

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
SPECIAL MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

March 29, 2005

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:04 p.m. by Ms. Street-Stewart, Acting Chair.

II. ROLL CALL

PRESENT: Ms. Street-Stewart, Ms. Carroll, Ms. Carter, Mr. Conlon, Ms. Kong-Thao, Mr. Oertwig, Mr. Brodrick, Mr. Lalla, General Counsel, Ms. Polsfuss, Secretary to Board of Education

III. APPROVAL OF THE ORDER OF THE AGENDA

MOTION: Mr. Brodrick moved approval of the agenda, seconded by Ms. Kong-Thao.

The motion was approved with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

IV. NEW BUSINESS

1. Board Vacancy

MOTION: Ms. Carroll moved, seconded by Ms. Kong-Thao that the Board of Education accept, with regret, the resignation of Ms. Toni Carter from her position on the Board of Education effective April 1, 2005 and that a vacancy on the Board of Education be declared.

The motion was approved with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

MOTION: Ms. Carroll moved that the following series of motions regarding the filling of the Board vacancy brought forward from the March 29, 2005 Committee of the Board meeting be approved, seconded by Ms. Kong-Thao.

The motion was approved with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

MOTION: Ms. Carroll moved, seconded by Mr. Conlon, that the Board of Education fill the vacancy in the Board of Education by appointment utilizing a process that follows the framework designed in 1992 and that the process be completed no later than the middle of June, 2005.

MOTION: Ms. Carroll moved, seconded by Mr. Conlon, that the Committee of the Board recommend the Board of Education approve steps 1-7 as outlined in the 1992 process, excluding specific dates.

MOTION: Ms. Carroll moved, seconded by Mr. Conlon that the Committee of the Board recommend the Board of Education establish an interview task force to develop the process which will be utilized to interview and narrow applicants for the Board. Two rounds of interviews are to be utilized.

MOTION: Ms. Carroll moved, seconded by Ms. Kong-Thao, that the Committee of the Board recommend the Board of Education use the following language in the posting "demonstrated knowledge of Saint Paul Public Schools and/or experience in governance; and who does not intend to be a candidate for the school board election in November 2005."

MOTION: Mr. Oertwig moved, seconded by Ms. Carroll that the Committee of the Board recommend the Board of Education authorize the Vice Chair to draft a welcoming statement (including the EEO statement) to be included in the posting.

MOTION: Mr. Conlon moved, seconded by Ms. Carter that the Committee of the Board recommend the Board of Education appoint Ms. Kong-Thao and Ms. Carroll as the Interview Task Force to report back to the Board at the April 12 COB meeting with their recommendations.

MOTION: It was moved by Ms. Carroll, seconded by Ms. Kong-Thao that the Committee of the Board recommend that the Board of Education run the posting on the Board vacancy in the normal manner for external postings; to place it on the District web, on official school bulletin boards and as a District e-mail broadcast; that a press release be prepared by the Communications Office and released to all community newspapers and cultural media with follow-up by Communications Office to encourage its use; that community radio stations be approached to run the press release as a PSB; that a write-up be prepared and sent to all schools for inclusion in their newsletters and that Board members get the information out to their network of contacts.

By consensus of the Board Ms. Polsfuss, Assistant Board Clerk, 360 Colborne Street, St. Paul, MN 55102 was assigned as the contact person for the application process.

2. **Board Restructuring**

MOTION: Ms. Carroll moved, seconded by Ms. Street-Stewart, that the Board of Education approve the following nominations for officers on the Board of Education: Chair of the Board of Education – Elona Street-Stewart; Vice Chair – Kazoua Kong-Thao; Treasurer – Tom Conlon.

The motion was approved with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

V. **ADJOURNMENT**

Mr. Conlon moved the meeting adjourn, seconded by Ms. Carroll.

The motion was approved with the roll call vote as follows:

Ms. Street-Stewart	Yes
Ms. Carroll	Yes
Ms. Carter	Yes
Mr. Conlon	Yes
Ms. Kong-Thao	Yes
Mr. Oertwig	Yes
Mr. Brodrick	Yes

The special meeting of the Board of Education adjourned at 6:16 p.m.

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Marilyn Polsfuss, Assistant Clerk
Board of Education