

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
REGULAR MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street

FEBRUARY 19, 2002
5:45 P.M.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:45 p.m. by Al Oertwig, Chair

II. ROLL CALL

PRESENT: Mr. Brodrick; Ms. Carroll; Ms. Carter; Mr. Conlon (late arrival); Mr. Oertwig; Ms. Street-Stewart; Mr. Thao; Dr. Harvey, Superintendent of Schools; Mr. Lalla, General Counsel; Mrs. Higgins, Assistant Clerk

III. APPROVAL OF THE ORDER OF THE AGENDA

1. Order of the Consent Agenda

By Dr. Harvey:

1. Replacement Pages No. 19, 21, 22, 24, 26. Remove items No. 17, 22, 25. Add two additional consent agenda items.

By Mr. Brodrick:

1. Pull items No. 10, 12 and 14 for Separate Consideration.

MOTION: It was moved by Mr. Thao, seconded by Mr. Brodrick, that the Order of the Consent Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

2. Order of the Main Agenda

MOTION: It was moved by Ms. Street-Stewart, seconded by Ms. Carter, that the order of the Main Agenda be approved. No changes were noted.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes

Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

IV. APPROVAL OF THE MINUTES

1. Minutes of the Regular Meeting of the Board of Education of January 22, 2002.

MOTION: It was moved by Ms. Carroll , seconded by Mr. Brodrick, that the minutes of the above meeting be approved.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

V. RECOGNITIONS

B.F. 24980 Recognition of the Assistance League of Minneapolis and St. Paul for their support of Roosevelt Elementary School

Dr. Harvey briefly gave an overview of what occurred at Roosevelt Elementary Schools when she visited on the day the kids were able to pick out new clothing for the school year. She stated it was an extraordinary experience and thanked the Assistance League for supporting Saint Paul schools. Dr. Harvey introduced Maria Castro, Principal, who brought forward members of the League. She noted that for over eight years the League has provided over 20,000 pieces of clothing for kids. A video was shown of the clothing being distributed to the kids. Each League member described the history of the chapter and how the clothing is purchased individually, stored, and distributed. Ms. Castro read a certificate of recognition and the Assistance League members in attendance received the thanks of the Board and the Superintendent.

MOTION It was moved by Ms. Street-Stewart, seconded by Ms. Carroll, that the Board of Education recognize and thank the Assistance League of Minneapolis and St. Paul for their support of Roosevelt Elementary School.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

B.F. 24981 Recognition of Kids in Need Resource Center a program of the SHOPA Foundation and World Vision for their support of Saint Paul Public Schools

Ms. Margo Baines, Chief Accountability Officer, reviewed the program which began in St. Paul in 1999. SHOPA (School, Home, and Office Products Association) enables teachers to shop, once a month, for supplies for their classrooms at no cost. The Resource Center supports 18 schools in St. Paul and 18 in Minneapolis and has distributed more than \$1 million worth of school supply products donated by members of SHOPA. Ms. Baines read a listing of the schools that have benefited from this partnership. She called forward the Director of Kids in Need Resource Center, Ann Oliver, Principal of Arlington High School,

Bill Dunn, and Becky Pedersen, Assistant Principal of Saturn. Mr. Dunn described the way Arlington High School is involved with SHOPA and how appreciative they are of the quality school supplies the teachers receive at no cost. He noted that he and his staff visit the Center four or five times a year to volunteer, and all enjoy the experience. He feels this recognition is well deserved. Becky Pedersen added comments on how popular this program is with students and staff. Staff readily volunteer to work at the Kids in Need night. The extra supplies are very much appreciated by teachers and students. Ms. Baines read and presented a Certificate of Recognition to Ann Oliver, Director of Kids in Need Resource Center. Ms. Oliver commented on how this project has brought the community, the non profit community, volunteers and teachers together. They serve 36 schools - 26,000 students and 13,000 teachers. Pictures were shown of the facility. Ms. Baines offered her thanks to Kris Emerson, district contact person, for her work. Thanks and congratulations were given by the Board and the Superintendent.

MOTION: It was moved by Ms. Carroll, seconded by Mr. Thao, that the Board of Education recognize Kids in Need and Vision Twin Cities for their commitment, generosity, and support to the students and teachers of Saint Paul Public Schools.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

VI. PROGRAM UPDATES

Dr. Harvey reviewed the origination of the Blueprint for Better High Schools program in June, 2000, and the premise of how to get students to high standards and create a good match between the high school graduate and higher learning and the world of work. Three major points came out of the conversations with many people – 1) small learning communities, 2) high academic standards, and 3) school to future opportunities. Dr. Harvey, prior to the presentations by Saint Paul High School principals, made note that our district schools are making significant progress in graduation rates. Charts were shown indicating an 11.3% increase in graduation rates in St. Paul for groups that came together in 1996 and stayed together until 2000. Also, every one of the sub-groups have gone up in graduation rates. Dr. Harvey reviewed what the seven high schools would be presenting regarding their individual plans, and thanked all for their extremely hard work in this endeavor of change. The following presented their school's plan, what has been accomplished and what is planned for the future.

Bill Dunn, Principal, Arlington High School explained that when Arlington was opened in 1996, the concept of pairing teams of teachers with groups of kids was in place. Currently the motto for the 9th and 10th grade is: curriculum through community, and 11th and 12th grade will be community through curriculum. He explained in detail the 'house' system and how by using small learning communities, the students feel more closely tied to school, teachers and peers. At Arlington this work has been accomplished through federal grants. Mr. Dunn explained the emphasis for 9th and 10th graders and 11th and 12th graders and listed the school's goals for ensuring success of every student.

Mary Mackbee, Principal of Central High School noted the school's two mottos which will set the tone for some unique small learning communities at Central: Many traditions – One School, and Strength and Diversity for all. Last year a design team was established to

gather information and surveys taken of staff, students and parents. Ms. Mackbee noted that at the present time they do not have a definite plan in place, however they are looking at multiple strategies and multiple structures. She commented that they are also looking at adding several academies, which she listed, in addition to the two currently existing academies. She also noted several programs, which essentially are small learning communities already in place. Central will continue to look for the most appropriate type of small learning community that best meets the needs of their particular students.

Dr. Mike McCollor, Assistant Principal, Como Park Senior High School, highlighted several initiatives that are objectives of the Blueprint for Better High Schools. He gave an overview of a new program initiated this fall, the Information Technology Academy, a small learning community, using technology as a common theme. He explained the structure of the program and the technology available to students through a federal grant. Data shows the first year has been successful. He spoke of the Como Connections class for 9th graders in which students are assisted in choosing classes that will help them in their future plans, of transition plans for Special Education students, the Advanced Placement program, the . Failure is Not an Option for 9th graders, and School Within a School to help students with attendance difficulties.

Deb Henton, Principal of Harding Senior High School presented a structure that Harding will have in place the next school year which includes six academies designed to help students reach high standards. She explained the structure and focus of each academy, and stated that the hope is that this arrangement will improve attendance, decrease disciplinary issues and improve graduation rates. Ms. Henton noted that this is a complex process; and the teachers at Harding are working long and hard in order to make it work.

Mary Beth Cutting, Principal of Highland Park Senior High School presented a brochure describing the four small learning communities Highland will have in place next year. She reviewed the proposed structure for 9th, 10th, 11th and 12th graders for the years 2002-03 and 2003-04. Highland Park has received funding from the Gates grant which will be used for field trips, curriculum development and materials, mailings and communication. Everyone at Highland is working hard to make this strategy work.

Steve Lindberg, Principal of Humboldt Senior High School noted that the work of establishing small learning communities had begun a year ago at Humboldt. His presentation covered the process, the product and the vision, or outcome, for small learning communities. He reviewed how the 'team' system has been implemented and how the teams are responsible for the initiatives and the work plan and to the whole school community. This has had a tremendous impact on how business is done at Humboldt – people are now engaged and taking responsibility. Mr. Lindberg gave an overview of the structure of the academy plan; a ninth grade Foundation Academy and three academies for the 10th, 11th and 12th graders, all with a different focus. Mr. Lindberg read Humboldt Senior High's Vision: Partners in Education, For All, For Life! and read the Welcoming, Preparing and Exiting process of what Humboldt's students will look like.

Kay Arndt, Principal of Johnson Senior High School, reported that in the fall of 2002, Johnson will open a Freshman Academy and by the fall of 2003 all seven proposed academies will be operational. Three are now in progress. Johnson has had Connection classes for over seven years and this program will serve as the pacemaker for the Freshman Academy. Ms. Arndt noted that grant funding will enable this work to continue. The ultimate goal at Johnson is that all students will have an educational plan when they graduate and will be prepared for the future.

Dr. Harvey mentioned that the district has made an effort to bring all parts of the community into the work of the Blueprint for Better High Schools. She introduced Mo Chang, Charter School Liaison and Special Projects Co-ordinator, who announced the upcoming district-

wide Blueprint family and community information meeting to be held on March 7th at Como Park Senior High School from 6:00 p.m. until 8:30 p.m. She noted that parents can come for more information on the small learning communities in the schools and become a part of the decision making process. Future meetings will be held at the school level to give all parents an opportunity to participate.

Dr. Harvey noted that this will be the most important work the Board does over the next four or five years; transforming the high schools to match the needs of the students. Ms. Carroll added her remarks on the difficult task this is and stated she is extremely impressed with the work that has been done. This is by far the most dramatic change that is occurring in this district that will benefit all students and be responsive to student needs. Mr. Thao noted this program will help all students as many counselors do not have the time available. He asked if the small learning communities will have college connections to help students make early career choices. Dr. Harvey stated that higher education partners (universities) and the business community have demonstrated that this movement is very important to them and have collaborated with the task force in gathering information on what is expected of students when they enter further learning institutions or the world of work. Ms. Street-Stewart added her comments and appreciation for students to be able to discuss their plans beyond graduation; it is an opportunity for teachers and the community to extend their influence. Mr. Oertwig suggested that this topic could be added to a Workshop session in the future if Board members wished, in order to talk about the Board role in terms of the Blueprint work.

VII. INFORMATION REQUESTS AND RESPONSES
ITEMS FOR FUTURE AGENDAS

None

VIII. COMMITTEE REPORTS

Meeting of February 6, 2002

1. Budget Guidelines. Mr. Thao summarized the meeting which discussed Budget Guidelines and Budget Priorities. The Citizens' Budget and Finance Advisory Committee co-chairs, Scott Knudson and Georgia Dietz presented the committee's 2002-03 Budget Guidelines and listed several principles that should be considered. Discussion was held and questions asked of the administration and co-chairs. The following motion was moved:

MOTION: That the Board of Education approve the 2002-03 Budget Guidelines prepared by the Citizens' Budget and Finance Advisory Committee.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

2. Board Priorities (Discussion)

Mr. Thao stated that Board members reviewed some of their specific priorities, and because of the following time certain topic, they were asked to write down the remainder of their thoughts and present them to administration.

3. Pledge of Allegiance.

Ms. Carroll chaired this portion of the meeting. She reported that preceding the public input segment on the pledge, administration made a brief presentation describing how the recitation is currently handled from school to school and some legal aspects. The public was then asked to respond to the question: "What is the role of the pledge of allegiance in our K-12 school system?" Summary notes were taken and are included with the minutes of this meeting. Ms. Carroll stated the Board then reflected on what had been heard, made some additions based on other input and urged the public to submit additional written comments. A final meeting on this issue will be scheduled when appropriate scheduling is completed.

Meeting of February 11, 2002

Mr. Thao reported that the items on the agenda for this meeting are: Budget Overview, 2002-2003, and Budget Revisions, 2001-02.

Budget Overview, 2002-03

Mr. Thao stated that Dr. Harvey outlined her administration's strategy for closing the \$20 million budget deficit that the Saint Paul Public Schools is projected to face during the 2002-03 school year, and reviewed some of the initiatives already in place to begin reducing the budget for school year 2001-02. Proposed is a \$10 million reduction for the centrally funded budgets and a reduction of \$10 million in site council budgets. Also, a reduction in work staff would affect approximately 400 full time employees. Mr. Thao noted the reductions in centrally funded budgets would be in four broad categories: 1) Program consolidation, 2) Reductions in centrally funded instructional services, 3) Reductions in student services and programs, and 4) Reductions in support services.

Mr. Thao reported that members of the committee expressed concerns, i.e. equity and impact on students, administration not having sufficient time to review the proposed reductions and the 50/50 split proposal, lack of information to explain proposed cuts and reductions, lack of information on process and policy related application implications and lack of collaborative process of centrally funded cuts that affect students.

Mr. Oertwig reiterated that this motion deals with a 5.4% reduction in district-wide budgets and a 5% reduction in site-based controlled budgets.

MOTION: It was moved by Ms. Carter, seconded by Mr. Brodrick, that the Board of Education approve the targeted 50/50 split between the schools, and their site council's budgets and centrally funded budgets.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	No
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	No

Budget Revisions, 2001-02.

Ms. Rockney, Executive Director, Business and Financial Affairs, provided an outline of the reduction in revenue of approximately \$4.4 million which had been achieved for this school year. She stated that the administrative recommendation is a reduction of the revenue budget by \$2.7 million and the expenditure budget by \$4.4 million. The motion to approve administration's recommendations was tabled, and staff was asked for additional information. It was agreed that if this information was forwarded to committee members, the

motion would be acted upon at the regular Board Meeting of February 19, 2002. Mr. Oertwig commented that it was his understanding that if the additional information was received and it answered committee members' questions, that committee members would be prepared to adopt the 2001-02 revision at the Board meeting.

Mr. Oertwig noted that administration had provided the requested clarifying information to the committee members. He entertained a motion to approve the following:

MOTION: Ms. Carroll moved to take the motion in committee off the table and to adopt the motion as it was presented in committee. The motion was seconded by Ms. Carter.

Mr. Conlon stated he will support the motion and approved the issue of having schools be involved as much as possible, which strengthens the site councils. Ms. Carroll added that a memorandum was received at this meeting dealing with the busing situation which changes eliminating after school transportation for all secondary to just high school. Also, regarding the 2002-03 budget cuts, Ms. Carroll understands there is a commitment to more actively involve the community in a segment of those cuts that directly impact students. She expressed thanks for the additional information.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

IX. CONSENT AGENDA

MOTION: It was moved by Mr. Thao, seconded by Mr. Conlon, that items 1 through 43 be approved, with items 17, 22 and 25 removed from the agenda and items 10, 12 and 14 pulled for separate consideration.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

The Approved Consent Agenda Items Follow:

B.F. 24982 Request for Permission to Submit Applications for 2001-2002 Ecolab Grants

That the Board of Education authorize the Superintendent (designee) to submit applications for Ecolab Violence Prevention Grants, Visions for Learning: Primary Grants (K-6) (formerly Lifeline for Children at Risk Grants), and Visions for Learning: Secondary Grants (7-12) (formerly Quest for Excellence Grants); to accept funds, if awarded; and to implement the projects as specified in the proposals.

B.F. 24983 Request for Permission to Submit a Grant Application to Orff Schulwerk Foundation

That the Board of Education authorize the Superintendent (designee) to submit a grant application to the Orff Schulwerk Foundation for musical instruments for Frost Lake Elementary School; to accept funds, if awarded, and to implement the project as specified in the award documents.

B.F. 24984 Request for Permission to Submit a Leap Forward for Children Grant Application

That the Board of Education authorize the Superintendent (designee) to submit a grant application for a Leap Forward for Children Grant to provide after school and summer programming at Jackson; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 24985 Request for Permission to Participate in Submitting a School-To-Work Partnership Grant from the Minnesota Department of Children, Families & Learning (Year 6)

That the Board of Education authorize the Superintendent (designee) to participate in submitting a continuation grant from the Minnesota Department of Children, Families and Learning to the Saint Paul/Roseville School-To-Work Partnership (Year 6) and to implement the project as specified in the award documents.

B.F. 24986 Request for Permission to Submit an Application for a Toyota Tapestry

That the Board of Education authorize the Superintendent (designee) to submit an application to the Toyota Tapestry for materials and technology for a geoscience project at Arlington High School; to accept funds, if awarded; and to implement the project as specified in the award documents.

B.F. 24987 Request for Permission to Submit, and Accept if Awarded, SubGrant Proposals for After School Enrichment Programming in Four (4) Community Education Programs throughout the City

That the Board of Education authorize the Superintendent (designee) to submit proposals for subgrant awards for after school enrichment programming in four (4) Community Education programs throughout the city, to accept funds if awarded, and to implement the project as specified in the award documents.

B.F. 24988 Settlement of Uninsured Claim

That the Board of Education ratify the Director of Special Education's approval and execution of the Settlement Agreement and authorize School District administration to issue payment in the manner specified in the Settlement Agreement.

B.F. 24989 Approval for Purchase and Scoring of the Naglieri Nonverbal Ability Test as the District-wide Gifted/Talented Identification Instrument

That the Board of Education authorize the Superintendent (designee) to enter into an agreement with Harcourt Educational Measurement and authorize Saint Paul Public Schools to purchase the NNAT testing materials and scoring services until such time that the NNAT is no longer administered.

B.F. 24990 Authorization for Change Order No. 1 to Contract for Bleacher Replacement at Murray Junior High School

That the Board of Education authorize Change Order No. 1 for an add amount of \$5,381.25 to the district's contract with Sheridan Gymnasium Equipment, Ltd. for bleacher replacement at Murray Junior High School.

B.F. 24991 Authorization for Change Order No. 2 to Contract for Remodeling at 115 South Wabasha Street for Program for Social Development

That the Board of Education authorize Change Order No. 2 for an add amount of \$4,738.00 to the district's contract with Schreiber Mullaney Construction company, Inc. for remodeling of space at 115 South Wabasha Street for the Program for Social Development (PSD).

B.F. 24992 Authorization for Change Order No. 3 to Contract for Construction of Classroom Addition at Highwood Hills Elementary School

That the Board of Education authorize Change Order No. 3 for an add amount of \$8,707.00 to the district's contract with CM Construction Company, Inc. for construction of an EBD classroom addition at Highwood Hills Elementary School.

B.F. 24993 Authorization for Change Order No. 17 to Contract for General Construction of Crosswinds Interdistrict Arts and Science Middle School

That the Board of Education authorize Change Order No. 17 for an add amount of \$25,179.00 to the district's contract with Adolfson and Peterson, Inc. for general construction of Crosswinds Interdistrict Arts and Science Middle School.

B.F. 24994 Authorization for Change Order No. 18 to Contract for General Construction of Crosswinds Interdistrict Arts and Science Middle School

That the Board of Education authorize Change Order No. 18 for an add amount of \$22,826.00 to the district's contract with Adolfson and Peterson, Inc for general construction of Crosswinds Interdistrict Arts and Science Middle School.

B.F. 24995 Bid No. A8693-M Window Replacement at River Front Educational Center

That the Board of Education authorize award of Bid No. A8693-M for window replacement at River Front Educational Center to the lowest responsible bidder, PMI Construction Company for \$72,180.00, the lump sum base bid plus alternates no. 1 and 2.

B.F. 24996 Bid No. A8694-C Science Classroom Addition at Highland Park Junior High School

That the Board of Education consider and award to the lowest responsible bidder, Bid No. A8694-C for construction of a science classroom addition at Highland Park Junior High School.

B.F. 24997 Bid No. A8695-C Water Remediation/Ventilation Upgrades at Groveland Park Elementary School

That the Board of Education authorize award of Bid No. A8695-C for the water remediation/ventilation upgrades at Groveland Park Elementary School to the lowest responsible bidder, TMG Construction, Inc. for the lump sum base bid of \$176,413.00.

B.F. 24998 Bid No. A8696-C Athletic Field Renovation at Highland Park Secondary Complex

That the Board of Education authorize award of Bid No. A8696-C for the athletic field renovation at Highland Park Secondary Complex to the lowest responsible bidder, F.M. Frattalone Excavating & Grading, Inc for \$1,159,800.00, the lump sum base bid plus alternates no. 1, 2, 5 and 7 and unit prices # 1, 2, and 3.

B.F. 24999 Bid No. A8698-C Fitness Center Addition at Humboldt Senior High School

That the Board of Education authorize award of Bid No. A8698-C for the fitness center addition at Humboldt Senior High School to the lowest responsible bidder, Schreiber Mullaney Construction Co., Inc. for the lump sum base bid of \$314,980.00.

B. F. 25000 Bid No. A8700-C Cooling Coil Replacement at River Front Education Center

That the Board of Education authorize award of Bid No. A8700-C for the cooling coil replacement at River Front Education Center to the lowest responsible bidder, Climate Makers, Inc., for \$191,637.00, the lump sum base bid plus alternate no. 1.

B.F. 25001 Bid No. A8702-C Air Conditioning of Computer Rooms at Highland Park Junior and Senior High Schools

That the Board of Education authorize award of Bid No. A8702-C for the air conditioning of computer rooms at Highland Park Junior and Senior High Schools to the lowest responsible bidder, PMI Construction Co., for \$299,600.00, the lump sum base bid plus alternates no. 1 and 2.

B.F. 25002 Appointment to the Relicensure Committee

That the Board of Education approve the appointment of Karol Brod to the relicensure committee.

B.F. 25003 Request for Permission to Submit Parental Involvement Grant Applications to the General Mills Foundation

That the Board of Education authorize the Superintendent (designee) to submit grant applications for General Mills Parental Involvement grants for parental involvement projects at Arlington High School, Crossroads Elementary, Focus Beyond, Fresh Force, Highland Junior High, and Mississippi Creative Arts Magnet; to accept funds, if awarded, and to implement the projects as specified in the award documents.

B.F. 25004 Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period January 1 – January 31, 2002.

(a) General Account	#249876-253061	\$39,618,658.24
	#3003627-30033736	
(b) Debt Service	-0-	11,397,455.50
(c) Construction	-0-	1,955,355.55
		<u>\$52,971,469.29</u>

Included in the above disbursements are payrolls in the amount of \$12,566,528.14 and overtime of \$37,037.74.

(d) Collateral Changes - - None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending May 14, 2002.

B.F. 25005 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and Saint Paul Federation of Teachers, Exclusive Representative for Educational Assistants

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those educational assistant employees in this school district for whom the Saint Paul Federation of Teachers is the exclusive representative; duration of said Agreement is for the period of July 1, 2001 through June 30, 2002; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 25006 Approval of Employment Agreement and Related Memoranda of Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Federation of Teachers, Local 28, Exclusive Representative for Teachers, for 2001-2003.

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for teachers in this school district for whom Saint Paul Federation of Teachers, Local 28 is the exclusive representative: duration of said Agreement is for the period of July 1, 2001 through June 30, 2003; and approve and adopt the related Memoranda of Agreement; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 25007 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools and Saint Paul Principals' Association

That the Board of Education of Independent School District No. 625 approve and adopt the agreement concerning the terms and conditions of employment for principals in this school district for whom the Saint Paul Principals' Association is the exclusive representative: duration of said agreement is for the period of July 1, 2001 through June 30, 2003; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 25008 Approval of Employment Agreement Between Independent School District No. 625 and Manual and Maintenance Supervisors' Association Representing Supervisors

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment for Manual and Maintenance Supervisors Organization in this school district; duration of said Agreement is for the period of January 1, 2002, through December 31, 2003; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 25009 Approval of Employment Agreement Between Independent School District No. 625, Saint Paul Public Schools, and the Association of Supervisory and Administrative Personnel (formerly the Association of Central Administrative Personnel), Representative for Supervisory Employees

That the Board of Education of Independent School District No. 625 approve and adopt the Agreement concerning the terms and conditions of employment of those supervisory employees represented by the Association of Supervisory and Administrative Personnel for the duration of this agreement for the period of July 1, 2001 through June 30, 2003; and that the Board of Education of Independent School District No. 625 adopt a resolution that this contract maintains the District's fiscal structural balance.

B.F. 25010 Approval of the Terms and Conditions of Professional Employment for the Superintendency

That the Board of Education approve the Terms and Conditions of Professional Employment for the Superintendency, effective July 1, 2001.

B.F. 25011 Approval of the Employment Agreement for the Labor Relations Manager Position

That the Board of Education approve the employment agreement with the Labor Relations Manager, effective July 1, 2001 through June 30, 2003.

B.F. 25012 Extension of Employment Agreement with Negotiations/Labor Relations Assistant Manager

That the employment agreement with the Negotiations/Labor Relations Assistant Manager be renewed for the period July 1, 2001 through June 30, 2003 as herein proposed.

B.F. 25013 Approval to Enter into a Contract with the Minnesota Literacy Council on Behalf of the Saint Paul Community Literacy Consortium

That the Board of Education authorize the Superintendent (designee) to enter into a contract with the Minnesota Literacy Council on behalf of the Saint Paul Community Literacy Council on behalf of the Saint Paul Community Literacy Consortium to provide coordinated delivery of training for volunteer programs, maintain an information and referral hotline, and assist with coordination of member services at a cost of \$194,594 to be accounted for in budget #04-005-520-322-6305-8522.

B.F. 25014 Permission to Extend an Agreement with the Ramsey County Community Human Services Department

That the Board of Education authorize the Superintendent (designee) to extend an agreement with the Ramsey County Community Human Services Department to provide support services through the Family Support Project for the period beginning December 31, 2001, through April 1, 2002. A fully funded budget will be established to account for these funds. The Center for Employment and Training will be reimbursed \$2,000 for each participant served. We anticipate serving 5 participants for a total budget of \$10,000.

B.F. 25015 Request for Permission to Submit a Community Arts Grant Application to the Metropolitan Regional Arts Council (MRAC)

That the Board of Education authorize the Superintendent (designee) to submit an application to the Metropolitan Regional Arts Council for a Community Arts Grant for a theater program for adults with developmental disabilities in Community Education; to accept funds, if awarded, and to implement the project as specified in the award documents.

B.F. 25016 Request for Permission to Submit an Application for an Urban American Indian Programs Grant to the Minnesota Department of Human Services

That the Board of Education authorize the Superintendent (designee) to submit an application to the Minnesota Department of Human Services for an Urban American Indian program grant for preventative chemical education projects through the Indian Education Office; to accept the award, if funded, and to implement the project as specified in the award documents.

B.F. 25017 Resolution for Preparation of New Deed Restriction for Highland Park Junior-Senior High School Site

That the Board of Education adopt the attached resolution authorizing the Chair and Clerk to reconvey the property to the State of Minnesota and apply for a new use deed containing the lighting restrictions agreed upon with the Highland District Council.

B.F. 25018 Accelerated Implementation of Campus Student Information System

That the Board of Education authorizes the Superintendent (designee) to enter into an agreement with Infinite Campus, Inc., for the licensing of the Campus Student Information System effective March 1, 2002.

SEPARATE CONSIDERATION

B.F. 25019 Authorization for Change Order No. 1 to Contract for Accessibility Improvements at Groveland Park Elementary School

That the Board of Education authorize Change Order No. 1 for an add amount of \$5,545.00 to the district's contract with Schreiber Mullaney Construction Company, Inc. for construction of accessibility improvements at Groveland Park Elementary School

Mr. Brodrick asked Mr. Pat Quinn, Executive Director of School Services, what the expectations are of the contractor in accessing additional expenses. Mr. Quinn responded that the district does a complete specification when issuing a project for bid, however this is done before construction and unexpected things occur during construction that must be

dealt with that cannot be foreseen. The code inspector will then require modifications, and this does occur routinely.

B.F. 25020 Authorization for Change Order No. 2 to Contract for Piping Replacement at Linwood Elementary School

That the Board of Education authorize Change Order No. 2 for an add amount of \$58,804.00 to the district's contract with J.S. Cates Construction, Inc. for construction of piping replacement at Linwood Elementary School.

Mr. Brodrick asked Mr. Quinn for clarification of the large amount of Change Order No. 2. Mr. Quinn explained the rationale for the amount of the restoration at the school, which included unexpected repairs to the walls.

B.F. 25021 Authorization for Change Order No. 5 to Contract for Construction of Building Addition and Remodeling at Mississippi Elementary School

That the Board of Education authorize Change Order No. 5 for an add amount of \$7,120.00 to the district's contract with Jorgenson Construction, Inc. for construction of a building addition and remodeling at Mississippi Elementary School.

Mr. Brodrick asked Mr. Quinn if the replacement of damaged ceilings occurred prior to the project or during the project. Mr. Quinn reviewed the bid, explaining the reroofing contractor was not responsible for the ceiling restoration and a new bid had to be acquired.

Mr. Thao asked Mr. Quinn what percentage of increase would be the highest that would be accepted for change orders. Mr. Quinn stated he does not work with a set number, but works closely with contractors to get the most reasonable price. He stated that unknowns can be costly. Ms. Carroll added that final bids have been bid previously and when the numbers were high, they went out for bid again. The office of School Services is watching very closely to cost trends. Mr. Oertwig suggested an orientation session from Plant Planning and Maintenance for Board members would enable them to more clearly understand the bid process.

MOTION: It was moved by Mr. Conlon, seconded by Mr. Thao, that the above three consent agenda items be approved.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

X. PUBLIC COMMENT (7:00 P.M.)

1. Kathleen Burth Spoke of her difficulty in obtaining interim busing for her son who was injured in an accident on a school field trip.

Dr. Harvey referred Ms. Burth to Kent Pekel, Executive Director, Strategic Planning & Implementation for further discussion.

2. Sharon Atch Spoke of her disappointment in statements made by teachers at her son's school.

Dr. Harvey referred Ms. Atch to Dan Rodriguez, Ombudsperson for the Saint Paul Schools, for follow-up information.

OLD BUSINESS

None

XI. NEW BUSINESS

None

XIII. SUPERINTENDENT'S REPORTS

1. Human Resources
 - a. Professional Staff
 - b. Teaching Assistants
 - c. Educational Assistants
 - d. School and Community Service Professionals
 - e. Special Needs Bus Drivers
 - f. Classified/Unclassified Service Personnel

MOTION: It was moved by Ms. Street-Stewart, seconded by Mr. Thao, that items a through f be approved.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

XIV. BOARD OF EDUCATION REPORTS

XV. COMMUNICATIONS

Mr. Conlon reported that Board members participated in the two Winter Carnival parades and will have an opportunity to do so again in the Grand Old Day Parade in June.

XVI. FUTURE MEETINGS SCHEDULE

Tuesday, March 12, 2002
5:45 p.m. Regular Board Meeting
Tuesday, April 23, 2002
5:45 p.m. Regular Board Meeting
Tuesday, May 14, 2002
5:45 p.m. Regular Board Meeting
Tuesday, June 25, 2002
5:45 p.m. Regular Board Meeting

XVII. ADJOURNMENT

MOTION: It was moved by Mr. Thao, seconded by Ms. Carroll, that the meeting be adjourned.

The motion carried and the meeting was adjourned at 8:20 p.m. with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by
Gerrie Higgins, Assistant Clerk
Board of Education