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes

Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

Meeting of June 29, 2004

Ms. Street-Stewart reported there were two topics on the agenda: 1) Athletic Co-Op Policies and Procedures and 2) Board Committees and Relationships.

Athletic Co-Op Policies and Procedures Mr. Kanavati, Area B Superintendent, began the presentation which dealt with the process, decisions on the composition of the Athletic Administrative Council and concerns that have been raised by community members regarding

decisions based on their relationships with particular co-ops. A motion was made, which failed on a 2 to 5 vote, and the following motion was revised as follows:

Motion Recommended by Committee: It was moved by Ms. Carter and seconded by Ms. Carroll, that the Committee of the Board support the continuing review of the formation or dissolution of cooperatives, and to reaffirm the Administration's prerogative to take appropriate action as it best meets the district's ends and the goal for a premier education for all students, and also request Administration keep us abreast of the redesign of that process. The motion passed on a 6 to 1 vote. Mr. Oertwig opposed the motion.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

Board Committees and Relationships

This discussion was to talk about the relationship and current status of committees that have been appointed by the Board; the history of those relationships, i.e. when they began, their composition, and future goals. Staff members made presentations which included Dr. Terilyn Turner, Area E Superintendent, who provided information on the Community Education Advisory Council and the Special Education Advisory Council. Both of these councils are required by law to report to the Board in a way established by the schools. Maria Lamb, Chief Education Officer, reviewed the Special Education Advisory Council and the Gifted & Talented Advisory Council.

Motion Recommended by Committee: Mr. Oertwig moved and Mr. Conlon seconded that the Committee of the Board recommend the Board of Education approve that Administration provide to the Board information on the Gifted and Talented Advisory Committee's relationship to the Board, and at what point and under what authorization did the direct relationship with the Board change.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes

Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Abstain
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

Mr. Street-Stewart reported that discussion followed and that Patrick Quinn, Executive Director of School Services, presented the Capital Expenditures Advisory Committee (CEAC) charge as a draft and recommendation to the Board. He reviewed and addressed several changes made to the committee and will return with a draft of proposed changes to the Charge. This committee was previously named the Citizens' Long Range Space Planning Advisory Committee.

Discussion followed regarding the Citizens' Budget and Finance Advisory Committee (CBFAC), its focus and composition, and the following motion was made:

Motion Recommended by Committee: It was moved by Mr. Oertwig, seconded by Mr. Conlon that the Committee of the Board recommend the Board of Education approve the three points made to the Citizens' Budget and Finance Advisory Committee (CBFAC) as follows: 1) Provide special focus as well as returning to the general budget focus, 2) Composition of the CBFAC maintain a sense of general expertise regarding finance and special topic expertise, and 3) The Board will provide specific guidance as to the type of information needed from the CBFAC to be helpful in the budget process.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

Meeting of July 13, 2004

The focus of this meeting was to look at the process for the replacement for the Board Secretary. Mr. Tom Coffey, Executive Director of Human Resources, presented information on the process to be followed in the hiring of the Secretary to the Board position, and Ms. Holz-Bergmann, Assistant Director, Human Resources, and RoseMary Enslin, Executive Secretary to the Superintendent talked about the previous hiring process. The advertising piece was discussed and what the Board's involvement would be in the selection.

Meeting of August 16, 2004

Ms. Street-Stewart reported the items for this meeting were: 1) Rights and Responsibilities Student Behavior Handbook for elementary and secondary schools, and 2) Work Session.

Rights and Responsibilities Handbook

A presentation was made on the history, process and format of the draft version of the handbook which was previously distributed to committee members. Gene Janicke, Executive Director, Alternative Learning Programs, Mark Vandersteen, Assistant Principal, Bruce Vento Elementary School, and Nancy Cameron, Assistant General Counsel presented information on the draft version and a lengthy discussion was held on the content of the book. Committee members reviewed each section, and suggested changes in specific sections of the document. She noted

that this handbook will be used as a training tool for district staff and will be distributed to students and parents as a part of student orientation.

Motion Recommended by Committee: It was moved by Ms. Carroll, seconded by Mr. Brodrick, that the Committee of the Board recommends the Board of Education temporarily approve the draft of the Rights and Responsibilities Handbook pending formal Board adoption.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

Ms. Kong-Thao noted her concern on whether the translation of the handbook into

different languages would be considered. Dr. Harvey stated the process is for three readings and there will be input from parent meetings before the final reading is adopted by the Board in November.

Work Session

1. Update on School Calendar Development.

Tanya Pikel, Chief of Staff, provided an update on the school calendar development. The Board has approved the school calendar for the 2004-05 school year, and administration brought back proposals to the Committee for the remaining two years of the three year period. The administrative group will be forwarding to the Superintendent a revised proposal for years two and three (2005-06 and 2006-07) that will be brought forward to the Committee early in September.

2. JPTAC Update

Dr. Harvey provided information on JPTAC that is composed of representatives from the county, city and schools. She noted that the Chair of this committee is rotated each year and this year the Chair responsibilities fall on the schools. A Consent Agenda will be proposed tonight that will change the delegate position to this committee from Kazoua Kong-Thao as delegate to alternate, and Al Oertwig to representative (from the alternate position), in order to allow Mr. Oertwig to assume the Chair responsibilities.

IX. CONSENT AGENDA

MOTION: It was moved by Mr. Conlon, seconded by Ms. Carroll, that items 1 through 51 be approved, with item No. 41 removed for separate consideration and item No. 12 pulled from the agenda.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes

Mr. Conlon - Yes

The Approved Consent Agenda Items Follow:

B.F. 26093 Gift Acceptance from Early Childhood Family Education Advisory Council
That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Early Childhood Family Education to accept this monetary gift from the ECFE Advisory Council. The total of the gift of \$10,983.00 will be deposited into the budget 04-005-580-325-5096-8580.

B.F. 26094 Authorization for Execution of Electric Service Agreements with XcelEnergy for Peak-Controlled Tiered Services
That the Board of Education authorize execution by the Executive Director, School Services, of Electric Service Agreements for Peak-Controlled Tiered Services between the district and XcelEnergy for the following facilities:

Ames Elementary	John A. Johnson Elementary
Crossroads Elementary	Mounds Park Elementary
Highland Park Elementary	Randolph Heights Elementary
Hill Elementary	Rondo Education Center
Homecroft Elementary	Webster Elementary
Jackson Elementary	

B.F.26095 Permission to Enter into an Agreement with the County of Ramsey
That the Board of Education authorize the Superintendent (designee) to enter into a contract with the County of Ramsey through Community Human Services Department to provide childcare services from September 1, 2004 through August 31, 2005.

B.F. 26096 Request for Permission to Participate in a Dietetic Intern Agreement with Utah State University
That the Board of Education authorize the Superintendent (designee) to execute an agreement to participate in a Dietetic Intern Program with Utah State University, for the period of August 1, 2004 through July 31, 2005.

B.F. 26097 L'Étoile du Nord French Immersion School: Authorization for Agreement for Use of Space at Warrendale Presbyterian Church
That the Board of Education authorize execution by the Chair and Clerk of an agreement with Warrendale Presbyterian Church for use of space in the church basement by L'Étoile du Nord French Immersion School for gym classes during the 2004-2005 school year at a cost of \$500.00 per month and subject to all other terms and conditions of said agreement; and, further, that the board authorize renewal of this agreement annually subject to approval by both parties if there are no significant changes to the rent or basic terms of said agreement.

B.F. 26098 Agreement for Additional Contractual Services with the National Center on Education and the Economy America's Choice
That the Board of Education authorize the Superintendent (designee) to accept a contract for additional technical support, professional development, and additional materials in the area of math with the National Center on Education and the Economy America's Choice for all seven of the America's Choice designated schools for a total of \$58,500 from July 1, 2004 – June 30, 2005 to be paid from budget #29-005-204-414-6305-4430. Maxfield Magnet School shall pay NCEE a fixed price of \$70,000.

B.F. 26099 Request for Permission of Board of Education to Enter into a Service Agreement with The Foundation for Comprehensive Early Literacy Learning (CELL)

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with the Foundation for Comprehensive Early Literacy Learning (CELL) to provide professional development in the content area of reading, as part of the Project or Academic Excellence. The total cost of services for the period beginning July 1, 2004 through June 30, 2005, will be paid from Title I budget #29-005-216-401-6305-2305, and Title II budget #29-005-204-414-6305-4432.

B.F. 26100 Request for Permission of Board of Education to Enter into a Service Agreement with Dr. Adria Klein

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Dr. Adria Klein to provide professional development in the content area of reading, as part of the Project for Academic Excellence. The total cost of services for the period beginning July 1, 2004 through June 30, 2005, will be paid from Title I budget #29-005-216-401-6305-2305.

B.F. 26101 Contracts and Agreements for Rental of Hockey Facilities for 2004-2005

That the Board of Education authorizes the Superintendent (designee) to enter into contracts and agreements with City and County officials and certain privately-owned hockey rental facilities for the 2004-2005 boys' and girls' hockey teams. Hockey ice time (practice and games) are to be paid from lease levy monies.

B.F. 26102 Authorization for Amendment to Lease Agreement for Eastside Workplace Kindergarten and Discovery Club Programs at Metro 94 Business Center

That the Board of Education authorize the Superintendent to execute Amendment No. 8 to the lease agreement between the district and Bachmeier Corporation for the Eastside Workplace Kindergarten and Discovery Club programs at Metro 94 Business Center, extending the lease term to September 1, 2004 through August 31, 2005, and subject to all other terms and conditions of said agreement.

B.F. 26103 Permission to Amend a Fee for Service Agreement

That the Board of Education authorize the Superintendent (designee) to amend the contract with Susan Radley Brown, to add an additional \$3,200 to supply professional development in literacy through the Writing Institute for the period of July 1, 2003 through June 30, 2004, at a cost not to exceed \$123,200 and will be charged to budget #29-415-640-000-6305-4650 and budget #29-005-204-414-6305-4430.

B.F. 26104 Authorization for Amendment to Lease Agreement for Space at the East Side Community Center for a Day Care Program

That the Board of Education authorize the Chair and Clerk to execute an Amendment to the Lease Agreement between the district and Merrick Community Services for lease of space at the East Side Community Center for a day care program for an initial term of August 31, 2004 through June 30, 2005, with four additional one-year renewal periods, and subject to all other terms and conditions of said agreement.

B.F. 26105 Authorization for Amendment to Lease Agreement for Space at East Side Community Center for Early Childhood Family Education Program

That the Board of Education authorize the Chair and Clerk to execute an Amendment to the Lease Agreement between the district and Merrick Community Services for lease of space at the East Side Community Center for an Early Childhood Family Education program for an initial term of August 31, 2004 through June 30, 2005, with four additional one-year renewal periods, and subject to all other terms and conditions of said agreement.

B.F. 26106 Request for Permission to Submit a Grant Application to the Pohlad Family Foundation After-School Academic Enrichment Initiative

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Pohlad Family Foundation for an after school academic enrichment program in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26107 Authorization for the Purchase of Reading Materials and Software from Don Johnston, Inc. (Ratification)

That the Board of Education ratify the Administration's action of authorizing an order with Don Johnston, Inc. for \$76,737.04 for educational materials and software to be paid from Special Education's Federal Entitlement budget (29-005-420-419-6430-1330).

B.F. 26108 Surplus Property at John A. Johnson Achievement Plus Elementary School

That the Board of Education determine that the following legally-described property is no longer needed for district use, and, therefore declare said property surplus:

“Lots 7 through 12, Bock 33, Munger's Subdivision of Block 33 of Arlington Hills Addition, and vacated alley, Ramsey County, Minnesota.”;

And, further, that the Board of Education direct the administration to dispose of the property by marketing the property through the district's Plant Planning and Maintenance Department.

B.F. 26109 Calendar Year 2004 Alternative Bonds

That the Board of Education approve and authorize the attached calendar year 2004 facilities plan for alternative bonds.

B.F. 26110 Approval of Renewal of Membership in the Minnesota State High School League

That the Board of Education adopt the attached resolution to renew the School District's membership in the Minnesota State High School League.

B.F. 26111 Authorization for Change Order No. 1 to Contract for Window Replacement at Murray Junior High School

That the Board of Education authorize Change Order No. 1 for an add amount of \$7,683.00 to the district's contract with National Window Associates, Inc. for completion of window replacement at Murray Junior High School.

B.F. 26112 Authorization for Change Order No. 1 to Contract for Construction of Early Kindergarten Expansion at Seven Elementary Schools

That the Board of Education authorize Change Order No. 1 for an add amount of \$25,349.00 to the district's contract with Schreiber Mullaney Construction Company, Inc. for construction of early kindergarten expansion at seven elementary schools.

B.F. 26113 Authorization for Change Order No. 1 to Contract for Science Lab Remodeling at Johnson Senior High School

That the Board of Education authorize Change Order No. 1 for an add amount of \$12,913.00 to the district's contract with Lund Martin Construction, Inc. for construction of science lab remodeling at Johnson Senior High School.

B.F. 26114 Authorization for Change Order No. 2 to Contract for Pipe Replacement at Murray Junior High School

That the Board of Education authorize Change Order No. 2 for an add amount of \$32,005.13 to the district's contract with Specialty Construction Services, Inc. for piping replacement at Murray Junior High School.

B.F. 26115 Authorization for Change Order No. 4 to Contract for Lighting Retrofits at Humboldt Junior and Senior High Schools

That the Board of Education authorize Change Order No. 4 for an add amount of \$25,491.00 to the district's contract with Gephart Electric Company, Inc. for construction of lighting retrofits at Humboldt Junior and Senior High Schools.

B.F. 26116 Authorization for Change Order No. 5 to Contract for Lighting Retrofits at Humboldt Junior and Senior High Schools

That the Board of Education authorize Change Order No. 5 for an add amount of \$79,600.00 to the district's contract with Gephart Electric Company, Inc. for construction of lighting retrofits at Humboldt Junior and Senior High Schools.

B.F. 26117 Authorization for Change Order No. 7 to Contract for Construction of a Gymnasium Addition and Library Remodeling at Wilson Middle School

That the Board of Education authorize Change Order No. 7 for an add amount of \$8,112.00 to the district's contract with Gen-Con Construction for construction of a gymnasium addition and library remodeling at Wilson Middle School.

B.F. 26118 Bid No. A8936-W Turkey Corn Dogs

That the Board of Education authorize award of Bid No. A8936-W to the second lowest conforming bidder, Upper Lakes Foods, Inc., for furnishing and delivering turkey corn dogs to the Nutrition Services Department for the balance of the contract period for approximately \$73,920.00.

B.F. 26119 Bid No. A8952-C Boiler Replacement at Galtier Elementary School

That the Board of Education authorize award of Bid No. A8952-C for the boiler replacement at Galtier Elementary School to the lowest responsible bidder, Construction Results Corporation, for the lump sum base bid of \$102,970.00.

B.F. 26120 Bid No. A8953-C Roof Replacement at Murray Junior High School

That the Board of Education authorize award of Bid No. A8953-C for the roof replacement at Murray Junior High School to the lowest responsible bidder, Palmer West Construction Co., Inc. for the lump sum base bid of \$994,185.00 and unit price W.

B.F. 26121 Bid No. A8954-C Boiler Addition at French Immersion (L'Étoile du Nord) School

That the Board of Education authorize award of Bid No. A8954-C for the boiler addition at French Immersion (L'Etoile du Nord) School to the lowest responsible bidder, LBP Mechanical, Inc. for \$75,315.00, the lump sum base bid including deduct alternate no. 1.

B.F. 26122 Contract for Services with East Metro Integration District 6067 (EMID)

That the Board of Education authorize the Superintendent (designee) to enter into a contract with EMID to receive \$100,928.00 to staff the Partnership Coach/facilitator position.

B.F. 26123 Contract for Services with East Metro Integration District 6067 (EMID) to Provide 5-District Integration Partnership Program/Services

That the Board of Education authorize the Superintendent (designee) to implement the contract with EMID to receive \$375,000 to staff and operate the 5-District Integration Partnership.

B.F. 26124 Contract for Services with East Metro Integration District 6067 (EMID)

That the Board of Education authorize the Superintendent (designee) to enter into a contract with EMID to receive \$99,072.00 to staff and operate the Multicultural Resource Center.

B.F. 26125 Approval to Enter into a Collaborative Grant Agreement with the Amherst H. Wilder Foundation

That the Board of Education enter into a collaborative grant agreement with the Amherst H. Wilder Foundation to provide Special Education services for the 2004-2005 school year. That a fully financed budget be established in the amount of \$558,738 for purposes of this agreement. The funding is made up of an Amherst H. Wilder Foundation grant of \$373,101 and \$185,637 earned in Special Education reimbursement, subject to state funding pattern pursuant to this agreement.

B.F. 26126 Contract for Life Skills Development Center

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Life Skills Development Center for educational services to Area Learning Center students for the 2004-05 school year. The contract cost up to \$80,000 will be funded from Area Learning Center budget #01-710-211-303-6305-0000.

B.F. 26127 Request for Permission to Submit a Grant Application to the City of St. Paul Neighborhood STAR Grant Program for John A. Johnson Achievement Plus Elementary School

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the City of St. Paul Neighborhood STAR Grant Program for a school playground in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26128 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period June 1 – June 30, 2004.

(a) General Account	#326056-329604	\$43,637,687.83
	#3006874-3007104	
(b) Debt Service	-0-	3,203.75
(c) Construction	-0-	<u>2,594,536.77</u>
		<u>\$46,235,428.35</u>

Included in the above disbursements are payrolls in the amount of \$14,066,986.96 and overtime of \$59,396.85.

(d) Collateral Changes - None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending October 19, 2004.

B.F. 26129 Acceptance of Gifts by Schools or Programs of up to \$30,000 for 2004-05

That the Board of Education approve the acceptance of gifts under \$5,000, up to a cumulative amount of \$30,000 by each school or program for 2004-05 without Board action. Individual donations that are \$5,000 or greater must be accepted by the Board separately.

B.F. 26130 Contract for Services with Information Conceptual Modeling, Inc.

That the Board of Education authorizes the Superintendent (designee) to enter into a contract with Information Conceptual Modeling, Inc. to provide an enhanced student tracking system for Area Learning Center Secondary programs.

B.F. 26131 Non-employee attendance at conferences and workshops to represent Saint Paul Public Schools

That the Board of Education authorize the Superintendent or designee to use district funds in fiscal year 2004-05 to reimburse non-employees for expenses related to conference attendance when the attendance is at the request of the district, approved by a principal, site council, and budget has been committed to cover the cost.

B.F. 26132 Approval for Interagency Employee Exchange Contract Between Independent School District No. 625, Saint Paul Public Schools, and the Minnesota Department of Health

That the Board of Education authorize the Superintendent (designee) to approve the Interagency Employee Exchange Agreement for Denise Hermann between Independent School District No. 625, Saint Paul Public Schools, and the Minnesota Department of Education for the period of August 16, 2004 through June 15, 2005.

B.F. 26133 Approval for Contract Between Independent School District No. 625, Saint Paul Public Schools, and Inver Hills Community College

That the Board of Education authorize the Superintendent (designee) to approve the Contract between Independent School District No. 625, Saint Paul Public Schools, and Inver Hills Community College for the period of August 30, 2004 through June 15, 2005.

B.F. 26134 Request for Permission to Submit to the Minnesota Department of Education an Application for a State Magnet School and Program Grant

That the Board of Education authorize the Superintendent (designee) to submit an application for a State Magnet School Assistance Program Grant to the Minnesota Department of Education to increase and retain the number of underrepresented students taking weighted courses at Arlington, Como, and Humboldt high schools; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26135 Request for Permission to Submit an Application for a Refugee Social Services Grant to the MN Department of Human Services-Resettlement Programs Office

That the Board of Education authorize the Superintendent (designee) to submit an application to the MN Department of Human Services-Resettlement Programs Office for a Refugee social Services Grant to support the implementation of Transitional Learning Centers to connect new Hmong students and heir families to district and community resources; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26136 Request for Permission to Submit an Application for a Refugee Employment Grant to the MN Department of Human Services-Resettlement Programs Office

That the Board of Education authorize the Superintendent (designee) to submit an application to the MN Department of Human Services-Resettlement Programs Office for a Refugee Employment Grant to provide culturally-based employment support services to new Hmong refugees; to accept funds if awarded; and to implement the project as specified in the award documents.

B.F. 26137 Request for Permission to Submit to the U.S. Department of Education an Application for a Mentoring Grant

That the Board of Education authorize the Superintendent (designee) to submit an application for a Mentoring Grant to the U.S. Department of Education to expand *Chosen to Achieve* mentoring program activities and services to African American middle/junior high students in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26138 Request for Permission to Submit a Grant Application to the City of St. Paul STAR Program for Randolph Heights Elementary

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the City of St. Paul for a new playground at Randolph Heights Elementary; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26139 Consultant Contract for Mary Beth Blegen

That the Board of Education authorize the Superintendent (designee) to enter into a contract with Mary Beth Blegen as consultant to coordinate the efforts of the seven high schools in establishing a plan to ensure that every student graduates with the knowledge and skills for success in the Information Age. The total cost of the contract will not exceed \$75,000. The funds will be distributed as follows: \$50,000 from budget #29-005-204-414-6305-4430 and \$25,000 from budget #29-005-000-6305-3200.

B.F. 26140 Request for Permission to Submit an Extension Grant Application to the Perpich Center for Arts Education for Central High School PASS Team #1

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Perpich Center for Arts Education for arts experiences connected to English and Social Studies curriculum in designated classes at Central High School in the district; to accept funds, if awarded; and to implement the Partners: Arts and Schools for Students (PASS) Extension as specified in the award documents.

B.F. 26141 Report of General Obligation Debt Overlapping on the Saint Paul Tax Base for the Period 2003 through 2008

That the Board of Education approve the Report of General Obligation Debt Overlapping on the Saint Paul Tax Base for debt reported through 2003 and projected through 2008.

B.F. 26142 Board Committee Appointment to the Joint Property Tax Advisory Committee

That the Board appoint Al Oertwig as representative to JPTAC and Kazoua Kong-Thao as alternate.

SEPARATE CONSIDERATION

B.F. 26143 Establishment of the Unclassified Position of Energy Efficiency Coordinator for Independent School District No. 625 and Relevant Terms and Conditions of Employment

Patrick Quinn, Executive Director of School Services, clarified the need to establish a new title to implement, promote and communicate the Schools for Energy Efficiency (SEE) energy conservation program. He indicated that the district will be saving \$100,000 on the energy budget, plus the salary of the coordinator by approving this item. This position will work with staff to assure successful energy efficient strategies and energy cost savings. Mr. Quinn answered questions from Board members regarding the timeline of this position and Mr. Tom Coffey, Executive Director of Human Resources and Employee Relations, offered grade level and salary information.

MOTION: It was moved by Ms. Carroll, seconded by Ms. Kong-Thao, That the Board of Education of Independent School District No. 625 approve the establishment of the Energy Efficiency Coordinator classification effective August 17, 2004; that the Board of Education

declare this position as unclassified; and that the pay rate be Grade 10 of the Professional Employees Association standard ranges.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

X. PUBLIC COMMENT (7:00 p.m.)

1. Martin Weddington
Arthur and Katie McWatt
Tom Shaw
John Cotton
Spoke of the opportunities available for students to participate in American Legion oratorical contests and asked for the help of teachers to encourage them to enter the contests and seek the scholarships that are being offered. Administration will be in contact with Mr. Weddington.
2. Alison Canty
Melanie Gaasylk
Described the organization – Model Cities Youth Enrichment Services (Y.E.S.), its goals, curriculum and structure and the desire to establish a collaborative effort with the Saint Paul Public Schools to provide opportunities for high risk youth to develop their full potential through academic enrichment and social development experiences.

XI. OLD BUSINESS

1. CEAC Applicant
Ms. Carroll nominated Kris Emerson for her appointment to the Capital Expenditure Advisory Committee. Ms. Street-Stewart seconded the motion.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

XII. NEW BUSINESS

None

XIII. SUPERINTENDENT'S REPORTS

1. Human Resources

- a. Professional Staff
- b. Teaching Assistants
- c. Educational Assistants
- d. School and Community Service Professionals
- e. Classified/Unclassified Service Personnel
- f. Recommendation for Assistant Director Appointment

MOTION: It was moved by Ms. Street-Stewart, seconded by Ms. Kong-Thao, that items a through f be approved.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

XIV. **BOARD OF EDUCATION REPORTS**

XV. **COMMUNICATIONS**

XVI. **FUTURE MEETING SCHEDULE**

MOTION: It was moved by Ms. Carroll, seconded by Ms. Street-Stewart, that a Regular meeting of the Board of Education be scheduled for September 28, 2004.

The motion carried with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

Regular Board Meetings – 5:45 p.m.

September 28, 2004
October 19, 2004
November 16, 2004
December 7, 2004

Committee of the Board Meetings 4:30 p.m.

September 13, 2004
September 21, 2004
October 5, 2004
October 12, 2004

October 26, 2004

XVII. ADJOURNMENT

MOTION: It was moved by Ms. Carroll, seconded by Mr. Conlon, that the meeting be adjourned.

The motion carried and the meeting was adjourned at 8:20 p.m. with the roll call vote as follows:

Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes
Ms. Carter	-	Yes
Mr. Conlon	-	Yes

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Gerrie Higgins, Assistant Clerk
Board of Education