

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

JUNE 22, 2004

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:50 p.m. by Ms. Carter, Chair

II. ROLL CALL

PRESENT: Mr. Brodrick; Ms. Carroll; Ms. Carter; Mr. Conlon; Ms. Kong-Thao, Mr. Oertwig; Patricia Harvey, Superintendent of Schools; Ms. Nancy Cameron, Assistant General Counsel; Mrs. Higgins, Assistant Clerk

Participating via telephone: Ms. Street-Stewart

III. APPROVAL OF THE ORDER OF THE AGENDA

1. Order of the Consent Agenda

By Ms. Carter: *Replacement pages 35, 54, 57, 77, 78 are at places.

MOTION: It was moved by Ms. Carroll, seconded by Mr. Brodrick, that the Order of the Consent Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

2. Order of the Main Agenda

By Ms. Carter: *Revised 2004-05 Budget spreadsheet at places.
*Corrected Committee of the Board Meeting Minutes of June 15, 2004 at places.
*Under Old Business: two applications for the Capital Expenditure Advisory Committee at places.
*Under New Business: Revolving Line of Credit Agreement at places.
*SAT10 2003-04 Report at places.

MOTION: It was moved by Mr. Brodrick, seconded by Ms. Carroll, that the order of the Main Agenda be approved as amended:

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

IV . APPROVAL OF THE MINUTES

1. Minutes of the Regular Meeting of the Board of Education of May 18, 2004
2. Minutes of the Special Meeting of the Board of Education of June 15, 2004

MOTION: It was moved by Mr. Conlon, seconded by Ms. Kong-Thao, that the minutes of the Regular Meeting of the Board of Education of May 18, 2004 be approved.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

MOTION: It was moved by Ms. Carroll, seconded by Ms. Kong-Thao, that the minutes of the Special Meeting of the Board of Education of June 15, 2004 be approved.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

V. RECOGNITIONS

B.F. 26029 Recognition of Lawson Software Eighth-Grade Essay Contest

Dr. Harvey recognized Lawson Software as the number one supporter of the district's "Saint Paul Reads" initiative. She gave an overview of the many ways Lawson partnered with the district to get books into the hands of students for their use at home or in school. Dr. Harvey introduced Su Yeager, Executive Director of Communications, who welcomed Winston Hewitt, Manager of Community Relations for Lawson Software. Ms. Yeager noted the work the district has been able to do in connection with Saint Paul Reads is the direct result of the support of Ms. Hewitt and other members of Lawson Software's senior management. Ms. Yeager announced that this is the second year that Lawson Software has sponsored an eighth-grade Essay Contest. She reviewed the first year's Essay Contest and this year's program which included

Lawson Software presenting every eighth grade student with the book "Of Beetles and Angels". The students then were able to hear Mr. Asgedom, the book's author speak, along with the President of Rwanda, Paul Kagame. Ms. Hewitt reviewed the options the students had of writing an essay on topics dealing with refugees. Six schools submitted their top 10 essays and five winners were selected. Ms. Hewitt introduced the winners and their teachers and spoke briefly of the subject of each essay. The winners were given trophies and gifts and the congratulations of the Board and the Superintendent.

MOTION: It was moved and seconded that the Board of Education congratulate and recognize the following students and teachers for their winning essays: Pan Ter Her and Kao Lee along with their teacher Jane Morgan from Battle Creek Middle; Allison Cleary and her teacher Judith Scheid from Highland Park Junior High; Samantha Lyn Thorud and her teacher Tim Parker-Reimer from Murray, and Elizabeth Abraha and her teacher Stacy Casper from Washington.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

Dr. Harvey added thanks to Lawson Software for the support they have given to the district and all of its students.

VI. PROGRAM UPDATES

Dr. Harvey presented the results of the 2004 Stanford Achievement Tests; one of two tests students take - one a state level exam and one on the national level. Dr. Harvey stated the results were excellent and with the use of overheads, showed graphs of the various subjects tested and how Saint Paul students compared to the national average. She reviewed the sub-groups and noted that each sub-group has improved. The district's challenge is now to accelerate the improvement rate of those who are furthest behind. The second part of the graph presentation indicated that students who stay in the district for three years or more show greater achievement. Dr. Harvey reviewed the many projects, resources, and opportunities for students to close the achievement gap.

Board members asked questions concerning the national consistency of the testing and the potential of receiving accurate numbers in regard to the percentage of growth figures.

**VII. REQUESTS AND RESPONSES
ITEMS FOR FUTURE AGENDAS**

None

VIII. COMMITTEE REPORTS

Due to the absence of Chair, Ms. Street-Stewart, Mr. Brodrick will report on the following two Committee of the Board meetings.

Meeting of June 8, 2004

Mr. Brodrick reported that the items on the agenda for this meeting were 1) Budget-General Funds, and 2) Joint Meeting with the Citizens' Budget and Finance Advisory Committee/ELL Issues.

General Funds – Mr. Brodrick reported that Dr. Harvey presented the recently acquired 2003-04 SAT 10 test results which were presented in detail earlier at this meeting under Program Updates.

Mr. Brodrick stated that Lois Rockney, Executive Director of Business & Financial Affairs, presented an overview of the information and changes in the format used for the 2004-05 proposed budget for the district's General Fund, which included the internal general fund, referendum fund, and fully financed fund. The Transportation Fund is not included in the district's General Fund. A question and answer period was held by Board members and staff.

Joint Meeting with CBFAC regarding ELL Issues

Mr. Brodrick stated that Ms. Rockney presented an overview of the process followed by the CBFAC this year in focusing on a single topic: ELL programming and changes in funding that occurred in the last legislative session. Ms. Carter, Chair, Board of Education, expressed the Board's appreciation of the CBFAC members' work on this issue, and Ms. Rockney reviewed the ten recommendations brought forward from the CBFAC report, the Board's response, and timeline for implementation. Mr. Chin-Purcell, Co-Chair of CBFAC expressed the committee's appreciation for the Board's response to their report. He stated one concern in regard to the Board's response - that further consideration be given to the evaluation criteria before the school pilot program is implemented. A discussion followed in regard to the timeline of implementation of recommendations.

Discussion followed and the following motion was made:

Motion Recommended by Committee: That the Board of Education thank the Citizens' Budget & Finance Advisory Committee (CBFAC) for the work they have done on the report they delivered to the Board, and that the Board reaffirms its response to the process that will be followed in the management of ELL funding concerns and issues in the coming years.

Mr. Oertwig stated that he had abstained on the vote at the meeting, but will be voting No at this time. He explained his reason, which was no reflection on the work of the CBFAC, but he disagreed with the administrative chart that was developed in response, in terms of the actions that would be taken as a result of the report.

Mr. Conlon corrected the wording in the minutes regarding the vote. It was stated the motion passed on a 6 to 1 vote. Mr. Oertwig abstained. The wording should read the motion passed with 6 votes and one abstention.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	No
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

Mr. Brodrick noted at this point that recognition was given to Margo Baines, Chief Accountability Officer, who will be leaving the district. Ms. Baines is returning to her home in Chicago and gave her thanks to the many people who have supported her work during her time with the Saint Paul Public Schools.

Mr. Brodrick continued the report on the General Funds Budget Discussion. He reviewed the following presentations concerning the General Fund budget: Overview of General Fund, School

Budget Presentation, Program Budget, Budget Reductions. Comments and questions followed each presentation. Ms. Rockney then presented the Budget Survey Results and reviewed the responses received to five questions asked by administration regarding the 2004-05 recommended budget reduction package. Discussion followed and it was the consensus of the Committee that further discussion was needed to assess the possible implications of the survey. Administration's response would be discussed at the June 15, 2004 Committee of the Board Meeting.

Motion Recommended by Committee: That the Board of Education request that Administration return to the June 15, 2004 Committee of the Board Meeting with a report responding to the Budget Survey Results that include suggestions made as to their feasibility and consideration in the budget making process. Other issues by staff that are not included in the survey should be brought up as well.

Mr. Brodrick commented that the Board and administration want to thank parents, staff, and students who responded to the survey

Mr. Brodrick reported that Dr. Harvey introduced the new Executive Director of Human Resources/Employee Relations, Tom Coffey, to the Committee.

Meeting of June 15, 2004

Mr. Brodrick reported the following topics were on the agenda: 1) Ramsey County Election Contract, 2) Communications Position, 3) Budget Feedback, 4) Legislative Update, 5) Other Board Discussion, and 5) 2004-05 Budget Resolution.

Ramsey County Election Contract

Lois Rockney, Executive Director of Business & Financial Affairs, provided a brief overview of the partnership between the city, county, and school district in the election process and the payment of services. She remarked that the Business Office had recently been notified that Ramsey County has increased the cost to the school district to conduct the bi-annual school board election. The increase for this year will be 38%. She noted that there is also a renewal contract coming up for Board consideration that would cover January 1, 2005 to December 31, 2008. Mr. Joe Mansky, Elections Division Manager for Ramsey County provided a brief history regarding the election contract, reasons for the increase and options available to the Board that would reduce projected costs. After further discussion, the following motion was made:

Motion Recommended by Committee: That the Board of Education direct the Chair of the Board be authorized to send a letter to the County Board regarding election costs and the significant increase in them, and to request that this issue be discussed at the Joint Property Tax Advisory Committee Meeting, and the serious impact on the School District's budget.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

Communications Position

Mr. Brodrick reported that a brief discussion was held and the following motion was made:

Motion Recommended by Committee: That the Board of Education approve the position of Public Relations Coordinator in the Communications Department, with a final vote at the next Board of Education Meeting.

Mr. Oertwig and Mr. Conlon stated they will be voting No on this motion because of setting of priorities in the budget process.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	No
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	No
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

Budget Feedback

Mr. Brodrick reported that this topic refers to the June 8, 2004 Committee of the Board meeting where committee members requested additional information to address questions regarding this year's budget. Ms. Rockney distributed a memo from Dr. Harvey to Board members regarding feedback. She stated that administration understood the Board's desire to commend the community members who responded to district surveys or who attended meetings and for their input.

Legislative Update

Mary Gilbert, Legislative Liaison, reviewed the Legislative Update document previously distributed to committee members. Committee members were given a thorough description of the legislative session as it pertains to education issues.

Other Board Discussion

Mr. Brodrick stated that Ms. Street-Stewart said committee members would review for further discussion, the 2004-05 Budget Reduction Recommendations document previously received from Dr. Harvey. Discussion followed on the items: 1) Status of the Multicultural Excellence Program (MEP) and 2) The ALC budget and distribution of funds to programs. Mr. Oertwig and Mr. Brodrick stated their concern with the funding distribution between the city and district to keep police liaisons in schools. Ms. Carter commented this issue needs further discussion and Ms. Street-Stewart stated this topic will be discussed at a July meeting. Dr. Harvey remarked she would be willing to meet with the new Police Chief, at the request of the Board.

2004-05 Budget Resolution

The following motion was made:

Motion Recommended by Committee: That the Board of Education approve the 2004-05 Budget as proposed.

Mr. Oertwig stated his concerns about the budget as proposed. He feels the district has its priorities wrong in the budget and he will not be supporting it. Other Board members commented on their specific thoughts and concerns and agreed that this budget, although a very difficult one, is a step forward, but there is a lot of work yet to be done.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	No

Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

Ms. Carter noted, for the information of the public, two pending budget items: the legislature has not approved funding for the 4-year old program, as yet, in this session. We look forward to this funding, but have no guarantee that it will be coming. Ms. Carroll commented that Dr. Harvey has offered a funding contingency that would temporarily bridge that gap if the legislature does not act in this session. The second item is the additional charge of \$52,000 for election services. The Chair will write a letter to the Joint Property Tax Advisory Committee asking for relief due to the unexpected notice of this action.

IX. CONSENT AGENDA

MOTION: It was moved by Mr. Conlon, seconded by Ms. Carroll, that items 1 through 53 be approved with the addition of replacement pages 5-35, 54, 57, 77 and 78 at places.

Mr. Oertwig will be voting No because of item No. 17 on page 53.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	No
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

The Approved Consent Agenda Items Follow:

B.F. 26030 Request to Accept a Grant from the Minnesota Department of Education for the Summer Transition Program

That the Board of Education authorize the Superintendent (designee) to enter into a grant agreement with the Minnesota Department of Education to support the Summer Transition Program for \$25,550 for the period July 10 through July 24, 2004.

B.F. 26031 Request for Permission to Accept a Grant from Ramsey County to help defray costs of the construction of the John A. Johnson Achievement Plus School

That the Board of Education authorize the Superintendent (designee) to accept a grant from Ramsey County in the amount of \$650,000 to help defray the cost of construction of the John A. Johnson Achievement Plus School.

B.F. 26032 Gift Acceptance from E. Thomas Binger and Rebecca Rand Foundation

That the Saint Paul Public Schools Board of Education authorize the Superintendent (designee) to allow Adams Spanish Immersion Magnet School to accept this gift from E. Thomas Binger and Rebecca Rand. The total of the gift of \$10,000.00 will be deposited into the Intraschool fund 19-410-000-000-5099-0000.

B.F. 26033 Request for Permission to Submit a Grant Application to Kaboom for Longfellow Humanities Magnet School

That the Board of Education authorize the Superintendent (designee) to submit a grant application to Kaboom for building a playground in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26034 Request for Permission to Submit a Grant Application to the NEA Innovation in Education Fund for Central High School

That the Board of Education authorize the Superintendent to submit a grant application to the NEA Innovation in Education Fund; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26035 Request for Permission to Submit a Grant Application to National Education Association's National Foundation for the Improvement of Education for Cleveland Middle School

That the Board of Education authorize the Superintendent (designee) to submit a grant application to National Education Association's National Foundation for the improvement of Education for Cross Disciplinary Math and Science Exploration in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26036 Request for Permission to Submit Grant Applications to the St. Anthony Park Foundation and the Saint Paul Foundation for Murray Jr. High

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the grantor organizations listed above for replacement of Murray's auditorium stage lighting system; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26037 Randomized Evaluation Agreement with Johns Hopkins University

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Johns Hopkins University for research being conducted by Johns Hopkins University and the Success for All Foundation, as part of the *Randomized Evaluation of Bilingual Education*.

B.F.26038 Approval of the New Rate of Pay for Insulation Repair Work

That the Board of Education of Independent School District No. 625 approve and adopt the pay rates set forth for the insulation repair positions effective as of June 1, 2004.

B.F. 26039 Approval of an Employment Agreement With Cement Mason, Plasterers and Shophands Local 633 to Establish Terms and Conditions of Employment for 2004-2007

That the Board of Education of Independent school District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Minnesota Cement Masons, Plasterers and Shophands Local 633, is the exclusive representative; duration of said Agreement is for the period of May 1, 2004 through April 30, 2007; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26040 Approval of Memorandum of Agreement with United Association of Plumbers, Local Union No. 34, to Establish Terms and Conditions of Employment for 2004-2005

That the Board of Education of Independent School District No. 625 approve and adopt the Memorandum of Agreement concerning the terms and conditions of employment of those employees in this school district for whom United Association of Plumbers, Local Union No. 34, is the exclusive representative; duration of said agreement is for the period of May 1, 2004 through April 30, 2005; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F.26041 Approval of an Employment Agreement With Lakes and Plains Regional Council of Carpenters and Joiners to Establish Terms and Conditions of Employment for 2004-2007

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this

school district for whom the Lakes and Plains Regional Council of Carpenters and Joiners, is the exclusive representative; duration of said Agreement is for the period of May 1, 2004 through April 30, 2007; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26042 Approval of an Employment Agreement With Operative Plasterers Local Union No. 265, to Establish Terms and Conditions of Employment for 2004-2007

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Operative Plasterers Local Union No. 265 is the exclusive representative; duration of said Agreement is for the period of June 1, 2004 through May 31, 2007; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26043 Approval of an Employment Agreement With International Union of Painters & Allied Trades District Council 82 to Establish Terms and Conditions of Employment for 2004-2007

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom International Union of Painters & Allied Trades District Council 82, is the exclusive representative; duration of said Agreement is for the period of May 1, 2004 through April 30, 2007; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26044 Approval of Memorandum of Agreement with Sheet Metal Workers International Association Local No. 10, to Establish Terms and Conditions of Employment for 2004-2005

That the Board of Education of Independent School District No. 625 approve and adopt the Memorandum of Agreement concerning the terms and conditions of employment of those employees in this school district for whom the Sheet Metal Workers International Association Local No. 10, is the exclusive representative; duration of said agreement is for the period of May 1, 2004 through April 30, 2005; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26045 Approval of an Employment Agreement with Bricklayers and Allied Craftworkers Local Union No. 1 of Minnesota to Establish Terms and Conditions of Employment for 2004-2007

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those employees in this school district for whom Bricklayers and Allied Craftworkers Local Union No. 1 of Minnesota, is the exclusive representative; duration of said Agreement is for the period of May 1, 2004 through April 30, 2007; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26046 Approval of Extension of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Junior Reserve Officer Training Corps Program (JROTC) Instructors

That the Board of Education authorize the Superintendent (designee) to approve the employment agreements of the twelve (12) Junior Reserve Officer Training Corps Program (JROTC) instructors for the period of July 1, 2004 through June 30, 2005.

B.F. 26047 Authorization for Site Lease with Option at Maxfield Elementary School with VoiceStream Minneapolis, Inc.

That the Board of Education authorize the Chair and Clerk to execute a Site Lease with Option, and any necessary related documents, with VoiceStream Minneapolis, Inc. for installation and maintenance of antenna facilities at Maxfield Elementary School, contingent upon receipt of no

reasonable objections from the community and city entities and approval of the design by the district, and in accordance with all other terms and conditions of said agreement.

B.F. 26048 Purchase of Skills Tutor License Software from Achievement Technologies (Ratification)

That the Board of Education ratify the Administration's action of authorizing an order with Achievement Technologies for \$71,655 of Special Education reading materials to be paid from existing Special Education budgets established by the Minnesota Department of Education thereby meeting the state budgeting timelines of June 30, 2004.

B.F. 26049 Sole Source of Saxon Publishers Math Books and Support Materials

That the Board of Education authorize the Superintendent (designee) to approve the sole source purchase of Saxon Publishers Math books and support materials for the Department of Special Education in the amount of \$169,686 to be paid from their federal entitlement budget #29-005-420-419-6430-1330.

B.F.26050 Facility Rentals for 2005 Graduations

That the Board of Education authorize the administration to rent Aldrich Arena on June 6, 2005 and Roy Wilkins Auditorium at RiverCentre on June 6, 7, and 8, 2005 for graduation ceremonies and to enter into appropriate rental agreements for these uses.

B.F. 26051 Authorization for Change Order No. 3 to Contract for Construction of Building Addition and Alterations at Jackson Elementary School

That the Board of Education authorize Change Order No. 3 for an add amount of \$17,899.00 to the district's contract with James Steele Construction Company for construction of a building addition and alterations at Jackson Elementary School.

B.F. 26052 Bid No. A8913-W Non-Food Grocery Items

That the Board of Education authorize award of Bid No. A8913-W for the furnishing and delivery of non-food grocery items to various sites for a one year period starting August 1, 2004 for Nutrition Services to the lowest conforming bidder, Trio Supply Company, in the amount of \$268,583.80.

B.F. 26053 Bid No. A8922-C (Ratification) Inspection, Repair and Replacement of Monitoring Systems for Underground Storage Tanks

That the Board of Education ratify the administration's action awarding Bid No. A8922-C for the inspection, repair and replacement of monitoring systems for underground storage tanks at various locations to the lowest responsible bidder, Zahl-Petroleum Maintenance Company, for \$274,831.00, the grand total of base bids 1 and 2.

B.F. 26054 Bid No. A8924-M Community Education Catalogs

That the Board of Education authorize award of Bid No. A8924-M in the amount of \$103,916.00, to the lowest responsible bidder, American Color Print Shakopee, for printing and mailing of Community Education catalogs.

B.F. 26055 Bid No. A8925-W Ice Cream and Novelties

That the Board of Education authorize award of Bid No. A8925-W to furnish and deliver ice cream and novelties to approximately 70 school cafeterias for Nutrition Services during the period July 1, 2004 through June 30, 2005 to the sole bidder, Brown's Ice Cream Company in the amount of \$80,582.50.

B.F. 26056 Bid No. A8927-W Shoestring Potatoes

That the Board of Education authorize award of Bid No. A8927-W for the furnishing and delivery of shoestring potatoes for a one year period starting July 1, 2004 through June 30, 2005 for Nutrition Services to the lowest responsible bidder, Upper Lakes Foods, Inc., in the amount of \$73,500.00.

B.F. 26057 Bid No. A8928-W Petite Bananas

That the Board of Education authorize award of Bid No. A8929-W to furnish and deliver petite bananas for a one year period starting September 1, 2004 through August 31, 2005 for Nutrition Services to the lowest responsible bidder, US Foodservice in the amount of \$59,625.00.

B.F. 26058 Bid No. A8929-M Data/Video Projectors

That the Board of Education authorize award of Bid No. A8929-M for furnishing and delivery of data/video projectors to the lowest responsible bidder, Apple Computer, Inc., in the amount of \$161,325.00.

B.F. 26059 Bid No. A8930-W Frozen Breakfast Products

That the Board of Education authorize award of Bid No. A8930-W for the furnishing and delivery of frozen breakfast products to the Nutrition Services Department for the period August 1, 2004 through June 30, 2005 to the lowest conforming bidder, Upper Lakes Foods, Inc. for \$75,830.00.

B.F. 26060 Bid No. A8931-M Cafeteria Tables

That the Board of Education award of Bid No. A8931-M for supplying and delivering cafeteria tables to the lowest conforming bidder, Corporate Express, for \$51,800.00.

B.F. 26061 Bid No. A8932-C Early Kindergarten Expansion at Seven Elementary Schools

That the Board of Education authorize award of Bid No. A8932-C for early kindergarten expansion at seven elementary schools to the lowest responsible bidder, Schreiber Mullaney Construction Co., Inc. for \$177,353.00, the lump sum base bid plus alternate no. 2.

B.F. 26062 Bid No. A8933-W Paper Towels

That the Board of Education authorize award of Bid No. A8933-W for furnishing and delivery of paper towels to various district facilities for the Facility Operations Department to the lowest conforming bidder, Apache Group, for the amount of \$76,592.25.

B.F. 26063 Bid No. A8934-W Turkey Ham and Turkey Sausage

That the Board of Education authorize award of Bid No. A8934-W for furnishing and delivery of turkey ham and turkey sausage to the Nutrition Services Department for the period August 1, 2004 through June 30, 2005 to the lowest responsible bidder, Hawkeye Foodservice Dist. for \$63,408.00.

B.F. 26064 Bid No. A8935-W Chicken Breast Fillets

That the Board of Education authorize award of Bid No. A8935-W for furnishing and delivery of chicken breast fillets to the Nutrition Services Department for the period August 1, 2004 through June 30, 2005 to the lowest conforming bidder, J.H. Food Concepts, Inc. for \$98,800.00.

B.F. 26065 Bid No. A8936-W Turkey Corn Dogs

That the Board of Education authorize award Bid No. A8936-W for furnishing and delivery of turkey corn dogs to the Nutrition Services Department for the period August 1, 2004 through June 30, 2005 to the lowest conforming bidder, J.H. Food Concepts, Inc. for \$70,125.00.

B.F. 26066 Bid No. A8937-W Chicken Breast Patties

That the Board of Education authorize award Bid No. A8937-W for furnishing and delivery of chicken breast patties to the Nutrition Services Department for the period August 1, 2004 through June 30, 2005 to the lowest conforming bidder, Sysco, MN, for \$192,150.00.

B.F. 26067 Bid No. A8938-W Chicken Nuggets

That the Board of Education authorize award of Bid No. A8938-W for furnishing and delivery of chicken to the Nutrition Services Department for the period August 1, 2004 through June 30, 2005 to the lowest conforming bidder, US Foodservice for \$55,870.00.

B.F. 26068 Bid No. A8939-W Breakfast Pork Patties

That the Board of Education authorize award of Bid No. A8939-W for furnishing and delivery of breakfast pork patties to the Nutrition Services Department for the period August 1, 2004 through June 30, 2005 to the lowest responsible bidder, JH Food Concepts, Inc. for \$87,840.00.

B.F. 26069 Bid No. A8940-W Bakery Goods

That the Board of Education authorize award of Bid No. A8940-W for furnishing and delivery of bakery goods to approximately seventy school locations for the Nutrition Services Department for the period September 1, 2004 through August 31, 2005 to the sole bidder, Sara Lee Bakery Group for \$230,045.00.

B.F. 26070 Bid No. A8942-C Stage Light Improvements at Harding Senior High School

That the Board of Education authorize award of Bid No. A8942-C for stage light improvements at Harding Senior High School to the lowest conforming bidder, Metro Electric Construction Co., Inc., for \$57,890.00, the lump sum base bid plus alternate no. 4.

B.F. 26071 Bid No. A8943-C Accessibility Improvements at Harding Senior High School

That the Board of Education authorize award of Bid No. A8943-C for accessibility improvements at Harding Senior High School to the lowest responsible bidder, PMI Construction Company, for \$212,400.00, the lump sum base bid plus alternates No. 3 and 4.

B.F. 26072 Approval of Employment Agreement Between Independent School District No. 625 and Tri-Council Local No. 49, Local No. 120, and Local No. 132, exclusive representative for Drivers, Grounds and Labor Employees, and Heavy Equipment Operators

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Tri-Council Local No. 49, Local No. 120, and Local No. 132, exclusive representative for Drivers, Grounds and Labor Employees, and Heavy Equipment Operators in this school district; duration of said Agreement is for the period of July 1, 2004, through June 30, 2006; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26073 Approval of Employment Agreement Between Independent School District No. 625 and Professional Employees Association representing non-supervisory professional employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Professional Employees Association in this school district; duration of said Agreement is for the period of January 1, 2004, through December 31, 2005; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 26074 Authorization for a Contract with Public Consulting Group, Inc.

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Public Consulting Group, Inc. for the period of July 1, 2004 through June 30, 2005 and all other terms and conditions of said agreement.

B.F. 26075 Request for Permission to Submit a Funding Proposal to the Kennedy Center for the Performing Arts for Office of Instructional Services

That the Board of Education authorize the Superintendent (designee) to submit a grant application to Kennedy Center for the Performing Arts for a State-Based Collaborative Initiative project for approximately \$15,000 for one year for the period starting September 1, 2004 – August 30, 2005 to 1) create a cohort of arts education practitioners who will participate in professional development to increase their ability to collaborate with their counterparts in providing arts-integrated experiences for students, 2) to provide a forum in classrooms through

Arts for All-Arts 25 program for the artists and teachers to implement what they have learned, and 3) to enjoy a positive collaboration on this project that furthers the institutional goals of both SPPS and Ordway; to accept funds, if awarded; and to implement the State-Based Collaborative Initiative project as specified in the award documents.

B.F. 26076 Request for Permission to Submit a Grant Application to the Minnesota Department of Education for the Ronald M. Hubbs Center

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Minnesota Department of Education for English literacy and civics education for adults in the district; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 26077 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period May 1 – May 31, 2004.

(a) General Account	#323301-326055	\$44,419,250.27
	#3006744-3006873	
(b) Debt Service	-0-	2,740.25
(c) Construction	-0-	2,082,497.03
		<u>\$46,504,487.55</u>

Included in the above disbursements are payrolls in the amount of \$17,631,707.23 and overtime of \$71,159.19.

(d) Collateral Changes - None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending August 17, 2004.

B.F. 26078 Settlement of Grievance Between Independent School District No. 625, Saint Paul Public Schools, and the Saint Paul Federation of Teachers Local 28, Exclusive Representative for Teachers

That the Board of Education approve the Memorandum of Understanding, pay A.T. for 15 days of military leave in 2003, and authorize a request for an opinion from the Minnesota Attorney General.

B.F. 26079 Request for Permission to Submit Children's Trust Fund – Child Abuse and Neglect Prevention Grant Applications

That the Board of Education authorize the Superintendent (designee) to submit grant applications to the Children's Trust Fund for Child Abuse and Neglect Prevention grants to 1) ECFE – implement a comprehensive, multifaceted family education and support program to serve new Hmong refugees from Wat Tham Krabok, Thailand, in the district, and 2) to expand teen pregnancy and parenting services at district high schools to assist adolescent parents to become self-sufficient and effective caregivers; to accept funds, if awarded; and to implement the projects as specified in the award documents.

B.F. 26080 Revised Agreement with the Goodwill Industries, Inc./Easter Seal Society of Minnesota

That the Board of Education enter in the 2003-04 addendum agreement with Goodwill Industries, Inc./Easter Seal Society of Minnesota to adjust the agreement from \$94,452.40 to \$109,452.40, an increase of \$15,000 to be reflected on the projected fee and billing schedule for the skills training to be paid from an existing Special Education budget (01-608-380-835-6305-000).

B.F. 26081 Approval to Enter Into an Agreement with Ramsey Action Programs, Inc.- Head Start

That the Board of Education enter into an agreement with Ramsey Action Programs, Inc. Head Start to provide health and developmental screening, facilitate early identification and evaluation,

Dr. Harvey noted that with the change at the state level, cash flow for the district is occasionally a problem, and this measure will allow the district to make sure that we can provide for our debt. She introduced Lois Rockney, Executive Director of Business & Financial Affairs. Ms. Rockney stated that since the state has been delaying payments to our district, and all school districts across the state of Minnesota, cash flow is a continuing issue. She explained the most cost effective borrowing option for the district which is to participate in an aid anticipation cash flow borrowing pool with several other school districts to get a better rate. The pool will not be closing until late August or early September, and working with Springsted, administration has determined that the option of a revolving line of credit with U.S. Bank would prevent any cash flow issues over the next two months, until the time of participation in the pool. Ms. Rockney answered questions from Board members, and the following motion was made:

MOTION: It was moved by Ms. Carroll, seconded by Mr. Brodrick, that the Board of Education approve the resolution to authorize the execution and delivery of a Revolving Line of Credit Agreement with U.S National Bank.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

XIII. SUPERINTENDENT'S REPORTS

1. Human Resources

- a. Professional Staff
- b. Teaching Assistants
- c. Educational Assistants
- d. School and Community Service Professionals
- e. Special Needs Bus Drivers
- f. Classified/Unclassified Service Personnel
- g. Recommendation for Director/Student Services
- h. Recommendation for Principal Appointments

MOTION: It was moved by Ms. Carroll, seconded by Ms. Kong-Thao, that the Superintendent's Report be approved.

Dr. Harvey commented on items g and h under Human Resources. She reviewed the re-organization that has occurred since the departure of Margo Baines, Chief Accountability Officer, and introduced Raymond Yu who will be joining the Senior Staff as of July 1, 2004 as Director of Student Services. Mr. Yu expressed his thanks for the opportunity to serve the district in this new responsibility. In response to a request from Mr. Oertwig, Dr. Harvey gave an overview of the restructuring of the Office of Accountability.

Dr. Harvey called upon Luz Maria Serrano, Area Superintendent A, and Joann Knuth, Area Superintendent C, to announce the recommendation for the following Principal appointments:

Senior High School Principals

Omoyefe Agbamu Highland Park Senior High School

John Bianchi Humboldt Senior High School

Elementary School Principals

John Garcia	Galtier Science/Math Technology Magnet
Cleva Jobe	Groveland Park Elementary
Yolanda Murphy	Battle Creek Elementary
Christine Osorio	Wellstone Elementary
Steven Unowsky	Linwood A+ Elementary
Yeu Vang	J. J. Hill Montessori Magnet

Ms. Carroll added her comments on the superb choices for these appointments. Mr. Oertwig will be voting No because the restructuring that has been proposed has been done without discussion at a Committee meeting. Mr. Oertwig will be provided with a copy of Dr. Harvey's memo to Board members reviewing the proposed changes.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes
Mr. Oertwig	-	No
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

XIV. BOARD OF EDUCATION REPORTS

XV. COMMUNICATIONS

None

XVI. FUTURE MEETING SCHEDULE

Regular Board Meetings – 5:45 p.m.

July 20, 2004

August 17, 2004

Committee of the Board Meetings 4:30 p.m.

June 28, 2004

June 29, 2004

XVII. ADJOURNMENT

MOTION: It was moved by Ms. Carroll, seconded by Ms. Kong-Thao, that the meeting be adjourned.

The motion carried and the meeting was adjourned at 8:40 p.m. with the roll call vote as follows:

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Ms. Kong-Thao	-	Yes

Board of Education Meeting Minutes

June 22, 2004

Page 17

Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Gerrie Higgins, Assistant Clerk
Board of Education