

**INDEPENDENT SCHOOL DISTRICT NO. 625**  
**Saint Paul, Minnesota**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Administration Building**  
**360 Colborne Street**

**FEBRUARY 18, 2003**

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 5:50 p.m. by Al Oertwig, Chair

**II. ROLL CALL**

**PRESENT:** Mr. Brodrick; Ms. Carroll; Ms. Carter; Mr. Conlon; Mr. Oertwig; Ms. Street-Stewart; Mr. Thao; Dr. Harvey, Superintendent of Schools; Mr. Lalla, General Counsel; Mrs. Higgins, Assistant Clerk

**III. APPROVAL OF THE ORDER OF THE AGENDA**

1. Order of the Consent Agenda

By Mr. Oertwig:

\* Pull Item No. 2 on Page 44.

**MOTION:** It was moved by Ms. Carroll, seconded by Ms. Street-Stewart, that the Order of the Consent Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

2. Order of the Main Agenda

By Mr. Oertwig:

\* Add minutes of the Special Closed Board Meetings of January 28, 2003 and February 10, 2003 to Committee Reports.

By Mr. Conlon:

\* Under Superintendent's Reports, Item d, Pull New Appointments on page 75 for Separate Consideration.

**MOTION:** It was moved by Ms. Carroll, seconded by Ms. Carter, that the order of the Main Agenda be approved as amended.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Ms. Carroll	-	Yes

**IV. APPROVAL OF THE MINUTES**

1. Minutes of the Annual Meeting of the Board of Education of January 21, 2003
2. Minutes of the Regular Meeting of the Board of Education of January 21, 2003

**MOTION:** It was moved by Ms. Street-Stewart, seconded by Ms. Carter, that the minutes of the Annual and Regular Meetings of the Board of Education of January 21, 2003 be approved.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

**V. RECOGNITIONS**

**B.F. 25462 Arts Education Leadership Award 2003**

Maria Lamb, Chief Education Officer, introduced Kathleen Maloney, Executive Director for the Minnesota Alliance for Arts in Education. Ms. Maloney noted that this award was previously announced at the Minnesota Association of School Boards Meeting. The Minnesota Alliance for Arts in Education annually gives awards in several categories, and the Saint Paul School Board was selected to receive this year's Arts in Education Leadership Award 2003 because of their outstanding contribution to arts education on behalf of Minnesota's students. Ms. Maloney read a statement recognizing St. Paul for being a district that has placed a high emphasis on student achievement and for consistently affirming the arts as a core part of the district's 'World Class' education initiative. Ms. Maloney presented an award plaque to the Board members with the congratulations of the Minnesota Alliance for Arts in Education.

**B.F. 25463 Recognition of National Board Certified Teachers for 2002**

Ms. Lamb introduced Marlene Greger, Saint Paul Federation of Teachers National Board Pre-Candidacy Facilitator, and the two individuals who are being recognized as National Board Certified Teachers for 2002: Timothy Chase and Larry Iwen. Ms. Greger reviewed the certification process where teachers receive certification through a rigorous, standards based and performance based assessment. She reported that St. Paul now has 77 Board Certified Teachers. Board members and the Superintendent commented on the hard work and commitment made by Mr. Chase and Mr. Iwen to achieve certification. Mr. Ian Keith, President, St. Paul Federation of Teachers added his congratulations, on behalf of the 4500 teachers and educational assistants in the St. Paul School District.

**MOTION:** It was moved by Mr. Thao, seconded by Mr. Conlon that the Board of Education accept the Arts Education Leadership Award 2003 from the Minnesota Alliance for Arts in Education in recognition of their outstanding contribution to arts education on behalf of Minnesota's

students, and that the Board of Education recognize and congratulate Timothy Chase and Larry Iwen for achieving National Board Certification.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

**VI. PROGRAM UPDATES**

Maria Lamb, Chief Education Officer, began the presentation of Achievement Plus by introducing the principal from Monroe Achievement Plus Community School, Jim Eaton, Principal Von Sheppard from Dayton's Bluff Achievement Plus Elementary School, and Frank Feinberg, Principal of John A. Johnson Achievement Plus Elementary School, and staff from Achievement Plus. She thanked them for their work and leadership in making Achievement Plus what it is today.

Ms. Lamb noted that Achievement Plus is an initiative that began in St. Paul schools in 1997 and is made up of individuals from the city, county, school district and the Wilder Foundation who came together to formulate a program to support students in the three neighborhood schools. She gave an overview of the schools and their programs, and distributed an Annual Report that listed all partners in Achievement Plus. A video was run which showed Achievement Plus in action at the three neighborhood schools. It highlighted the remodeling of classrooms, the in-house YMCA facility at one site, how the schools act as a hub for the community, extended day activities, health and wellness services. Ms. Lamb noted that other schools are now replicating what has been done at the three schools and gave an overview of some initiatives that are in progress.

Dr. Harvey, Ms. Street-Stewart, Mr. Thao and Mr. Oertwig added congratulations on the success of Achievement Plus, giving credit to the Wilder Foundation and to the hard work of the principals and staff. Specific areas of the initiative were discussed, i.e. being a model for other districts, the enhancement of neighborhoods surrounding the schools, programs that may be investigated in the future and further work that has to be done to add to the many services already available at the schools.

**VII. INFORMATION REQUESTS AND RESPONSES  
ITEMS FOR FUTURE AGENDAS**

None

**VIII. COMMITTEE REPORTS**

Ms. Carter reported that three Committee of the Board meetings had been held: January 21, 2003, January 28, 2003 and February 3, 2003. The agenda item for all meetings was Policy Governance. She noted that in accordance with a prior Board commitment to Policy Governance, discussion was held and work was being done to create a framework which defines Policy Governance and how it will affect the Committee of the Board structure along with a description of two proposed subcommittees that will be created and the focus of each of those subcommittees.

Meeting of January 21, 2003

Ms. Carter reported that at this meeting a statement was drafted as to a definition of Policy Governance and a motion was made recommending that two subcommittees be created. The subcommittees will be formed as follows:

Policy Development Subcommittee  
John Brodrick  
Anne Carroll  
Toni Carter

Policy Consolidation and Monitoring Subcommittee  
Tom Conlon  
Elona Street-Stewart  
Neal Thao

Mr. Oertwig, Chair, will serve as an ex-officio of each committee.

Motion Recommended by Committee:

That a quorum of three be established for each subcommittee, which shall include the ex-officio member for purposes of determining the presence of a quorum.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

Meeting of January 28, 2003

Ms. Carter reported that the agenda for this meeting was a continuation of the discussion of Policy Governance and a Work Session where committee members discussed: dates for future meetings, Board budget, Board professional development, External Committee Assignments.

The attached Framework statement (Attachment A) was passed unanimously by the Committee of the Board.

Meeting of February 3, 2003

Ms. Carter reported that the discussion of Policy Governance – General Framing - continued. Discussion included next steps in the policy governance framework and Ms. Carter noted that the district's budget will be one key area. Upcoming Committee of the Board joint budget meetings with the Citizens' Budget and Finance Advisory Committee were discussed.

Ms. Carter reported that the subcommittees met on February 3, 2003 and February 10, 2003 to discuss policy governance framework.

Closed Meetings of the Board of Education  
January 28, 2003 and February 10, 2003

Mr. Oertwig summarized the Closed Meetings of the Board of Education to discuss the Superintendent's evaluation. These meetings were convened in an open session and then closed in order to have the evaluation in a closed session. The evaluation was for the time period of September 1, 2001 to August 31, 2002.

Mr. Oertwig stated that the Board reviewed the superintendent's key accomplishments within each of the following Action Plan strategies:

Strategy 1:	Implement Best Practices in Standards-Based Education
Strategy 2:	Offer students and families a world of educational opportunities
Strategy 3:	Hold ourselves accountable for continuous improvement
Strategy 4:	Partner with families and community
Strategy 5:	Support leadership and professional growth
Strategy 6:	Empower school and program sites
Strategy 7:	Embrace diversity as one of our greatest strengths

Ms. Carter stated that this evaluation/assessment of the superintendent's performance and of our district's performance was based on a review of the Action Plan which has been put together by Superintendent Harvey and accepted by the St. Paul Board of Education. She stated that work in Policy Governance now will lead us to a new process of creation of Ends statements, which are the goals that we want to achieve - which will then allow us to assess the performance of both the district and the superintendent against our new policy governance framework. This is in process and will be developed over this year.

After discussion, the following motion was made:

**MOTION:** It was moved by Mr. Thao, seconded by Ms. Carroll, that based on the Board's review of the superintendent's 2001-2002 Action Plan and an assessment of the results, the Board rates the superintendent's performance as excellent with 5 directors voting excellent, 2 voting satisfactory, and no directors voting unsatisfactory. There will be no change in compensation or the contract with the superintendent associated with the 2001-2002 review.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

**IX. CONSENT AGENDA**

**MOTION:** It was moved by Mr. Conlon, seconded by Mr. Brodrick, that items 1 through 14, be approved, with the deletion of No. 2 on page 44.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

**The Approved Consent Agenda Items Follow:**

**B.F. 25464 Request for Permission to Participate in Student Teaching Agreements**

That the Board of Education authorize the Superintendent (designee) to participate in a Student Teaching Agreement with the College of St. Catherine, Mankato State University, and Winona State University.

**B.F. 25465 Authorization for Change Order No. 1 to Contract for Roof Replacement at River Front Educational Center**

That the Board of Education authorize Change Order No. 1 for an add amount of \$6,311.91 to the district's contract with Commercial Roofing, Inc. for roof replacement at River Front Educational Center.

B.F. 25466      Authorization for Change Order No. 1 to Contract for Retaining Wall Corrections at Riverview Elementary School

That the Board of Education authorize Change Order No. 1 for an add amount of \$16,800.85 to the district's contract with Schreiber Mullaney Construction Company, Inc. for construction of retaining wall corrections at Riverview Elementary School.

B.F. 25467      Authorization for Change Order No. 2 to Contract for Construction of Media Center Addition at Ames Elementary School

That the Board of Education authorize Change Order No. 2 for an add amount of \$7,559.00 to the district's contract with CM Construction Co., Inc. for construction of a media center addition at Ames Elementary School.

B.F. 25468      Authorization for Change Order No. 4 to Contract for Construction of Building Addition and Remodeling at Maxfield Elementary School

That the Board of Education authorize Change Order No. 4 for an add amount of \$4,224.00 to the district's contract with Merrimac Construction Company, Inc. for construction of a building addition and remodeling at Maxfield Elementary School.

B.F. 25469      Bid No. A8783-C Re-roofing Project at Webster Elementary School

That the Board of Education authorize award of Bid No. A8783-C for the re-roofing project at Webster Elementary School to the lowest responsible bidder, Commercial Roofing, Inc. for the lump sum base bid of \$486,832.00.

B.F. 25470      Request for Proposal No. A8786-C HVAC System Testing and Balancing

That the Board of Education authorize award of Request for Proposal No. A8786-C for the testing and balancing of HVAC systems at approximately four schools per year for a two year contract period commencing approximately March 1, 2003 to the most responsive proposer, Northern Air Corporation, for an estimated total of \$79,050.00 per year.

B.F. 25471      Bid No. A8787-C Relocation of Portable Classroom Building at Farnsworth Elementary School

That the Board of Education authorize award of Bid No. 8787-C for the relocation of portable classroom buildings and related work at Farnsworth Elementary School to the lowest responsible bidder, TMG Construction, Inc., for the lump sum base bid of \$82,462.00.

B.F. 25472      Monthly Operating Authority

That the Board of Education approve and ratify the following checks and wire transfers for the period January 1 – January 31, 2003.

(a) General Account	#281711-284186	\$38,894,087.37
	#3004866-3004949	
(b) Debt Service	-0-	17,741,025.93
(c) Construction	-0-	638,232.04
		<u>\$57,273,345.34</u>

Included in the above disbursements are payrolls in the amount of \$25,849,982.23 and overtime of \$32,125.01.

(d) Collateral Changes - None

That the Board of Education further authorize payment of properly certified cash disbursements including payrolls, overtime schedules, compensation claims, and claims under the Workers' Compensation Law falling within the period ending April 15, 2003.

B.F. 25473      Request for Permission to Submit a Grant Application to Medtronic, Inc.

That the Board of Education authorize the Superintendent (designee) to submit a grant application to Medtronic, Inc. to support professional development efforts in science in the district; to accept funds, if awarded; and to implement the projects as specified in the award documents.

B.F. 25474     Contract for Services with East Metro Integration District 6067 (EMID) to Provide 5-District Integration Partnership Program/Service

That the Board of Education authorize the Superintendent (designee) to enter into a contract with EMID to receive \$310,000 to staff and operate the 5-District Integration Partnership.

B.F. 25475     Contract for Services with East Metro Integration District 6067 (EMID)

That the Board of Education authorize the Superintendent (designee) to enter into a contract with EMID to receive \$50,000 to staff and operate the Multicultural Resource Center.

B.F. 25476     Approval of the Amended Joint Powers Agreement for East Metro Integration District 6067 (EMID)

That the Board of Education approve the Amended EMID (6067) Joint Powers Agreement.

**X.    PUBLIC COMMENT     (7:00 p.m.)**

Mary Reis                      Talked about the word 'race' and the use of this word in conversation and reports. She invited everyone to come to Capital Hill on February 26<sup>th</sup> from 8:45 a.m. until 9:45 a.m. to hear author Dr. David Taylor speak and present his books.

**XI.   OLD BUSINESS**

None

**XII. NEW BUSINESS**

1.   Sale of Short-Term Debt (B.F. 25477)

Lois Rockney, Executive Director of Business & Financial Affairs, presented a Resolution for short-term borrowing in the amount of \$20 million. She reviewed legislation, passed last year, that changed the percentages the district would be receiving in any given fiscal year from 90% with 10% cleanup payment in October, to 83% with a 17% cleanup payment. This means the district is in the position to do short term borrowing. Ms. Rockney stated that the request this evening is for the authority to set the sale for the bonds and then bring the information back to the Board at the next scheduled meeting.

Mr. Oertwig noted that there will be some shifts taking place at the legislature, in terms of funding, that were not anticipated when this resolution was put together. Therefore, he asked if this amount of money is going to be sufficient, and how are we going to handle the potential additional shortfall due to these changes. Ms. Rockney stated that at this point in time \$20 million is an adequate amount to meet the need of cash flow purposes.

Ms. Carroll asked about the cost to the district, and Ms. Rockney stated the district is going out for bids to get the lowest possible interest rate, and at the next school Board meeting that information will be given, i.e. what the cost will be to the district.

**MOTION:**     It was moved by Mr. Thao, seconded by Ms. Street-Stewart, that the Board of Education approve the bond sale.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes

Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

**XIII. SUPERINTENDENT'S REPORTS**

- 1. Human Resources
  - a. Professional Staff
  - b. Teaching Assistants
  - c. Educational Assistants
  - d. School and Community Service Professionals
  - e. Classified/Unclassified Service Personnel

**MOTION:** It was moved by Mr. Thao, seconded by Mr. Conlon, that items a through e be approved, with the exception of the New Appointments on Page 75.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

**SEPARATE CONSIDERATION**

New Appointments on Page 75 under "School and Community Service Professionals"

Mr. Conlon stated he will be voting NO on this appointment because he feels the Out for Equity program is not one in which the school district should be participating.

**MOTION:** It was moved by Mr. Thao, seconded by Ms. Carroll, that the New Appointment on Page 75 be approved.

The motion carried with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	No
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

**XIV. BOARD OF EDUCATION REPORTS**

None

**XV. COMMUNICATIONS**

None

**XVI. FUTURE MEETING SCHEDULE**

**Board of Education Meetings**

Tuesday, March 11, 2003 – Board Retreat – Macalester House  
Tuesday, March 18, 2003

**Committee of the Board Meetings**

Monday, February 24, 2003  
Monday, March 3, 2003  
Monday, March 17, 2003  
Monday, March 31, 2003

**XVII. ADJOURNMENT**

**MOTION:** It was moved by Mr. Thao, seconded by Ms. Street-Stewart, that the meeting be adjourned.

The motion carried and the meeting was adjourned at 7:15 p.m. with the roll call vote as follows:

Ms. Carter	-	Yes
Mr. Conlon	-	Yes
Mr. Oertwig	-	Yes
Ms. Street-Stewart	-	Yes
Mr. Thao	-	Yes
Mr. Brodrick	-	Yes
Anne Carroll	-	Yes

For clarity and to facilitate research, these minutes reflect the order of the Agenda and not necessarily the time during the meeting the items were discussed.

Prepared and submitted by  
Gerrie Higgins, Assistant Clerk  
Board of Education